

**OFFICE OF THE DEPUTY REGISTRAR OF COOPERATIVE SOCIETIES,
DEOGARH DIVISION, DEOGARH.**

At- Nuabaliroi Po – Deogarh
Dist- Deogarh , Odisha Pin - 768108

Email id – drcsdeogarh@gmail.com
Contact No.- 7752035808 / 7397404616

Standard Bidding Documents

**Government of Odisha,
D.R.C.S. Office Deogarh Division, Deogarh.**

Quotation / Tender Call Notice

ANNEXURE -I

Notice No. 43 / Dated. 22.01.2025 /

Sealed quotation / Tenders are invited from interested reputed Travel Agencies /Tour Operators or Private individuals for providing 1(one) No of AC Petrol driven vehicles of Tiago/Bolt/ Celerio/Dzire having sitting capacity not more than 5 (Five) including Driver, Which shall maximum up to @ 20,000/-(Rupees Twenty Thousand)only excluding GST with mileage of minimum average of 17 KMs per Litter for official use in the Office of the Deputy Registrar ,Cooperative Societies, Deogarh Division, Deogarh (D.R.C.S. Office) on monthly rent basis.

- 1 The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration certificate, Insurance certificate, Fitness certificate, valid contract carriage permit, Proof of up to date Tax payment & GST certificate etc. which are mandatory for plying of vehicle.
- 2 The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle.
- 3 The Driver should be well behaved, gentle and obedient in nature.
- 4 A Sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Deputy Registrar ,Cooperative Societies, Deogarh Division, Deogarh. and submitted along with the tender as security deposit . After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5 The monthly rate of hire charge (Exclusive of all Taxes GSTN)be quoted separately in the general bid information(Excluding fuel and lubricants)
- 6 The Vehicle must achieve a fuel efficiency of **17 Kms.** per litter.
- 7 The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
- 8 The Quotation completed in all respect should reach the undersigned on or before **22.02.2025** by **3 p.m.** and shall be opened on the same day at **4 p.m.** in presence of the bidders or their authorized representatives.

- 9 The application form of quotation /tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Deputy Registrar of Co-operative Societies, Deogarh Division, Deogarh on payment of **Rs.100/-** (Rupees one hundred) only within office hours from Dt. **24.01.2025 to 22.02.2025**.
- 10 The agreement will be executed as per the Government of Odisha in Finance Deptt. Office Memorandum No. 30464/F Dtd.06.09.2019.
- 11 The undersigned reserves the right to cancel the notice and all quotations without assigning any reason thereof.

Nay 22/1/25
Deputy Registrar of C.S.
Deogarh Division

Memo No. 44 /Date. 22.01.2025 /
Copy to the Notice Board of this office for wide publicity.

Copy submitted to the Sub- Collector, Deogarh, Executive Officer, Deogarh Municipality, Tahasildar, Deogarh Tahasil office & Block Development Officer, Tileboni, Barkote, Reamal with the request to affix the quotations /Tender call in their notice board/DIO, NIC, Deogarh for information with a request to web host the quotation/tender call notice in District website.

Nay 22/1/25
Deputy Registrar of C.S.

Memo No. 45 /Date. 22.01.2025 /

Copy to All ARCS, All Sr. ARCS, All DRCS for information with a request to affix the same in his office Notice Board for wide publication.

Nay 22/1/25
Deputy Registrar of C.S.

Memo No. 46 /Date. 22.01.2025 /

Copy forwarded to the Regional Transport Officer, Deogarh for kind information and necessary action.

Nay 22/1/25
Deputy Registrar of C.S.

Memo No. 47 /Date. 22.01.2025 /

Copy along with a copy of Quotation /Tender Call Notice forwarded to the Manager, Information and Public Relation Department, Odisha, Bhubaneswar for information and necessary action. He is requested to publish the said notice in any two Odia daily Leading Newspapers in two of its consecutive issues in minimum space and send a copy of newspaper to this office for reference and record.

Nay 22/1/25
Deputy Registrar of C.S.

Memo No. 48 /Date. 22.01.2025 /

Copy forwarded to the Director, Printing, Stationery and publication, Government Press, Madhupatana, Cuttack-10 with request to publish the Notice in the next issue of Odisha Gazette.

Nay 22/1/25
Deputy Registrar of C.S.

Memo No. 49 /Date. 22.01.2025 /

Copy submitted to the Registrar of Cooperative Societies, Odisha, Bhubaneswar for favour of kind information & necessary action.

Nay 22/1/25
Deputy Registrar of C.S.