

अनुज शर्मा
Anuj Sharma
अपर सचिव
Additional Secretary



भारत सरकार
गृह मंत्रालय
नई दिल्ली-110001
Government of India
Ministry of Home Affairs
New Delhi-110001

DO letter no. 41-3/2022-DM-II

Dated: 14 May, 2026

Dear District Magistrate / Deputy Commissioner,

The Subhash Chandra Bose Aapda Prabandhan Puraskar is announced annually on 23rd January, the birth anniversary of Subhas Chandra Bose, to recognise outstanding contributions made by individuals and institutions in the field of Disaster Management.

2. At the district level, you play a pivotal role in planning, coordinating and implementing disaster management measures. District administration is at the forefront of preparedness, early warning dissemination, rescue, evacuation, response, relief distribution, rehabilitation and recovery. Your leadership and field-level coordination are critical in ensuring timely and effective disaster response and in safeguarding lives and livelihoods.

3. The Subhash Chandra Bose Aapda Prabandhan Puraskar recognises exemplary contributions across the entire spectrum of disaster management, including preparedness, rescue response, relief, rehabilitation, prevention, mitigation, research, innovation and capacity building. The award is conferred in two categories — Individual (Scroll and Medal) and Institution (Scroll and Plaque). Nominations are open throughout the year on the National Awards Portal, and both self-nomination and third-party nominations are permitted.

4. In this regard, I would be grateful if you could kindly:

- Disseminate information regarding the award to all district-level departments, local bodies, emergency services, NGOs, community-based organisations and volunteer groups.
- Encourage identification and nomination of deserving individuals, frontline workers, community leaders, institutions and innovative initiatives that have demonstrated exemplary work in disaster management at the district level.
- Promote documentation and nomination of best practices in early warning dissemination, last-mile connectivity, community-based disaster risk reduction, local innovations and resilient infrastructure.
- Ensure wide publicity of the Subhash Chandra Bose Aapda Prabandhan Puraskar through district administration channels, including official websites, social media and outreach programmes.

5. Your proactive engagement will help in identifying grassroots-level innovations and exemplary contributions, ensuring that such efforts receive due national recognition and inspire others across the country.

With regards,

Yours sincerely,

(Anuj Sharma)

All District Magistrate/Deputy Commissioners