

# ORMAS

Odisha Rural Development & Marketing Society, Deogarh  
Panchayati Raj Dept.t, Govt. of Orissa

Z.P Building,  
Purunagarh  
Dist: Deogarh, Odisha,  
Pin- 768119  
Tel/Fax: 06641-226478  
E-mail: dsmsdeogarh@gmail.com

Letter No = 129

Date - 09/03/2025

To  
DEGM, (OSWAN),  
Deogarh

Sub: - Request for publicity of Quotation Call Notice for Hiring of private vehicle to official use -Reg

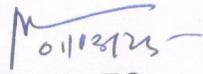
Sir,

With reference to the captioned subject, I am enclosing herewith the Quotation Call Notice to publicity of Hiring of private vehicle for official use by ORMAS, Office, Deogarh. In this connection publicity is required for knowledge of the interested bidders.

Therefore, I request you to kindly publish this attached Quotation Call Notice on <https://deogarh.nic.in/> (Deogarh NIC) for wide publicity of the same.

Encl as Above

Yours faithfully,

  
CDO-cum-EO  
ORMAS, Deogarh

ZILLA PARISHAD: DEOGARH  
Odisha Rural Development & Marketing Society (ORMAS)

Notice No. 126

Date: -01/03/25

Quotation Call Notice

Sealed quotations are invited by **Speed post/Registered post** only from interested reputed Travel Agencies/Tour Operators or Private Individuals for providing **One Petrol driven** vehicle having sitting capacity not more than **ten** including driver (Swift Dzire /Tiago/ Bolt/Celerio, or any other higher Model) which shall confirm to the Terms and conditions (Annexure-II) for official use of Zilla Parishad Deogarh on monthly rent basis. The terms and conditions are as follows:

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. **The Hired vehicle cannot be used for any private/ commercial purpose beyond office hour or during the holiday by the owner.**
5. **A sum of Rs. 5000/-** shall be deposited by the intending bidders in shape of **Account Payee Bank draft/ Banker's cheque drawn in favour of "District Supply & Marketing Society (DSMS)" payable at Deogarh** along with the quotation as **security deposit**. After completion of quotation process, the amount will be refunded to the unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general bid information (Maximum Rs 20,000/- excluding cost of fuel)
7. The Vehicle must achieve a fuel efficiency of minimum average mileage of **17 Kms per litre.**
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of

Q

validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).

9. The Quotation completed in all respect should reach the office of the **Chief Development Officer-cum-EO, ZP, Deogarh, At/PO- Purunagarh, Dist.- Deogarh, PIN- 768119** on or before 18/03/2025 by 1.00 PM superscripting on the envelope as "QUOTATION FOR ENGAGEMENT OF VEHICLE UNDER ORMAS, Deogarh and shall be opened on 18/03/2025 at 3 PM in presence of the bidders or their authorized representatives in the Conference Hall of Zilla Parishad, Deogarh.
10. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with ORMAS Section Office of the Z.P, Deogarh during office hour from Dt. 01/03/2025 to Dt. 18/03/2025 on payment of Rs 100/- (Rupees One Hundred Only) or can be downloaded from Deogarh District Website [www.deogarh.nic.in](http://www.deogarh.nic.in) from Dt. 01/03/2025 to Dt. 18/03/2025. In case the application form is downloaded from Government website, the applicant shall furnish an Account Payee Bank Draft/ Bankers Cheque for an amount of Rs. 100/- (Rupees One Hundred) only in favour of "District Supply & Marketing Society (DSMS)" payable at Deogarh, towards the cost of quotation paper along with the application.
11. The eligible bidder shall commence the services from the date of place of the order and shall continue to provide the services upto **31<sup>st</sup> March, 2024** and it may further be extended after fulfillment of certain conditions.
12. The Tenderer reserves the right to cancel/ reject the quotations received without assigning any reason there off.

21/03/25  
CDO-cum-EO  
Zilla Parishad, Deogarh

Memo No. ....127..... dt. 01/03/25 a

Copy to ADM, Deogarh/ Sub- Collector, Deogarh / Tahsildar, Deogarh/ DIPRO, Deogarh/All BDOs, of Deogarh District with a request to affix the quotation call notice in their notice board for wide publication.

01/03/25  
CDO-cum-EO  
Zilla Parishad, Deogarh

Memo No. ....128..... dt. 01/03/25 a

Copy to DEGM, OSWAN, Deogarh for information and requested to web hoist the quotation call notice in the district website.

01/03/25  
CDO-cum-EO  
Zilla Parishad, Deogarh

Q

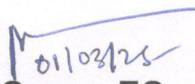
TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid are final but does not include cost of petrol, which is to be paid separately basing on actual consumption. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. **The owner of the vehicle shall not put the vehicle for personal use or for commercial purpose beyond office hours or during holidays.** In the event of failing to do so, shall entail revocation of the agreement forthwith sans any intimation whatsoever.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

2

9. Monthly hire charges and reimbursements towards cost of Petrol of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider to the concerned office and no advance payment will be made.
10. Maximum heiring of vehicle per month will be Rs .20,000/- & DOL cost monthly will be Rs.10,000/-. The vehicle maximum run will be 2000km per month.
11. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
12. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. In case the Government withdraws the provision of vehicle arrangement, the vehicle will be terminated with immediate effect without any prior notice.
15. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
16. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including drafts as per the terms & conditions.

  
CDO-cum-EO

Zilla Parishad, Deogarh



GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name & complete address of the Owner of vehicle. :
7. PAN of the owner of vehicle :
8. GST registration of the Owner of vehicle :
9. Fitness Certificate validity :
10. Permit validity :
11. Insurance validity :
12. Name / Address of the Driver :
13. D.L. No. & Validity of the D.L. of the Driver :
12. Proposed hire Charge of the vehicle per month excluding fuel cost. :
13. Rate of fuel consumption/ Mileage per litre :
14. Contact Number of the Service Provider (Tenderer/ Quotationer)  
Mobile.....Telephone.....

**Seal & Signature of the  
Quotationer/ Tenderer**

Q

**FORMAT FOR PRICE BID**

Model of the vehicle	Minimum Average Mileage in KMs Per litre (17)	Maximum Hire Charges per month (Rs. 20,000/-)

“Certified that the information submitted at pre-page & above is true to the best of my knowledge and belief”.

**Seal & Signature of the  
Quotationer/ Tenderer**