



OFFICE OF THE DIVISIONAL FOREST OFFICER, DEOGARH K.L DIVISION
AT/PO- PURUNAGARH, DIST-DEOGARH.
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SHORT TENDER NOTICE FOR HIRING OF PRIVATE VEHICLES.

Sealed tenders are invited from interested Service Providers/Travel Agencies (Registered) for providing 01(One) no. Scorpio and 9 (Nine) Nos. of AC Diesel driven Bolero models of vehicles for official use in the jurisdiction of the Divisional Forest Officer, Deogarh (KL) Division. One Scorpio for use of the D.F.O, Deogarh (KL) Division and one Bolero for use of the A.C.F, Deogarh (KL) Division will be used for 1 year and rest 8 nos. of Bolero for a period of 8(eight) months on monthly rent basis during 2025 KL Crop year. The last date of submission of Tender paper is on dt.18.02.2025 up to 4.00 pm. The tenders are to be opened on dt.19.02.2025 at 11.00am in the office of the Divisional Forest Officer, Deogarh (KL) Division in presence of the applicants.

The application form for tender containing General Bid Information & terms and condition for hiring of vehicles etc. will be available in the office of the undersigned and can be downloaded from the Website www.deogarh.gov.in


Divisional Forest Officer,
Deogarh (KL) Division.

ANNEXURE-I

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be followed by the successful bidders for providing vehicles on monthly hiring rent basis.

1. Tender inviting authority reserves the right of accepting or rejecting one or more tender offer(s) or cancelling the tender without assigning any reason thereof.
2. The Mahindra Scorpio (Diesel AC) and 1 no of Bolero (Diesel AC) will be engaged for a period of 12 (Twelve) months and others 8 nos. (Bolero) will be engaged maximum for a period of 8 (eight) months. The vehicle will be renewed for a further period, if so required, subject to satisfactory service and performance after due approval from the competent Authority.
3. Vehicle will ordinarily be deployed within the jurisdiction of respective officer and may at sometimes be deployed elsewhere, within the state.
4. The vehicle must be in Road worthy condition and shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration certificate, Insurance Certificate, Fitness Certificate, Contract Carriage Permit, proof of up-to-date Tax payment etc., which are mandatory for plying of the vehicle.
5. The drivers of the vehicle must have valid Driving License for driving light transport passenger vehicles and should be sufficiently experienced in driving transport passenger vehicle.
6. The driver should be well behaved, gentle, obedient in nature, and maintain absolute integrity especially during duty hours.
7. A sum of Rs.5000/- per vehicle for which rate is quoted, shall be deposited by the intending bidders towards tender security in shape of Account Payee Bank Draft drawn in favour of DFO (KL) Deogarh. After completion of tender process, the Security money will be deposited by the intending bidders in shape of account payee Bank Draft drawn in favour of DFO (KL) Deogarh and submitted along with the tender, as earnest Money deposit (EMD). After completion of tender process, the amount will be refunded to unsuccessful bidders. In case of successful tender, the tender security will be converted into performance security. The performance security or security deposit is liable for forfeiture in full or in part on violation of terms and conditions or on default to place vehicles on being successful bidder/tender.

8. The monthly rate of hired charge is to be quoted separately in the general bid information excluding fuel and lubricants.
9. The vehicle must achieve the following fuel efficiency in terms of KMPL.

Sl.No.	Model make of vehicle	Fuel efficiency (Minimum Average mileage in KMs per litre)
1	Scorpio	10 or above
2	Bolero	10 or above

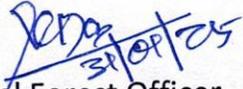
The tenderers, quoting higher fuel efficiency i.e. more number of kilometres per litre of fuel consumption will be taken into consideration along with the quoted hiring charges for deciding the cost effective tender offers. Other criteria and terms & conditions will also be applicable for the same. Therefore, all such offers must fulfil the criteria as laid down in the terms and conditions of this tender document.

10. The details of the make and year of manufacture of the vehicles, Registration number, mileage (KMs covered per litre) and name of the driver with driving licence number and period of validity should be specifically provided in the general bid information to be furnished with the quotation tender. The general information for hiring vehicles along with account payee Bank Draft of Rs.5000/- will be submitted separately for each vehicle for which the rate is quoted.
11. The tender document completed in all respect should reach the concerned office on or before dt.18.02.2025 by 4.00PM and shall be opened at 11A.M. of dt.19.02.2025.
12. (A) All the stipulations and terms & conditions of tender documents and notice for hiring of vehicles are applicable and must be strictly adhered to. The Envelope containing the tender offer should be subscribed "**Short Tender offer for hiring of vehicles**" at the top of the envelop and the name, address and Mobile number at the left corner of the envelope.
- (B) The stipulations and terms and conditions embodied in the tender document will form the part of the agreement.

13. (A) The hired vehicles during the period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available in the times. The department/office hiring the vehicles shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The owner/successful tenderer whose vehicle is hired shall be responsible for all such litigations.

(B) The salary of driver, repair and maintenance charges and other cost including taxes (Except service tax on hire charges) shall be borne by the successful tenderers/service Providers.
14. The hire charges paid on monthly basis do not include cost of diesel which is to be paid separately basing on actual consumption and lubricant, as per existing Govt. norms. All the expenditures of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box and differential coolant, tyres and tubes, battery etc will be borne by the bidder.
15. It shall be the responsibility of the bidder to provide good and trust-worthy driver.
16. In case of breakdown for reasons what so ever, the replacement of vehicles of the same or better models shall be provided by the owners of the vehicle/successful bidder/tenderer.
17. In case, the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicles from other source.
18. The vehicle shall report for duty for minimum of 25 days in a month.
19. In case of emergency, the driver will have to report for duty as per requirement of hirer. No extra payment shall be demanded.
20. Monthly hire charges and reimbursements towards cost of lubricants (as per Govt. Norms) of selected bidders will be paid in every succeeding month, taking into account the funds available for the purpose.

21. The vehicle shall not be more than 3 (three) years old from the date of initial registration and it should also be in good running condition during the period of contract.
22. If the services are not required or found to be unsatisfactory, the authority reserves the right to cancel & terminate the agreement.
23. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.
24. If the bidder/tenderer violates any of the terms of contract, Government shall forfeit the entire amount of Security deposit.
25. The successful tenderer, will have to execute and sign the agreement with the concerned/respective Heads of office, who will be the Approving Authority and will control the movement of their respective vehicle and pay the monthly hire charges and the reimbursement of Diesel/Lubricants as per terms and conditions and stipulations of this tender, by observing the required official formalities.
26. Modification, if any, in the short tender document or terms and conditions, will be noticed. The tender inviting authority reserves the right to modify/cancel the terms and conditions of tender without assigning any reasons thereof, before the last date of submission of tender document.


Divisional Forest Officer,
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