



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, DEOGARH.

(SOCIAL WELFARE SECTION)

Bidding Document: Not transferable.

Name of the Tender

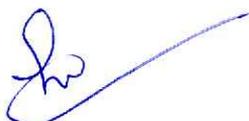
**Tender for Supply of Procurement of Wooden Rack/Almirah for 723 nos. of
AWCs of Deogarh District under "OMBADC."**

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Handwritten signature and date:
06/5/2025

IMPORTANT DATES	
DATE OF COMMENCEMENT OF THE BID	06.05.2025
PRE BID MEETING	09.05.2025 at 11:00A.M
LAST DATE/TIME FOR SUBMISSION OF BID	24.05.2025, at 1.00P.M
DATE OF OPENING OF TECHNICAL BID DOCUMENT	25.05.2024, at 9.00A.M
DATE & TIME OF OPENING OF THE FINANCIAL BID	25.05.2024 at 1:300 P.M
ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS	District Social Welfare Office, Deogarh. At- New Collectorate Building, Nuabaliroi. Po/Dist- Deogarh. Pin-768108



Section- I

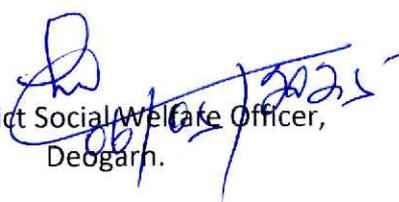
OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, DEOGARH
(SOCIAL WELFARE SECTION)

TENDER CALL NOTICE No: 1160 DATE: 06/05/2025

INVITATION FOR BIDS (IFB)

Sealed Bids in two separate covers (Technical bid and Price bid) super scribing Cover "A"(Technical Bid) & Cover "B" (Financial Bid) and both the sealed covers should be put into a third outer Cover, which should be super scribed as "BIDS FOR SUPPLY OF WOODEN RACK/ALMIRAH TO 723 AWCs OF DEOGARH DISTRICT" are invited by District Social Welfare Officer, Deogarh for Supply of Wooden Rack/Almirahto 723 nos. of AWCs of Deogarh District.

The Bidders are required to download the Bid Document directly from district website available i.e. www.deogarh.odisha.gov.in. The Bidders should specifically super-scribe, "Downloaded Document from the WEBSITE" and must mention "Tender Call Notice Number" on the top left corner of the outer envelope containing Technical Bid and Price Bid separately. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the web site before last date of submission of bid and the DSWO, Deogarh shall have no responsibility for any delay/omission on part of the bidders.


District Social Welfare Officer,
Deogarh.

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE DEOGARH

(SOCIAL WELFARE SECTION)

Ref. No.: 1159 Date: 06/05/2025

TENDER CALL NOTICE

The District Social Welfare Officer, Deogarh invites sealed bids only from the OSMEs with valid manufacturing license from DIC along with GST registration and PAN for Supply of Wooden Rack/Almirah for the 723 AWCs of Deogarh District. The list of the items along with terms and conditions of supply is available in the website of District www.deogarh.odisha.gov.in. Any corrigendum/ addendum/ modifications will appear in the above web site only and the responsibility lies with the bidders to download the same before last date of submission of bids.


District Social Welfare Officer,
Deogarh

Instruction to Bidders.

1. Name of the Works:-

Tender for Supply of Wooden Rack/Almirah Items for 723 nos. of AWC in the Deogarh District under OMBADC.

2. Supplier/Dealer:

A written letter from the Manufacture for an article promising to repair or replace the items along with escalation matrix and contact number, if necessary within the specified period of time.

3. ELIGIBILITY CRITERIA:-

- 3.1 Legal Entity: Only OSMEs having manufacturing unit within Odisha can participate in the bidding process and should submit an undertaking in shape of an affidavit.
- 3.2 Udyam Registration Certificate with valid Udyam Registration Number (URN).
- 3.3 DIC Registration Certificate(Production Certificate for wooden furniture)
- 3.4 The firm must have valid GST/GSTIN
- 3.5 The firm must have valid PAN.
- 3.6 The product must confirm to minimum technical requirement/ standards.
- 3.7 Photocopy of Income Tax Clearance Certificate and IT Return and GST Return for last three years.(FY 21-22, 22-23 and 23-24)
- 3.8 Copies of last 3 years audited balance Sheet (FY 21-22, 22-23 and 23-24) with a CA Certificate with UDIN to be submitted.
- 3.9 Undertaking the capacity to deliver at 723 nos. of Wooden Rack/Almirah at AWC point in the Deogarh District.
- 3.10 Bidder shall have to provide Undertaking on Rs. 100/- legal stamp paper that the bidder is not blacklisted with any state Govt. or Central Govt. Department/PSU/Banks/ Financial Institutions on account of corrupt or fraudulent practice from till date.
- 3.11 **Sample:** Bidder must have to submit samples to the indenting authority on the date of opening of technical bid. The bidder should submit an undertaking mentioning that the sample unit is as per the specification of the item given in annexure-B.
- 3.12 All documents are to be self-attested.
- 3.13 The maximum quote price for the one unit including all taxes and transportation cost to delivery point shall not be exceeding Rs.30, 000/-**(Rupees Thirty Thousand) only.**

4. SCOPE OF THE WORK:

The items will be delivered at 723 nos. AWCs in Deogarh district as per specification. An undertaking in this regard will be submitted in **Annexure-C.**

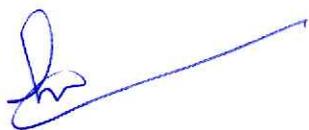

06/05/2025

GENERAL TERMS & CONDITIONS

1. The bidder should be OSMEs having manufacturing unit within Odisha. He cannot supply the items from other trading organisation. The bidders must have valid GST and PAN Certificate which should be enclosed with the bid documents in the technical bid envelope.
2. This tender is two bid systems. The technical Bids acceptance of the terms and conditions of the tender and financial bid in the due format should be submitted in two separate envelopes super scribing as "Technical Bid " and " Financial Bid " respectively, which should be kept in a outer envelope super scribing as "Tender for Supply of Wooden Rack/Almirah for the 723 nos. of AWCs in the Deogarh District under OMBADC as well as tender number and date". All cuttings and over writings should be duly attested under signature and seal of the company. Conditional bids will not be accepted. The financial bid shall contain only the price bid in Annexure-E and all other documents including the signed and sealed tender document, Copy of Udyam Registration Number Certificate of OSME, DIC Registration Certificate(Production Certificate), Copy of GST & PAN Registration Certificates, Certificates of incorporation /registration in support of legal entity of the firm, technical literature of the offered items, valid ISO certificate, undertaking for non-blacklisted of the firm and any other documents in support of eligibility in the tender if any should be enclosed in the technical bid.
3. **Execution of Agreement:** The successful bidder should sign the agreement after submitted Rs. 5 Lakhs towards Performance Security. In case, the successful bidder failed to sign the agreement within 7 days, agreement will be made with next highest combined scored bidder at quoted price of successful bidder subject to willingness and so on.
4. **PERFORMANCE SECURITY:** The successful bidder should submit Rupees Five Lakhs only in shape of performance bank guarantee. The performance security will be kept with DSWO, Deogarh for a time period of one year from date of agreement. The Performance security will be released to the bidder after warranty period of One year without any interest. If he undertakes minor repair of the units supplied successfully by that time.
5. **PAYMENT:** No advance payment will be made. The payment will be made on back to back basis i.e. after Supply of the materials to AWCs point in the Deogarh District and submission of acknowledgment receipt (as per the prescribed format) duly obtained from the CDPOs and recipient signature from the AWW concerned while submitting the bill for the payment. Post Delivery Inspection shall be done by the officer assigned by the Collector. There after payment will be made based on the report of the above-mentioned committee. The Agency is required to submit a triplicate Bill along with material receipted challan including acknowledgement in triplicate duly signed and sealed.
6. The rate per unit to be quoted in the price bid should be as per the format in **Annexure-E**.
7. Any Corrigendum/Addendum to this bid shall be hoisted in District Website i.e. www.deogarh.odisha.gov.in and responsibility lies with the bidders to check the website up to the last date of submission of bids. Any omission on the part of the bidder will not be considered.
8. All the tender documents shall be duly signed & sealed in each page as a token of their unconditional acceptance of terms and conditions of tender.



9. **DISCLAIMER:** This Document includes statements, which reflect various assumptions, which may or may not be correct to full accuracy. Each Bidder should conduct its own estimation and analysis and should check the specification, accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.
10. This document and the information contained herein are Strictly Confidential and are for use of only the person (s) to whom it is issued/ downloaded from the website. It may not be copied or distributed by the recipient to third parties (other than in confidence to the recipient's professional advisors).
11. **COST OF BIDDING:** The Bidder shall bear all costs associated with the preparation and submission of its Bid and DSWO, Deogarh will in no case be responsible or liable for those costs. The Bidder is expected to examine the Bidding Documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will /may result in the rejection of the Bid
12. **AMENDMENT OF BIDDING DOCUMENTS:** At any time prior to the deadline for submission of Bids, the DSWO, Deogarh may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by way of issuing a corrigendum/addendum as per Clause No. 6 of General Terms & Conditions. In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing of their Bids, the **Owner** may, at its discretion, extend the deadline for the submission of Bids.
13. **MODE OF SUBMISSION OF BID:** The bids must be submitted in double cover system. The technical bid and Financial/ Price bid are to be placed in two separate envelopes super scribed "**Technical Bid/ Financial Bid**" and then putting them in a single cover super scribing name of work i.e. Supply of Wooden Rack/Almirah to 723 AWCs of Deogarh District under DSWO Deogarh by **Registered or Speed post or through Couriers only**. The bidder must ensure that the bids are submitted to the appropriate authority as specified place, date and time indicated in the Tender notice/ bid documents. The bidders are required to provide their phone numbers & email Id for necessary communication. Bidders shall not be permitted to alter or modify their bid after expiry of deadline for receipt of bid. All the bid documents shall be self-attested in all pages failing which the bid will be rejected. All the documents submitted mentioned in the Check List (At **Annexure-J**). The bids received after scheduled date and time due to any reason including postal delay will not be considered.
14. **MODIFICATION AND WITHDRAWAL OF BIDS:** Any corrigendum / addendum / modifications will only appear in District website **www.Deogarh.Odisha.Gov.in**. Interested bidders may visit the website **www.Deogarh.Odisha.Gov.in** for detail enquiry.
15. **BID PRICE:** Bidders have to quote for the items of supply covered under this specification strictly. The total Bid Price shall also cover all the Bidder's obligations mentioned in or reasonably to be inferred from the Bidding Documents in respect of Supply, testing, inspection, Transportation to the consignee point, all in accordance with the requirement of Tender Documents. The Bidder shall complete the appropriate Price Schedules enclosed format stating the Taxable value for each item including inspection, packing& forwarding, Transportation & insurance, loading & unloading charges, GST. In case there is any increase or decrease in the quantity of the item as compared to those mentioned in the IFB, the contract price shall be subject to increase/ decrease proportionately on pro rata basis.



In case of repeat order of the purchaser, the lowest price shall prevail up to 1 year from the date of opening of price bid. Prices quoted by the Bidder shall be "Firm" during the financial year 2025-26 and not subject to any price adjustment during the performance of the Contract. A Bid submitted with variable Price or an adjustable price clause shall be treated as non-responsive and rejected out rightly.

16. Procedure for Opening the Bids:

- a. The Technical bid will be opened first.
- b. Then technically qualified bidders will be allowed to demonstrate the product. The sample will be evaluated with 100 Marks (60 Mark is earmarked for the board quality, finishing and measurement and 40 Mark is earmarked towards fixture quality, shape and size conforming as to the specification at Annexure-B. The bidder has to mention the brand, quality and measurement of the board, fixtures and other details in the format at Annexure-B(1)
- c. After completion of Technical and Product demonstration evaluation then the financial bid of the technically qualified bidder will be opened.

d. Final Evaluation:

The final evaluation will be done in CQCBS method. Based on the evaluation of technical proposal, the technically qualified bidder shall be ranked highest to lowest Technical Score (ST) in accordance to the mark obtained during the technical evaluation stage. There shall be 70% weightage to technical score and 30% weightage to financial score.

The individual bidder's financial score (SF) will be evaluated as per the formula given below:

$SF = [F\text{-min}/F\text{-bid}] * 100$ (rounded off to two decimal places) where

SF=Normalized financial score of the bidder under consideration

F-min=Minimum financial quote among the technically qualified bidders

F-bid=Financial quote of the bidder under consideration.

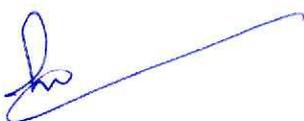
Combined Score(S) = $ST * 0.7 + SF * 0.3$

Where ST=Technical score secured by the bidder

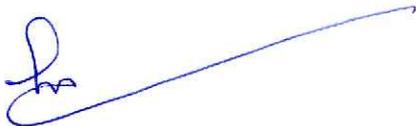
The bidder securing the highest evaluated combined score(S) will be awarded the contract observing due procedure. For the purpose of evaluation the total evaluated cost shall be inclusive all taxes and duties and transportation cost from manufacturing unit to the AWC point.

The bidder who meets the requirement specified in the technical bid will only be consider for participating in the financial bid. Financial bid of the technically disqualified bidders will not be opened.

- e. If due to any reason the due date is declared as a holiday the bid will be open on next working or as desired by the Authority.
- f. The bid will be opened in the presence of the bidders or their authorized representatives. The authority will not be responsible if the bidder or their authorized representatives is not present.



17. **TECHNICAL EVALUATION:** The technical evaluation shall be made of such bids who will be qualified as per the criteria laid down in general terms and conditions of the bid. The technical evaluation shall be made by the Tender Committee of DSWO, Deogarh.
18. **VALIDITY:** The offer shall be valid for a period 1 year from the date of bid opening of the Technical Bid.
19. **ALTERNATIVE BIDS:** Bidders shall submit Bids, which comply with the Tender Documents. **Alternative bids shall not be considered for evaluation.**
20. **PAYING OFFICER:** Payment will be released by DSWO, Deogarh after receiving the bills. The payment shall be made in INR through NEFT/ RTGS etc. Deduction of Income Tax, GST TDS, etc. at source from Payments to Suppliers. This will be done as per the existing law in force during the currency of the contract.
21. The Item required for the execution of work shall be supplied by the bidders as per the technical specification provided at **Annexure-B**.
22. **EVALUATION OF SAMPLES:** Bidder must have to submit samples to the indenting authority on the date of opening of bid and if not submitted the sample along with representative of Bidder, then his bid will be rejected.
23. This office reserves the right to increase or decrease the actual quantity of any item of requirement. The Successful Bidder shall have to supply the items or execute the work within 30 days after issue of award letter at the lowest rate. The selected sample will be kept with the custody of the Authority and is the last piece of the contact order which will be delivering at the AWC point at last.
24. **CONSIGNEES:** The item is to be delivered at 723 AWCs point of Deogarh District.
25. **QUALITY OF PRODUCT:** If any item/ product if not found to the required specification or in damage/ breakage condition by "Consignee/ Any authorized Representative of the Consignee", the bidder shall have to rectify/ replace the same without any extra financial cost.
26. **ACCIDENT:** The bidder shall be responsible for any accident during execution of the work for the work order for which he has to arrange workmen's compensation insurance.
27. **INSURANCE:** The bidder shall be responsible for any cost of the insurance.
28. **WARRANTY:** The items should be guaranteed for trouble free operation and submit the certificate of warranty period of the supplied products shall be for a **period of 1 (One) year** from the date of final acceptance of goods at consignee location. The repair and maintenance including replacement of defective fixtures of the wooden rack/ almirah during the warranty period shall be done by the bidder at his own cost.
29. **SERVICE AND SUPPORT:** Bidder must have a functional Service centre in the state of Odisha to provide customer service within 48 hours at the AWC point.
30. **COMPLETION PERIOD:** The agency has to supply all the items within 30 days after the issue of award letter. If any deduction of payment will be made by the indenter towards late delivery beyond the stipulated period, same shall be deducted from his payment.
31. **Escalation:** No escalation clause except the admissible tax component under the period of consideration shall be accepted.



32. **Liquidated Damages:** In case the supplier fails to complete the work within the stipulated period the liquidated damage maximum up to 10 percent shall be recovered over the left over work.

33. **Arbitration:** The purchaser and the supplier should try to resolve the disputes, if any, arising out of the contract, amicably between themselves, failing which the same shall be referred to the DSWO, Deogarh for adjudication as the sole Arbitrator under the provisions of the Arbitration and Conciliation Act, 1996 whose decision will be final and binding on all the parties to the dispute.

34. **Legal dispute:**

- a) Any dispute between the tender inviting authority and successful bidder/s should be addressed to the other party only in writing in their respective letterhead signed only by the designated signatory as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultation.
- b) If both the parties failed to resolve the dispute or difference by such mutual consultation within 21 days of its occurrence, the same will be referred to by either party of conciliation to the conciliation panel. For that purpose, both the parties shall nominate each one member, and both the nominated members shall form the conciliation panel. In case the panel member reports failure of the conciliation, the matter shall be referred to arbitration by the arbitrator, to be nominated by the Collector, Deogarh. The Collector shall nominate an arbitrator whenever required or when a request is made by the successful bidder/s after the failure of conciliation, to nominate an arbitrator. The arbitration proceedings shall be as per the provisions of the Arbitration and Conciliation Act, 1996 of India.

35. **Acceptance and Rejection of Bid:**

- a) Authority reserves the right to accept or reject any or all tenders and cancel the tender process without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss or damage suffered by the bidder/s on account of such rejection.
- b) Any bid with incomplete information is liable for rejection.


District Social Welfare Officer
Deogarh

APPLICATION FORM FOR BIDDING

(Details of the Applicant /Bidder)

1. Name of the Registered bidder:-
2. Name of the authorized person:-
3. Address:-
4. Contact number:-
5. Email id:-
6. PAN Number (copy enclosed):-
7. GST Number (copy enclosed):-
8. GST Clearance certificate no with date:-

Enclosed: -

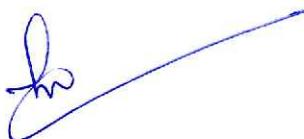
- i.) Xerox copy of PAN Card.
- ii.) Xerox copy of GST Registration along with up to date return Certificate
- iii.) Udyam Registration Number Certificate Copy.
- iv.) DIC Registration Certificate (Manufacturing License) of wooden furniture.
- v.) Copy of Income Tax Clearance Certificate for last three years.
- vi.) Self undertaking as not black listed at anywhere.
- vii.) Last 3 years audited balance Sheet with a CA Certificate with UDIN.
- viii.) Undertaking the capacity to deliver at 723 nos. AWCs
- ix.) Copy of valid ISO certificate.
- x.) Declaration of Warranty and support escalation matrix with contact number.
- xi.) All documents should be self-attested.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place

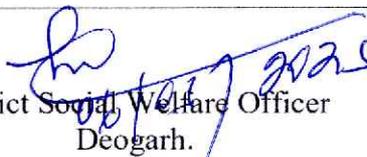
Date

Seal & Signature of the Vendor



TECHNICAL SPECIFICATION**Annexure-B**

Type of Product	Kitchen Storage Unit
Number of Shelves	4
Total Width(outer) of storage unit	42 Inches
Total Depth of storage unit	24 Inches
Total Height of storage unit(excluding height of legs)	72 Inches
Leg Height	3 Inches
Material of the total storage unit (excluding bottom two shelves)	MDF Board of 20mm thickness with water and termite resistant (colour: coffee walnut) (Brand: Greenply, Centuryply, Marino)
Bottom 2 Shelves material	SS perforated sheet(22 Gauge) with SS frame for storage of wet utensils (Brand: Jindal/Tata)
Height of bottom-most shelf	24 inches
Height of other shelves	Total: 48 inches(Equally divided into 3 compartments)
Storage unit features	For storage of wet utensils, grains, vegetables, groceries etc.
Finish of exterior	Wooden Look
Materials of legs	PVC
Total no of legs	4
Total no of ventilation grill	4
Position of ventilation grill	1 on each side(not in front or back side) of top compartment and third compartment from the top.
Specification of Ventilation grill	Size: 4 inch x 8 inch, Material: Stainless Steel (Brand: Jindal/Tata)
Number of Doors	2(along the height with door magnets)
Opening Mechanism of Door(s)	Soft close Hinged Door of brand (Hafele/ Hettich/ Godrej)
Material of Door Handles	Metal: Stainless Steel(Brand: Godrej, Ozone, Doorset, Dorma, Baldwin)
Specification of Door Handles	Stainless steel cylindrical rod handle along with minimum handle height of 6 inches and minimum clear height for grip of 4 inches
Edge Bending	2mm
Lock	SS Cupboard lock with minimum 3 Keys (Brand: Godrej and Plantex)


District Social Welfare Officer
Deogarh.

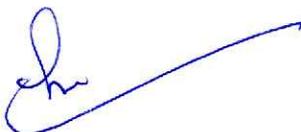
Detail of Specification of Almira submitted by Bidder

Particular	Brand	Measurement
Board (Thickness)		
Number of Shelves		
Total Width(outer) of storage unit		
Total Depth of storage unit		
Total Height of storage unit(excluding height of legs)		
Leg Height		
Material of the total storage unit (excluding bottom two shelves)		
Bottom 2 Shelves material		
Height of bottom-most shelf		
Height of other shelves		
Storage unit features		
Finish of exterior		
Materials of legs		
Total no of legs		
Total no of ventilation grill		
Position of ventilation grill		
Specification of Ventilation grill		
Number of Doors		
Opening Mechanism of Door(s)		
Material of Door Handles		
Specification of Door Handles		
Edge Bending		
Lock		

Place:

Date:

Signature of the Bidder



BIDDER'S AFFIDAVIT
(Non Judicial Stamp Paper of Rs.100/-)

Annexure-C

(Applicable to Bidders who fall under the definition of Odisha Small Manufacturing Enterprises)

I, Shri/ Smt/ Ms (Designation) of (name of the Bidder Enterprise) solemnly state the following.

1. That annual turn-over of my enterprise is less than Rs. 50 Cr.
2. That my enterprise has a valid Udyam Registration bearing No. _____ within the jurisdiction of the State of Odisha.
3. That manufacturing plant/unit of my enterprise is located in Odisha in Village/Town/City _____, Block/ULB District _____.
4. That the goods for which I am submitting this bid is manufactured in the above-mentioned manufacturing plant/unit of my enterprise.
5. That the goods to be supplied by my enterprise shall be its own manufactured goods.
6. That my enterprise shall not supply goods which are not manufactured by my enterprise.
7. That my enterprise has not been blacklisted/ debarred by any Government Organization from participating in current procurement process.
8. That my enterprise comes under the definition of Odisha Small Manufacturing Enterprise (OSME), as defined in the Policy, and is, therefore, eligible for preferences and relaxations provided in the Policy for OSMEs.
9. That I am submitting this affidavit in response to the tender No _____ dated _____ invited by (Organisation Name) _____ for supply of (item name) _____

I certify that all information furnished by me as above are true and correct. If any information is found to be incorrect, I and my enterprise shall be liable for any punitive action as deemed appropriate by competent authority.

Date (Signature of Bidder)

Name of the Bidder:

Address:

Mob No.:

E-mail:



Annexure-D

(To be submitted in Rs.20/- non-judicial stamp paper)

To

District Social Welfare Officer
Deogarh.

UNDERTAKING FOR SUPPLY OF WOODEN RACK/ALMIRAH TO 723 NOS. OF
AWCs POINT OF DEOGARH DISTRICT.

We confirm that we have the capacity to supply the required items to 723 AWCs points of Deogarh district as per the requirements in a time frame of 30 days.

For and on behalf of:

Signature (with Seal)



DECLARATION FORM

(To be submitted in Rs.100/- legal stamp paper)

(Affidavit before Executive Magistrate / Notary Public)

I _____, S/o _____ having my residence _____, do declare that I / We have carefully read all the terms & conditions of tender of the _____ Odisha for the supply of furniture & fixtures. The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the tender paper Reference No. _____.

I/We do hereby declare that, I/We have not been de-recognised/ black listed by any State Govt. / Union Territory / Govt. of India/ Govt. organization / Govt. Health Institutions for supply of Not of Standard Quality (NSQ) items / part-supply / non-supply.

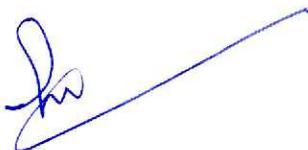
I/We agree that if any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms& conditions.

I / We further declare that I / We possess valid manufacturing license / Authorized distributor bearing NO. _____ valid upto _____. I/ We _____ do hereby declare that I/we will supply the _____ as per the terms, conditions& specifications of the tender document. I / we further declare that I / we have a service centre / will establish a service centre within one month of installation of the equipment in Orissa.

Signature of the bidder

Date:

Name & Address of the Firm:



TENDER FORM - B

Financial Bid

Sl. No.	Name of the Items	No. of unit per AWCs	Maximum Quote Price including Taxes	Rate per unit (Including all taxes)
1	Wooden Rack / Almirah	01	30,000 per unit	
TOTAL				

(Rupees) only /-

N.B: The maximum quote price for 01 unit as in Annexure -B should not be exceed to Rs.30,000 /-(Rupees Thirty Thousand) only /- .

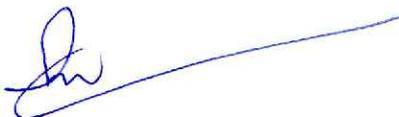
For / on behalf of _____
(Name and address of tendering firm) _____

Place:

Date:

(Signature and seal of the authorized signatory)

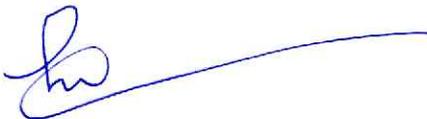
Seal



DETAILS OF THE BIDDERS & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Orissa
Name of Firm & Full Address		
Name of Proprietor/Partner/Director		
Telephone Nos., Landline		
PAN No		
GST No		
Mobile		
E-Mail		
Date of Inception		
Manufacturing License Nos. Date		
Name of the issuing authority		
Trade License valid up to		

Name of the Bidder
Address:
Official Seal & Signature
Date:



UNDERTAKING
(to be submitted on Rs.50/- stamp paper)

Tender ref. No. _____ due for opening on _____

Name of the Items:

Name of the Consignee:

Name of the purchaser:

Sir,

I / we _____

here by declare that:

1. I / we am / are the manufacturers / authorized agents / distributors of _____
2. I / we do accept / agree for the all clauses including the warranty and payment terms and conditions of this tender.
3. I / we do hereby confirm that the prices / rates quoted are fixed and are at par with the prices quoted by me / us to any other Govt. of India/Odisha Offices.
4. I / we agree to abide by my / our offer for a period of 1 year from the date of approval of the tender.
5. I / we have necessary infrastructure for the maintenance of the equipment and will provide all the accessories / spares as and when required.
6. I / we also declare that in case of change of Indian Agent or for any other change, merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the Guarantee / warranty / maintenance of the machinery / equipment and have provided written confirmation for the same.
7. I / we shall provide assistance to the consignee in clearance and delivery of store at consignee's stores / premises.
8. The demurrage / storage charges, if any, payable to the customs department, due to non-receipt of required documents in time by the hospital / delay due to incorrect entries, mistakes to the documents etc. shall be borne by me / us.
9. I / we have carefully read and understood all the terms and conditions of the tender and shall abide by them.
10. I / we undertake to get the equipment's repaired within 48 hours of receiving of the complaint from consignee failing which a penalty @ 1% of the cost may be recovered.

Signature of the witness
Name & address

Signature of the Tenderer
Name & address

Dated
Seal of the firm.



CHECK LIST.

TECHNICAL BID FOR UTENSIL ITEMS.

Sl. No.	Particulars	Please put tick mark in the respective box: (Document Submitted: Yes/No)				Details	
		Yes		No		Page No.	
1	Copy of Udyam Registration Number Certificate.	Yes		No		Page No.	
2	DIC Registration Certificate (Production Certificate for wooden furniture)	Yes		No		Page No.	
3	Copy of Valid ISO certificate	Yes		No		Page No.	
4	Copy of GST certificate	Yes		No		Page No.	
5	Copy of PAN of the Organization/Bidder	Yes		No		Page No.	
6	Latest 3 year GST Return Copy(2021-22, 2022-23 & 2023-24)	Yes		No		Page No.	
7	IT Return Copy of last 3 FY (2021-22, 2022-23 & 2023-24)	Yes		No		Page No.	
8	Last 3 year audited Balance Sheet of FY(2021-22, 2022-23 & 2023-24) with a CA Certificate with UDIN	Yes		No		Page No.	
9	Certificate of warranty along with escalation matrix with contact number	Yes		No		Page No.	
10	Annexure-A	Yes		No		Page No.	
10	Annexure-B(1)	Yes		No		Page No.	
11	Annexure-C	Yes		No		Page No.	
12	Annexure-D	Yes		No		Page No.	
13	Annexure-E	Yes		No		Page No.	
14	Annexure-G	Yes		No		Page No.	
158	Annexure-H	Yes		No		Page No.	

Name of the Bidder
Address:

Official Seal & Signature
Date: