

OFFICE OF THE MUNICIPAL COUNCIL: DEOGARH  
e-mail: co-deogarhmncp@gov.in

Bid Identification No. 627 /DM, Dt. 05/03/2026

1. Name of the work for which tender invited – “Privatization of Sanitation work Deogarh Municipal Council for ward no.- 01 to 11”.
2. Eligible class of bidder –Intending firms/Service Providers/N.G.Os/Contractors those are in similar nature of work and other criteria given in the D.T.C.N.
3. The Bid Documents will be available in the office from Dt. 06.03.2026 on 10.00 A.M. to Dt. 23.03.2026 up to 5.00 P.M.
4. Last date & time of receipt of Bid Documents through speed post, courier or by hand dropping the tender box: -Dt. 24.03.2026 up to 4.00 P.M.
5. Opening the Bid documents:-Date - 24.03.2026 up to 5.00 P.M
6. The Quotationer will purchase the tender Documents in working days after deposit of cash Rs.10000/-Rupees(Ten Thousand) only, BG or DD. only on or before the publish last date.
7. The more details of the tender on [deogarh.odishagov.in](http://deogarh.odishagov.in)

  
Executive Officer  
Deogarh Municipality

Memo No. 628 /DM, Dt. 05/03/2026

Copy submitted to the Deputy Secretary, I & P.R. Department (Adv.), Govt. of Odisha, Bhubaneswar requested for publication of Notice on or before dt.23.03.2026 once with a minimum space at least one national English daily and two local odia daily news paper for wide publication.

  
Executive Officer  
Deogarh Municipality

Memo No. 629 /DMC, Dt. 05/03/2026

Copy submitted to the DIO,NIC , Deogarh for wide publication in [deogarh.odishagov.in](http://deogarh.odishagov.in) kind Information

  
Executive Officer  
Deogarh Municipality

Memo No. 630 /DMC, Dt. 05/03/2026

Copy submitted to The PD,DUDA, Deogarh/The Sub-Collector, Deogarh /The Tahasildar Deogarh, with a request to hang this notice in their office notice board for wide publication.

  
Executive Officer  
Deogarh Municipality

Memo No. 631 /DMC, Dt. 05/03/2026

Copy submitted to the Collector and District Magistrate, Deogarh for kind Information.

  
Executive Officer  
Deogarh Municipality

**QUOTATION SCHEDULE**  
**(COVER-1 TECHNICAL BID-PART-A)**

**INVITATION OF BIDS**

The Executive Officer Municipal council Deogarh Invites tender bids through in conformity with the terms and conditions of the Details Tender Call Notice (DTCN)/Bid Documents for the bellow mentioned Sanitation work from Registered farms/ Services Providers / Contractors of Municipality /NAC/ State govt./ Govt. Registered Organization Satisfying the eligibility Criteria. Quotation schedule for supply of manpower for maintenance of sanitation work and collection and segregation of dry and wet garbage from every door to door, sweeping and cleaning of roads & drains, lifting of garbage and cutting of grass etc. of 11 nos. wards of the Municipality as per SWM Rule 2016. The garbage's shall be collected from door to door, shop to shop, fish market, vegetable market, business center, road side, all streets ,Govt. offices and dumped at Wealth Centre under Deogarh Municipal Council Deogarh.

Tender Call Notice No. -----/DM,Date -----

Name of the Tenderer:.....

Cost of Tender Schedule Rs. 10000/- Rupees(Ten Thousand ) Only.

Money Receipt No. .... / Date..... For the cost of Quotation Schedule.

Sale of Tender Schedule form date- **Dt. 06.03.2026 on 10.00 A.M. to Dt.23.03.2026 up to 5.00 P.M.**

Last Date of Tender Submission – **Dt. 24.03.2026 up to 4.00 P.M.**

Opening of the Tender date-**24.03.2026 up to 5.00 P.M.**

The EMD Amount Rs.@1% of annual turnover cost only in favour of Executive Officer Deogarh Municipal Council Deogarh. Vide Bank guarantee No.....Date:.....

**Signature of the Quotationer**

Executive Officer  
Deogarh Municipality

PART-A

**TECHNICAL BID DOCUMENT**

**SCOPE OF WORK**

I) Sweeping and door to door collection:-

Sweeping door to door , shop to shop, fish market, vegetable market, bus stand premises , business center, road side all streets, Govt. offices and dumping yard of all wards 11 nos. i.e. ward No.01 to 11 which consists of population-27587, holding-4179 total roads and drains inside Municipality area. The Deogarh Municipality office supplied tractor, trolleys rickshaw, wheel barrow TATA Ace and BOV Vehicles, bleaching powder, phenyl and Other Equipments etc. and the drivers. The labours which a supplied by the agency with light vehicles collect and segregate the dry and wet garbage from every door to door, sweeping and cleaning of roads & drains, lifting of garbage's, cutting of grasses etc. from market area to dumping yard as per SWM Rule 2016.

II) Cutting of Bushes & cleaning of Drains:

The bushes & Shrubs from road side beams and conservancy are to be cleaned by the agency, the road side drains are also to be cleaned i.e. removal of polythene, paper, plastic other different materials and floating materials to avoid chocking the drains and as per SWM Rule 2016 generated are to be accumulated in the dustbin/garbage bin placed on the road side and temporary collection points which is identified Deogarh Municipal Council Deogarh.

III) Phenyl and mosquito oil will be sprayed by the bidder.

IV) Lime Powder and bleaching powder also sprayed by the bidder.

v) Public complain box under sanitation should be hang in the every ward (01 to 11) inside Deogarh municipal council, Deogarh.

### Road and drain Network

The roads and drains which are maintained by Deogarh Municipal Council, Deogarh. as follows:

<b>Roads Maintained by Municipality and other Department</b>		
<b>Sl.No.</b>	<b>Category of Road</b>	<b>Length (In Km)</b>
1	Black Topped Road length	22.507
2	Concrete Road length	18.390
3	Earthen/ Moorum/ Metaled road	3.060
4	Drain Leangth	18.513
	<b>TOTAL ROAD</b>	<b>43.957</b>

Signature of the Quotationer

**Executive Officer  
Deogarh Municipality**

**GENERAL TERMS AND CONDITIONS**

1. The quotationer should quote single rate for each item according to require specification wherever mention with clearly. The price list of specified must be enclosed with quotation in (Part-A-Technical Bid)
2. The quotationer are required to inspect and assess the entire geographical area as per Annexure-1 and quote their rates inclusive of the labour charges for sweeping, cutting of bushes, drain cleaning, collection of wastes from door to door including lifting of waste and disinfecting collection points and spreading of disinfectants like bleaching powder, Phenyl Other Equipment etc. which will be supplied by Deogarh Municipal Council and other miscellaneous expenditures as may be required such as Tools & Plants charges, Over Head charges are mentioned detail in scope of works.
3. The quotationer are expected to examine all the instruction, terms and specifications in the Bid documents. Failure to furnish all information as per the Bid Documents and submission of bids not substantially responsive to bid document. In every respect will be at quotationer risk and shall result in rejection of Bid.
4. The Bid is meant for carrying out the work for a period of 1 (One Years) from the date of approval. The total period shall have the liberty to float any comprehensive contract during the currency of the contract period and no party will be right to challenge it. The agreement may be extended on the similar terms and conditions or with some addition /deletion/modification for a further specific period on satisfactory performance of the bidder.
5. The Municipality Council shall have the right to terminate the contract on the ground of poor performance and violation of the terms and the contract without assigning any reason by giving 30 days prior notice.
6. Quotation received in complete in any manner will be automatically rejected.
7. Letter of authorization for representing the registered farms/organization/contractors/registered volunteer organizations/agencies/NGPs& NPOs/companies/service providers to sign the Bid document should be enclosed along with the bid document.
8. The quotation containing over writing, additions, alternations, erasures, obligations and other discrepancies should be properly attested and corrections made by them.
9. The bidders shall sign every page of the tender documents and submit all of them.
10. The bidders should quote rates both in figures and words, wherever if there is a difference between the rate of quote in figure and words, the rate quoted in words will be taken as correct.
11. All the documents furnished by the bids are subject to verification from the issuing authority, in case any manipulation is found the security deposit will be forfeited.
12. Any other information can be handle from the office of the Executive officer, Deogarh Municipal Council Deogarh. during office hours except government holidays.

13. The quotationer should submit their quotation in two main parts i.e Part-A- Technical Bid and Part-B- Financial Bid. The Technical Bid consists of only the quotation schedule of Financial Bid (BOQ).
14. The Technical Bid- Part –A & Financial Bid- Part- B must be packed in separate sealed envelopes labeled with the quotation call notice no. , quotation due date and opening date and time .
15. The technical bid part A & Financial bid Part-B shall opened on the above said date and time which quotationer qualifying the first opening process of technical bid- part –A then their financial part- B will be opened in the presence of quotationer, if any shortage in their documents and not qualify in the first opening process than their quotation shall be rejected not yet to be consideration. All original documents will be verified at the tender opening.
16. Any legal dispute arise shall be settled under the jurisdiction of Deogarh and no power of attorney or affidavit shall be allowed.
17. Any deviation or violet to the terms & condition of the quotation shall be rejected.
18. The approved quotation received after due date and time shall not be entertained and the undersigned will not responsible for any delay.
19. The quotation received after due date and time shall not be entertained and the undersigned will not responsible for any delay.
20. Qualified bidder must deposit the EPF/ESI amount of employers at the end of the month or first week of the upcoming month and also paid the salary to employees with liaison of EPF/ESI information, the said monthly bill produce at undersigned for disbursement.
21. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
22. Payment shall be made by the agency to his employees/workers as per the category and nature of work which shall not be less than the declared from time to time under minimum wages Act by govt.of Odisha.
23. The successful bidder shall execute an agreement with the Deogarh Municipal Council within 7 Days from the date of receipt the acceptance letter from Deogarh Municipal Council, Deogarh.
24. In case the labour rate is hiked by Govt. of Odisha payment will be made accordingly considering the engagement of labour in the work duly certified by the Officer-in-charge of the work.

(Twenty Four Clauses) Only.

Signature of the Quotationer

**Executive Officer  
Deogarh Municipality**



Eligibility Criteria & General instructions to Tender:-

Eligibility Criteria:-

The technical bid shall be accompanied with self-attested photo copy of following requisite documents failing which the bid shall be rejected out rightly.

1. Shops & Commercial Registration/Company Registration Certificate. Certificate/Incorporation Certificate.
2. EPF Registration Certificate.
3. ESI Registration Certificate.
4. PAN CARD
5. GSTN Registration
6. TAN
7. Udyog Aadhar
8. ISO Certificate
09. IT Return filling Copy and balance sheet at list two financial years.(,2022-23, 2023-24, 2024-25).
10. Prove of any NAC or Municipality work done at list Two years.
11. Undertaking regarding Non black listed in any Government Organization & produces the authenticated documents.
12. Undertaking regarding Not issued any show cause notice on Negligence in duty in any Govt. Organization / ULBs & produces the authenticated documents.
13. Bidder should be must a Local office under at Deogarh Municipal council, Deogarh from the date of receipt the acceptance letter.
14. It is sole discretion of the municipal council Deogarh to award the contract to the eligible bidder. It must be noted that feedback of the bidder will be undertaken before awarding the contract.
15. If the feedback obtained is not satisfactory the municipal council may not award the contract to the bidder though may become L-1. On the basis of the feedback obtained the next bidder will be selected.
16. The selected bidder shall have to sign an agreement in long judicial stamp paper of approved value with deposit of performance bank guarantee amounting. 10% of the contract value is the form of FD/BG that is hypothecated to the Executive Officer Deogarh municipality till completion of the Contract period.

17.Note: Type & No. of Posts may be increased/decreased as per Administrative requirements. The successful Service Provider have to provide different type of manpower as required on Govt. rates with all compliances. Service charges as already quoted by service Provider shall be final.

18.The providing of . paid off or leave reserve worker shall be the responsibility of the contractor . concerned and no extra payment shall be made to him on this account. The contractor shall employ only adult trained, efficient and responsible staff with good health and sound mind for relevant services. The workers should not be below 18 years and above 50 years of age. The persons, so deployed, shall be under the overall control and supervision of the undersigned for the purpose of 'cleanliness work. The contractor shall be responsible for payment of their wages ' etc' and all other dues which the contractor is liable to pay under various Labour Act and Rule

Signature of the Quotationer

**Executive Officer  
Deogarh Municipality**



Part -B

**FINANCIAL BID DOCUMENT**

Name of the work:-

Supply of manpower for maintenance of sanitation work and collection and segregation of dry and wet garbage from every door to door, sweeping and cleaning of roads & drains, lifting of garbage's, cutting of grass etc. of 11 nos. wards of Municipality as per SWM Rule 2016. The garbage's shall be collected from door to door, shop to shop, fish market, vegetable market, business center, road side, all streets, Govt. offices and dumped at Wealth Centre under Deogarh Municipal Council ,Deogarh.

Signature of the Quotationer

**Executive Officer  
Deogarh Municipality**

**FINANCIAL BID DOCUMENT**

Sl. No	Job Description	Quantity	Rate Per Unit	Rate Per Unit Per Month	EPF @ 13 %	ESIC @ 3.25 %	Services Charges	Total Rate per Unit	Total Rate per month
1	2	3	4	5	6	7	8	9	10
01	Road sweeping, Drain Cleaning, Grass Cutting, Cutting of buses, door to door collection of wastage and shifting of garbage to designated points of all wards, i.e. (Ward no 01, 02, 03, 04, 05, 06, 07, 08, 09,10 & 11) under Deogarh Municipality. Unskilled. Sweepers.	Sweeper (Unskilled )	83	462					
	Total Amount								

**Executive Officer  
Deogarh Municipality**

