

**DISTRICT EXCISE OFFICE, DEOGARH**

No. 1598 /Ex. Dt. 27.12.2024

**QUOTATION/TENDER CALL NOTICE**

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators or Private Individuals for providing 02 (two) no. of Bolero/ Sumo Gold Diesel driven commercial vehicle having sitting capacity up to 09 (Nine) nos. including Driver in conformity (first priority should be given to 9 sitter) with the terms and conditions (Annexure - I) for Excise enforcement work in Excise Department under the control of Superintendent of Excise, Deogarh on monthly rent basis.

1. The vehicle must be road worthy condition, shall not be more then 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment, the vehicle owner must have a valid GST Registration Certificate etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Superintendent of Excise, Deogarh payable at SBI, Deogarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of the hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve in fuel efficiency 10 Kms. per liter.
7. The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms covered per liter) and name of the Driver with Driving license No. and period of validity should be specially provided in the general bid information to be furnished with the Quotation/ Tender (Annexure - II).
8. The Quotation completed on all respect should reach the undersigned on or before 08.01.2025 by 04:00 P.M. and shall be opened on the next day at 12:00 Noon in presence of the bidders or their authorized representatives.
9. The authority reserves the right to accept or reject all the tenders without assigning any reason whatever.
10. The application form of quotation/ tender containing General Bid Information and terms and condition for hiring of vehicle etc. will be available at District Excise Office, Deogarh in all working days i.e. from 27.12.2024 to 08.01.2025.
11. The detail terms and conditions of engagement of the vehicle on hire basis may be referred in letter No.30464/F.Dt.06.09.2019 & 33326/F.Dt.27.09.2019 of Finance Department, Odisha, Bhubaneswar.

  
Superintendent of Excise,  
Deogarh.

Memo No. 1599 /Ex. dt. 27.12.2024

Copy to Notice Board, Collectorate, Deogarh/Sub- Collector, Deogarh for wide publicity.

  
27/12/24  
Superintendent of Excise,  
Deogarh.

Memo No. 1600 /Ex. dt. 27.12.2024

Copy to DGM, OSWAN, Deogarh for publication of quotation call notice with application form and Term & conditions for engagement of vehicle from 27.12.2024 to 08.01.2025.

  
27/12/24  
Superintendent of Excise,  
Deogarh.

Memo No. 1601 /Ex. dt. 27.12.2024

Copy submitted to PA to Collector for favour of kind information of the Collector, Deogarh.

  
27/12/24  
Superintendent of Excise,  
Deogarh.

Memo. 1602 /Ex. dt. 27.12.2024

Copy submitted to the Excise Commissioner, Odisha, Cuttack for favour of kind information and necessary action.

  
27/12/24  
Superintendent of Excise,  
Deogarh.

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire monthly rent basis.

1. The hired vehicles during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment, the vehicle owner must have a valid GST Registration Certificate etc. and DL of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use or hired vehicle any manner whatsoever. The bidder shall be responsible for all such litigation.
2. The hire charges to be paid are final but do not includes cost of diesel, which is to be paid separately basing on actual consumption and lubricants are per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential coolant Tyres and Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the arrangement and may engage vehicle from other source.
6. In case of emergency, the driver will have to report for a duty as per the requirement of hirer. No extra payment shall be demanded.
7. Monthly hire and reimbursements towards cost of diesel (as per actual) and lubricants (as per Government norms) of selected bidder will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provider subject to availability of fund and no advance payment will be made.
8. The vehicle shall not be more then 3years old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall given one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
12. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including drafts as per the terms and conditions.
13. For the detail terms and conditions of engagement of the vehicle on hire basis may be referred in letter No.30464/F. Dt.06.09.2019 & 33326/F. Dt.27.09.2019 of Finance Department, Odisha, Bhubaneswar.

  
 27/12/24  
 Superintendent of Excise,  
 Deogarh.

**GENERAL INFORMATION FOR HIRING VEHICLE**

1. Registration No of Vehicle :
2. Type of vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name & complete address of the owner  
of vehicle :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name/Address of the Driver :
11. D.L. No. & Validity of the D.L. of the  
Driver :
12. Proposed hire Charges of the vehicle  
per month excluding fuel cost :
13. Rate of fuel consumption/ Mileage  
per liter :
14. Contact Number of the service provider/ Owner of the vehicle  
Mobile ..... Telephone.....

“Certify that the information submitted above is true to the best of my knowledge and belief”.

*Signature of the Tenderer/ Quotationer*