

# TENDER PAPER

For

**Tentage (German Hanger)**

**&**

**Allied works**

Tender Notice no: 3087 Date: 03/12/2025

For Organization Of  
**District level farm mechanization Mela and Zilla Krushi  
Mohatsav, 2025-26**

Scheduled to be held from  
19<sup>th</sup> -23<sup>rd</sup> December 2025

**Maximum Tender Value: Rs 15,00,000 /-**

Venue: Bada Bagicha Ground, Pradhanpat  
Deogarh

To be organized by:  
**Chief District Agriculture Officer, Deogarh**

  
Chief District Agriculture Officer  
Deogarh

**SECTION -I**

**IMPORTANT DATES OF THE TENDER**

**Date of publication of Bid**

Document in Website : 03/12/2025

**Last Date & Time of Receipt of Bid**

Document : 10/12/2025 5.00 PM

**Date & Time of Pre Bid Meeting**

: 06/12/2025 11:00 AM

**Date & Time of Opening of Tender**

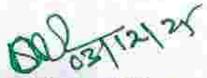
Technical Bid : 11/12/2025 11:00 AM

**Date & Time of Opening of Tender**

Financial Bid : 11/12/2025 4:00 PM

**Place for Opening of Documents,  
Pre- Bid conference and address for  
Communication for receipt of Bid document**

: CDAO Officer Chamber, O/o CDAO, New baliro,  
Baniakilinda, Deogarh

  
Chief District Agriculture Officer  
Deogarh

**DETAILS OF TENDER PAPER FOR TENTAGE & ALLIED WORKS OF DISTRICT LEVEL FARM  
MECHANISATION MELA AND ZILLA KRUSHI MOHATSAV 2025-26**

**A. TENDER PROCESSING COST :** Rs. 6,000/- (Rupees Six Thousand only) in shape of Demand Draft from any nationalized bank in favour of Chief District Agriculture Officer, Deogarh (Non-refundable)

**Account details: Chief District Agriculture Officer, Deogarh**  
**Bank Name: SBI, Deogarh**  
**Account No: 31733961245**  
**IFSC: SBIN0004854**

Demand Draft ..... Dated ...../...../2025

**B. AVAILABILITY OF TENDER PAPER:** <https://deogarh.odisha.gov.in>

<i>To be filled in by the bidder.</i>
<b>Bidder Name and Address:</b> M/s .....
Address.....
Contact No..... WhatsApp No .....
e-Mail.....
Signature of the bidder

**C. LAST DATE & TIME FOR RECEIPT OF TENDER: 10/12/2025 latest by 05:00 PM**

**D. DATE & TIME OF OPENING OF TENDERS : 11/12/2025 at 11.00 AM at Office of the CDAO Deogarh**

**E. ADDRESS FOR SUBMISSION OF TENDER PAPER:**

The Bid documents must reach to the address given below, before the last receipt date & time through Regd. Post/ Speed Post and Drop Box @ Office of CDAO, Deogarh  
**Address: Office of the Chief District Agriculture Officer, Deogarh, At- New baliroi, Baniakilinda, Deogarh, Odisha, PIN:768108.**

  
Chief District Agriculture Officer  
Deogarh

**District Level Farm Mechanization Mela and Zilla Krushi Mohatsav Period: 19<sup>th</sup> to 23<sup>rd</sup>  
December 2025**

**Terms of Reference to the tender paper for the tentage (German Hanger) & allied works of District Level Farm Mechanization Mela and Zilla Krushi Mohatsav 2025-26(19<sup>th</sup> to 23<sup>rd</sup> December 2025)**

**Maximum Tender Value: 15,00,000 (Fifteen lakhs)**

**I. TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS**

1. The bidders should have registered his firm under Goods & Services Tax (GST)
2. The bidder should have a valid PAN.
3. The rate offered by the firm shall be including all taxes, duties and transportation cost , if any.
4. Average Annual Turnover of last three years should be Rs.10,00,000/- submitted with application form.
5. The bidder should have prior experience of atleast 2 events in last 5 years of minimum work order of Rs. 10,00,000/- for each event of similar nature organised by any State/Central Government body, Government undertaking.
6. The duration of the exhibition will be for 5 days starting from 19.12.2025. All the desired works should be completed at least one day i.e. 17.12.2025 before the scheduled date and time of the inauguration of exhibition and should be handed over all the works as per specification, to the I/C event management of exhibition for verification and inspection.
7. The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and shall liable to be rejected.
8. The bidder has to quote the rate as per the given format in Cover-B of Financial bid
9. On completion of the exhibition, the contractor shall have to take away all the materials within eight days & vacate the place with the same condition while occupying the ground.
10. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
11. **Execution of Agreement:** The successful bidder should sign the agreement after submitted Rs. 50,000/- towards Performance Security in favour of CDAO, Deogarh.
12. **Performance Security:** The successful bidder should submit Rupees Fifty Thousand only in shape of performance bank guarantee. The performance security will be kept with CDAO, Deogarh till the final payment. The Performance security will be released to the bidder after actual evaluation work done without any interest.
13. The final payment will be made on the basis of the actual work done. In case the work done is not satisfactory as per the given standards and specification. The amount can be recovered from the performance security of Rs. 50,000/-.
14. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the I/C event management. In case of any additional requirement, the contractor has to take the prior written permission from the I/C event management.
15. The committee formed by the I/C event management should do a proper assessment and the actual work done before the mela and during the mela period.
16. Bidder will be responsible for up keeping and maintenance of the entire work done by him till the closing of the exhibition. CDAO Deogarh will not be held responsible for any breakage/ damage/ fire/ theft etc. of his belongings and insurance if any
17. No part of the contract will be sub-let without the prior written permission of the CDAO Deogarh.

  
Chief District Agriculture Officer  
Deogarh

**18. Selection Procedure:**

**Technical Bid-** The sealed tender "Cover A" submitted by the bidder will be opened in the office of the CDAO, Deogarh dated 11.12.2025 at 11:00 AM

**Financial Bid-** The sealed tender "Cover-B" will be opened on same day only of the bidder who qualifies in the evaluation of technical bid by the tender evaluation committee.

19. The authority will not be responsible if the bidder is not present at the time of opening of bid.
20. For convenience and effective delivery, the tender is to be treated as a package of services. Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
21. The bidder has to treat the materials to be used in **Tentage work (like - Cloths)**, with **Fire Repellant** Chemicals. This work has to be certified by the concerned district fire officer.
22. With regards to electrical fittings etc. the contractor shall have to engage **qualified licensed** electrician/contractor entitled to erect, handle and maintain high tension supply line and its safety and maintenance.
23. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
24. The authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
25. The rate offered by the firm shall be including of all taxes and duties, and transportation cost, if any.
26. The bid shall be valid for a period of 180 days from the date of opening of the bid.
27. Any corrigendum/addendum to this bid shall be hosted in district website that is <https://deogarh.odisha.gov.in> and responsible lies with the bidder to check the website upto the last date of submission of bid. Any omission on the part of the bidder will not consider.
- 28. The bidder has to submit self attested photocopies of the required documents with duly filled intender paper. The documents to be submitted by the bidder are:**
- Tender paper collected from CDAO Deogarh or downloaded from the district website i.e. <https://deogarh.odisha.gov.in>
  - Tender Processing Cost Rs. 6,000/- (Rupees Six Thousand) only** non-refundable in shape of Bank Draft in favour of Chief District Agriculture Officer, Deogarh.
  - Registration certificate of Goods & Services Tax (GST).**
  - IT returns copy for the last three assessment years.
  - PAN number of the firm
  - The bidder has to submit technical and financial bids in separate envelopes.**
  - The bidder has to submit the Audited Financial Statement of last three years duly attested by the Chartered Accountant(CA) with UDIN
  - Average Annual Turnover should be at least Rs. 15.00 Lakhs in last three years as on 31.03.2025 & certified by CA firm with UDIN
  - Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor for execution of electrical work. In case of authorization from any registered electrical contractor, the self-attested copy of the valid electrical license of contractor has to be submitted.

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- x. The bidder should not have been blacklisted by Central / State Govt. Institutions for any means of non-obligation.
- xi. A fire safety certificate must be obtained from the relevant authorities before handover of the tentage and all related works.
- xii. The contract shall be interrupted in accordance of the laws of the Union of India within appropriate code at Deogarh Jurisdiction only.
- xiii. All the tender documents shall be duly sign and sealed in each page as a token of their unconditional acceptance of term & condition of tender.
- xiv. The bidder(s) shall have to submit their tender in two separate sealed envelopes, that is one for technical bid by super scribing "**Cover A (Technical BID)**" & second for **Cover B (Financial BID)**". The Technical Bid and Financial Bid should be put into a **third Cover**, which should be super scribed as "**BID FOR INSTALLATION OF TENTAGE AND RELATED ACTIVITIES FOR DISTRICT LEVEL FARM MECHANIZATION MELA AND ZILLA KRUSHI MAHOTSAV & 2025-26**" and should be addressed to:

**Chief District Agriculture Officer, Deogarh**  
**At-New Baliroi, Baniakilinda**  
**District- Deogarh**  
**Pin- 768108**

***ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.***

**Signature with seal**

  
**Chief District Agriculture Officer**  
**Deogarh**

## SPECIFICATION FOR WORKS (as details follows)

Following works will be required to be taken up:

- A. Erection of stall
- B. Coordination Cell -Cum-VIP Lounge:
- C. Gates:
- D. Decorative wall
- E. Stage: Closed Stage
- F. Sitting arrangement in front of the stage
- H. Ground Electrification
- I. Temporary Toilet for visitors along with better water facility
- J. Generators:
- K. Food Court
- L. Miscellaneous items:

Detailed specifications of above-mentioned works are:

### A. ERECTION OF STALL (50 numbers of stall)

The details of specifications are given below:

Sl No	Particulars	Stall Category
1	<b>Structure</b>	Iron (3 to 6 inch) & cloth (with Anti fire chemical Treatment) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	<b>Flooring</b>	Full flooring Coir Matting. Wooden/iron plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	<b>Ceiling &amp; Wall</b>	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet). The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	<b>Racks</b>	Three tire racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	<b>Facia</b>	A wooden batten / iron frame for Running flex Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with design flex. A running white cloth jhallarof 1' width will be put in the front side below to the fascia frame.
6	<b>Furniture</b>	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	<b>Electric Fittings</b>	T5 Light – 3 no. (2 number of light should be connected with generator) & an on/off switch for use during night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point.
8	<b>Numbering of Stall</b>	All stalls should be numbered with vinyl with sunboard. Vinyl name plate mentioning state's name should be pasted on each stall.
9	<b>Closures</b>	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.
10	<b>IT Stall/ Help Desk Staal</b>	2 nos of Stall should be erected (german hanger specifications like hexagonal shape and size)

## B. COORDINATION CELL –CUM-VIP LOUNGE:

One AC Coordination Cell –cum- VIP Lounge will be erected (german hanger specifications like shape and size) **ONLY NEW COTTON CLOTHES SHOULD BE USED.**

The bidder has to be quoted as a **package** against the detail specifications given below:

Sr.	Particulars	Work Specifications
		Category
	<b>Design</b>	<b>As finalized by exhibition committee</b>
1	<b>Structure</b>	Iron frame with tarpaulin covering. The design structure should be covered with iron framing & cloth of appropriate colour.
2	<b>Size</b>	40 ft X 40 ft.
3	<b>Ceiling &amp; Wall</b>	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on Iron frames. The control room will be separated in to 5 individual rooms of different sizes to be used as office, waiting space, VIP lounge and store with the cloth and wooden batten frame work walls/partitions.
4	<b>Counter</b>	One long table covered with new cotton cloth will be fixed in the office room. One window of minimum size 4' X 3' will be on the wall of office room towards the counter.
5	<b>Flooring</b>	Wooden plank platform of 2' height & full Floor synthetic Matting.
6	<b>Furniture</b>	Front office counter table - steel tables with attractive shapes – 3 no., 10 no. of revolving cushion chairs, 3 sets of steel sofa set for VIPs (for 16 persons), 4 no. of center table of low height, 4 no. of waste bin basket, 10 no. of plastic moulded chairs, one steel almirah with key, and two steel tables for pantry room & two standard table for computer operation.
7	<b>Electric Fittings</b>	Tube Light – 15 no. , Ceiling Fan – 8 nos if required. 1 white Mercury light (100 watt) (to be connected with on/off switch in the each room, 6 no. of 5 Amp Plug, 2 no. 15 Amp. Plug provisions for computer, printer, and scanner & LCD projector. Other decorative light like hanging chandelier ( <i>jhaada</i> ) etc.
8	<b>Sound System</b>	One audio DVD/CD player and one microphone with amplifier for public announcement. The speakers be Fitted in such a manner that announcement should cover to entire ground.
9	<b>Closures</b>	Two wooden frame ply fitted door/ or Aluminum glass fitting door shall be fitted in the main entrance of the Coordination Cell for night closing.
10	<b>Flower decoration</b>	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Odia).
11	<b>Toilet</b>	A toilet should be fitted in the VIP lounge with water facility.

  
Chief District Agriculture Officer  
Deogarh

### C. GATES:

Following are the specifications erection of gate in the mela ground:

Sr.	Particulars	
1	<b>Structure</b>	Iron Structure, Iron framing, box type structure. Artistic 3D structured gates as per given design made up / flex with batten framing.
2	<b>Size</b>	2 Pillars with a height of 18' to 20' (as per convenience) 20' clearance width between the pillars & pillar width will be in square shape i.e. 4' X 4' all around.
3	<b>Covering</b>	Gate should be erected with iron framing, flex/ cotton cloth mounting with design work as per approved design.
4	<b>Lighting</b>	Sufficient lighting arrangement with metal focus light.
5	<b>Flowering</b>	Live flower chains will be put in the gates and the same should be changed every alternate day.

### D. STAGE:

One Closed stage (**german hanger specifications** like shape and size) shall be erected and decorated in the exhibition ground for meeting / evening cultural shows during the exhibition. The bidder has to be quoted as a package against the detail specifications given below:

Sl.	Particulars									
1	Flooring	The entire floor of the stage shall be covered with new synthetic carpet of fine quality.								
2	Back Drop	Background work with iron, ply mounting, artistic 3D design in POP and thermocol as per given design and size of background will be 50' x 15' with back side black cloth masking. Live flower chains will be hanged from top to bottom properly (Daily Change of flowers).								
3	Digital LED Wall Display	1 numbers each one of Size 15'X10' to be attached in the stage with laptop								
4	Lettering	Thermocol lettering of 1.6' height to 0.6' will be prepared with the event name (Written matters will be finalized by the in charge) mentioned and fixed properly at the center of the back drop.								
5	Side Wings	6 no. of side wings with a size of (9' X 4') made of flex sheets fitted on a wooden framework with artistic 3D design and properly fixed on both sides of the stage.								
6	Step	Fabricated step will be erected both side of the stage. A minimum 8' width space will be separated by the brass pole & chains for reaching to the stage. The entire step will also be covered with the same unitex carpets. Minimum 50 nos. of live flower plant pots with maximum height of 2 ft. (including pot) will be kept on the steps.								
7	Barricading	3' height fabricated barricade will be made around the stage for the entry of VIPs.								
8	Furniture	25 no. of VVIP Chairs/steel sofa with white towels, 5 no. of Center Tables, Tea Poy, Table Cloth, 12 no. good quality borosil glasses with covers, Plastic name plates – 12 no. 2 no. of Flower vase with live flower sticks, Turkish towels on the VVIP Chairs, one speech podium, Brass Deepam (2'.6" height) with inaugural materials etc. will be provided on the meeting days.								
9	Light & Sound	Specification for light: <table border="1"><tbody><tr><td>i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62</td><td>25 nos.</td></tr><tr><td>ii) Galileo Scanner-1200 wt(SGM)</td><td>4 nos.</td></tr><tr><td>iii) Multitwenty- 2K</td><td>6 nos.</td></tr><tr><td>iv) Multiten- 1K</td><td>4 nos.</td></tr></tbody></table>	i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62	25 nos.	ii) Galileo Scanner-1200 wt(SGM)	4 nos.	iii) Multitwenty- 2K	6 nos.	iv) Multiten- 1K	4 nos.
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ii) Galileo Scanner-1200 wt(SGM)	4 nos.									
iii) Multitwenty- 2K	6 nos.									
iv) Multiten- 1K	4 nos.									

		v) Jumbo Smoke Machine	2 nos.
		vi) Jumbo Strobe Light	2 nos.
		vii) 1 Colour Laser	2 nos.
		viii) Moving Head(SGM)	2 nos.
		ix) Led Par	10 nos.
		x) Halogen 1kw	10 nos.
		Specification for sound:	
		i) Bass Bin	2 nos.
		ii) High range top box (pee-vay/JBL, 400wt.)	4 nos.
		iii) High range frequency box (Pee-vay/JBL)	4 nos.
		iv) HF box	4 nos.
		v) Cordless Micro Phone	4 nos.
		vi) Cord Micro Phone	6 nos.
		vii) 24 channel Mixture	1 nos.
		viii) High wattage amplifier	4 nos.
		ix) Effect processor	1 no.
		x) 3 KW stabilizer	3 nos.
		xi) DVD Player	1 no.
		xii) Stereo Deck	1 no.
		xiii) Meeting Microphone (Anti feedback microphone)	2 nos.
		xiv) Standing Box Audience capturing	4 nos.
		xv) Stage Monitor Box	4 nos.
10	Green Room	Superstructure with <b>german hanger specifications</b> like Hexagonal shape and size for two green rooms shall be made on bothside/back side of the stage having good arrangements for sitting and with provision of a mirror in each green room with.	
11	Overall supervision	Cleaning, Sweeping & keeping ready of all equipments on stage before commencing of Cultural events on all the cultural nights is the complete responsibility of the contractor.	

### E. AUDITORIUM-SITTING ARRANGEMENT IN FRONT OF THE STAGE

The minimum distance of 15 feet from stage to auditorium will be maintained. The bidder has to be quoted as a package against the detail specifications given below:

Chair	Six hundred (600) no. of plastic moulded chairs, 12 no. of steel double sofa with white cover, 4 single sofa with white cover, 6 numbers of tea poy with white cover
Top covering	Size of 80' X 60' ( <b>german hanger specifications</b> like shape and size) with tarpaulin covering and inner cloth ceiling & running fascia as same as stallfascia.
Barricading	Three feet (3') height fabricated barricade will be made in the two sides of audience sitting area.
Matting	Green net matting in sitting area.

### F. GROUND ELECTRIFICATION

The below mentioned items are taken as a PACKAGE which shall be supplied by the bidder. The quantities of the items are statutory /fixed in the package. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments.

- i. Main Switch Board/Panel Board up to 250 KW electric loads with cabling & wiring.
- ii. Adequate speakers shall be fitted in the exhibition premises for surround Sound
- iii. 50 no. of Halogen Light (500 watt) along with wiring/ fitting poles
- iv. 60 no. of Halogen Light (1000 watt) along with wiring/fitting poles
- v. 25 no. of white Halogen light along with wiring /fitting poles.
- vi. 20 no. of flood lights shall be fitted in and around back side of the stalls for security purpose.
- vii. 150 no. Globe lights/ Garden Lights with stand (3' height) with wiring.
- viii. 200 no. Appliqué hanging lampshades along with bulb fittings and wiring. The appliqué lamp sheds will be placed at the branches of big trees inside the exhibition premises/closed to the premises.
- ix. 20,000 Tuni running lights will be fitted at the required places.

  
 Chief District Agriculture Officer  
 Deogarh  
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## **GENERATORS:**

Generator sets with required fuel shall be provided by the bidder for the entire exhibition period. The bidder should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two T5 lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets will be of 125 KVA.

## **H. HELIUM BALOON:**

A Helium balloon must be installed in the ground of Dist. Level Farm Mechanization mela and Zilla Krushi Mohatsav 2025-26.

**I. FOOD COURT:** A food court with 4 stall (each 30feet X 30 feet) should be constructed at the back side for serving the foods to the participating farmers and the officials during the time of lunch as well as tiffin with sitting arrangement.

## **J. SELFIE POINTS WITH FLOWER & ARTIFICIAL DECORATION**

Bidder will erect selfie point at the middle of the ground with attractive and aesthetic manner in agriculture theme as suggested by CDAO, Deogarh.

## **K. DOCUMENTATION**

The bidder will submit both photo & video for the period of 5 days capturing the entire event from 10 AM to 5 PM (Inauguration to closing). He/She has to submit photo album of 100 pages (both sides) & video documentation in 4K HD(normal HD & Drone camera) of minimum 30 minutes & maximum of 60 minutes.

## **L. MISCELLANEOUS ITEMS:**

Besides the above works the following items may be required as per need. Bidder is to quote their unit price in quotation part for supply of the same as per the indent. Entire flooring of the ground should be covered with matting with good quality carpet.

Sl. No	Items	Qty. required
1	Stage background in black cloth masking	2500 sq ft.
2	Entire Ground Carpeting	Entire stage & stall and inner area
3	Dustbin- 3 ft height	8 pcs.
4	Decorative Flower / Plant Pot (Live Plant)	150 pcs.
5	Soundless pedestal fan	12 pcs.
6	Flex (Star Flex)	500 sq ft.
7	Cloth Walling	500 sq ft.
8	Bamboo Barricade (3ft. height)	300 Running Meter
9	Temporary Toilet (Male)	4 nos.
10	Temporary Toilet (Female)	4 nos.
11	Security personal	3 nos.for day & 3 nos.for night

## **M. Parking of Vehicle :**

Parking Place of Ambulance and fire extinguisher vehicle adjacent to stage with sufficient space for easy movement need to be set up. Separate parking place (2000 sq ft.) for vehicle for VIP and public need to be constructed.

  
02/12/25  
Chief District Agriculture Officer  
Deogarh

**DECLARATION**

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by CDAO Deogarh. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Bidder with seal

Place:

Date :

  
Chief District Agriculture Officer  
Deogarh

# TECHNICAL/FINANCIAL BID SUBMISSION FORMS

COVERING LETTER  
(ON BIDDER'S LETTER HEAD)

[Location, Date]

To:

The Chief District Agriculture Officer,  
Deogarh

**Tentage & related Works for District level "Farm Mechanization Mela and Zilla Krushi Mohatsav 2025-26"[TECHNICAL BID/ FINANCIAL BID]**

Dear Sir,

I, the undersigned, offer to participate in the selection process for \_\_\_\_\_ in accordance with your Tender Call Notice No.: \_\_\_\_\_, dated \_\_\_\_\_. We are hereby submitting our Bid, which includes Technical Bid and Financial Bid sealed in separate envelopes.

I, hereby declare that all the information and statements made in this Technical Bid and Financial Bid are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. I confirm that this Bid will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the **TENDER CALL NOTICE** document. In case any provision of this **TENDER CALL NOTICE** are found violated, then your department shall without prejudice to any other right or remedy be at liberty to reject our Bid including forfeiture of the full said earnest money deposit absolutely.

I remain,

Yours faithfully,

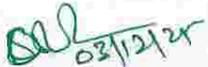
**Signature of the Bidder with seal**

  
03/12/25  
Chief District Agriculture Officer  
Deogarh -

**TENDER APPLICATION FORM FOR TENTAGE & ALLIED WORKS OF DISTRICT LEVEL  
FARM MECHANIZATION MELA AND ZILLA KRUSHI MOHATSAV, 2025-26**

Sl. No.	Description	Full Details
1.	Name of the Bidder	
2.	Address for communication Tel: Email Id:	
3.	Name of the authorized person signing & submitting the bid on behalf of the Bidder Mobile No: Email Id:	
4.	Registration Details: Registration No. Date & Year	
5.	Bid Processing Fee Details: Amount: DD No. Date: Name of the Bank:	
6.	PAN Number	
7.	GSTIN	
8.	Income Tax Return for last 3 years	
9.	GST Return copy of last Quarter	
10.	Declaration for not being blacklisted	
11.	Proof of experience of having completed 2 nos of event in last in 5 Years organized by Central or State Government or any government undertaking unit	
12.	Bank details: Bank Name: A/C number: IFSC: ( copy of Passbook/ Cancelled cheque)	

**Signature of the Bidder with seal**

  
 Chief District Agriculture Officer  
 Deogarh

## DECLARATION

1. I \_\_\_\_\_ Son / Daughter / Wife of Shri \_\_\_\_\_ Proprietor / Partner / Director / authorized signatory of the agency mentioned above state that I am competent to sign this declaration and execute this tender document.

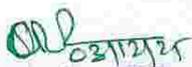
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ We do hereby undertake that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides accruing of liabilities along with prosecution under appropriate law.

**Place:**

**Date:**

**Signature of the Bidder with seal  
Full Name:**

  
**Chief District Agriculture Officer  
Deogarh**

## DECLARATION FOR NOT BEING BLACK LISTED

I/We.....(Name & Designation) having My/our firm at..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Agriculture Officer, Deogarh, Odisha, for supply of items for District level "Farm Mechanization Mela and Zilla Krushi Mohatsav 2025-26" of Deogarh District. I will abide with all the terms & conditions set for in the tender paper Reference no.....

I/ We do hereby declare that, I/ We have not been de-recognized/ debarred/ black listed by any State Govt./ Union Territory/ Govt. of India/Govt. organization for supply on Non-Standard Quality (NSQ) items/ part-supply/non-supply.

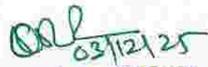
That, I am not a defaulter in supply of any items to Chief District Agriculture Officer, Deogarh, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in the past three years.

I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender documents. I/ We further declare that my/our performance security deposit will be forfeited if I/ We fail to supply any item after getting order from the purchaser. I/ We further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid documents.

I/We agree that the Tender inviting Authority can debar/ blacklist me/us for a period of 3 years if any information furnished by us is proved to be false at the time of inspection/verification and is not complying with the Tender terms & conditions.

**Signature of the Bidder with seal**  
**Date:**

**Name & address of the Firm:**  
**Affidavit before Executive Magistrate/ Notary Public**

  
03/12/25  
Chief District Agriculture Officer  
Deogarh

**Quotation for different items for Tentage & Allied works of District level Farm Mechanization  
Mela and Zilla Krushi Mohatsav 2025-26, Deogarh**

To

Sir The Chief District Agriculture Officer, Deogarh.

I / We do hereby submit item wise quotation below for tentage and allied works of District Level Farm Mechanization Mela and Zilla Krushi Mohatsav 2025-26.

Sl.	Item	Required Qty. in units	Total Amount [in Rs.] Inclusive all taxes
A	Erection of stall	50 stalls	
B	Coordination Cell –Cum-VIP Lounge	1 Number	
C	Gates	1 Number	
D	Stage with 1 digital LED wall, idol of Lords and lamps and Green Room	1 Number	
E	Auditorium-Sitting arrangement in front of stage	1 Number	
F	Ground Electrification (Stage, Stall including entire ground)	1 Number	
G	Generators	1 Number	
H	Helium balloon	1 Number	
I	Food court	1 Nos with 4 stall (each 35'X35')	
J	Selfie point	1 number	
K	Documentation	1 album (100 pages), 1 video (30-60 min)	
L	<b>Miscellaneous</b>		
1	Stage background in black cloth masking	2500 sq ft.	
2	Entire Ground Carpeting	Entire mela ground	
3	Dustbin- 3 ft height	8 pcs.	
4	Decorative Flower / Plant Pot (Live Plant)	150 pcs.	
5	Soundless pedestal fan	8 pcs.	
6	Flex (Star Flex)	500 Sqft.	
7	Cloth walling	500 Sqft.	
8	Bamboo Barricade 3 Ft height	300 Running Meter	
9	Temporary Toilet (Male)	4 nos.	
10	Temporary Toilet (Female)	4 nos.	
11	Security Personal	For 5 days	
11	Misc if any		
M	Parking of Vehicle	2000 sq ft.	
	TOTAL (Rs) inclusive all taxes		

**Total Rupees \_\_\_\_\_ (In words)**

N.B.1. The price quoted should include all hidden expenses like transportation, onsite installation, maintenance, watch and ward etc.

Place-  
Date-

  
03/12/25

Signature of the Bidder with seal

## Note Sheet Page No-05

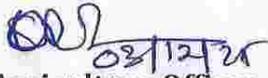
### COLLECTOR & DISTRICT MAGISTRATE, DEOGARH

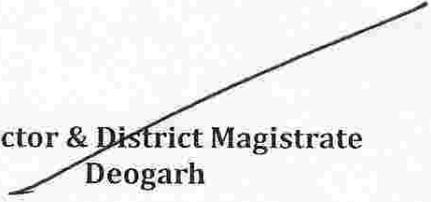
A selection Committee is hereby constituted under the Chairmanship of Collector & District Magistrate, Deogarh with the members as mentioned below for finalization & short listing of firms for installation of tentage & related works for Farm Mechanization Mela & Zilla Krushi Mohatsav 2025-26.

The Members of the Committee are as follows:

1. Collector & District Magistrate, Deogarh	Chairman
2. Asst. Director Horticulture, Deogarh	Member
3. APD, Finance, Deogarh	Member
4. District Agriculture Officer, Deogarh	Member
5. Asst. Agril. Engineer, Deogarh	Member
6. Scheme Officer, IEC Deogarh	Member
7. Chief District Agriculture Officer, Deogarh	Member Convener

For Favour of Kind Approval

  
Chief District Agriculture Officer  
Deogarh

  
Collector & District Magistrate  
Deogarh

Approved



