

ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., DEOGARH

email Id:- deogarhcso@gmail.com

Short Quotation Call Notice

No 3678/ Date:04.12.2024/

The CSO-cum-DM, OSCSC, Ltd., Deogarh invites short quotation from local Agency preferably WSHG towards supply of food to the participants for "Inauguration Programme of distribution of Input Assistance to the eligible farmers" which will be held on 08.12.2024 at Indoor Stadium, Deogarh. The last date for submission of Quotation is 07.12.2024 at 11.30 A.M. and the same will be opened on the same day at 11.45A.M. in the office of CSO-cum-DM, OSCSC, Ltd., Deogarh, At:- Babusahi, PO:- Deogarh, Dist: Deogarh, Pin: 768108. Authority reserves the right to accept or reject any or all Quotations without assigning any reasons thereof.


CSO-cum-District Manager,
OSCSC, Ltd., Deogarh

Memo No.3679 Dt.04.12.2024

Copy submitted to the CDO-Cum-E.O, ZP, Deogarh, Sub-Collector, Deogarh All BDOs, All District Level Officers & Deputy Collector Nizarat Officer, Collectorate, Deogarh for kind information with request to publish the notice in their office notice board for wide publicity.

Copy forwarded to DeGM, Deogarh with request to publish the notice in District website.


CSO-cum-District Manager,
OSCSC, Ltd., Deogarh

Memo No.3680 Dt.04.12.2024

Copy submitted to the Collector and District Magistrate, Deogarh for favour of kind information and necessary action.


CSO-cum-District Manager,
OSCSC, Ltd., Deogarh

INSTRUCTION TO BIDDERS

Sealed Quotations are invited from registered suppliers/ agencies/ firms Preferably WSHG (with GST registration having GSTIN) for supply of food and CATERING SERVICES in the "Inauguration Programme of distribution of Input Assistance to the eligible farmers" to be organized on 08.12.2024 at Indoor Stadium, Deogarh

- The bids complete in every respect should reach the CSO-cum-DM, OSCSC, Ltd., Deogarh, At:- Babusahi, PO:- Deogarh, Dist: Deogarh, Pin: 768108 latest by 07.12.2024 at 11.30 AM by Person.
- Any Quotation received after the due date & time will be rejected.
- The Sealed Quotations submitted by the bidders will be opened in the Office of the CSO-cum-DM, OSCSC, Ltd., Deogarh, At:- Babusahi, PO:- Deogarh, Dist: Deogarh, Pin: 768108 on 07.12.2024, 11.45AM.
- The bidders or their duly authorized representatives may remain present during the opening of the Quotation.
- The undersigned reserves the right to reject any or all the Quotations without assigning any reason thereof.

General Terms and Condition

1. The bidder should be registered under GOODS & SERVICE TAX.
2. The bidder should have adequate man power to prepare and supply the food in time.
3. The bidder will supply food as per requirement & the payment will be made after completion of the relevant programme and within 15 days of receipt of bill.
4. The bidder shall supply the food at the designated venue i.e at the Indoor stadium with crockery, serving dishes and with manpower for serving of food to the participant, delegates and officials.

5. The bidder shall supply the hygienic food and the utensils used shall be clean and sterile.
6. The bidder has to make his own arrangement for transportation of materials, cooking of food, serving of food and supply of necessary disposable buffet plates.
7. After completion of program the bidder has to maintain the cleanliness of the area. The staffs of the firm must be well dressed and well behaved.
8. The award will be given to L1 bidder who quote lowest rate for the items excluding GST.
9. After completion of programme the supplier/agency should submit the bill in duplicate along with a copy of work order within 3 days.
10. The firm will be black listed for any deviation of conditions, if found during contract period.
11. The GST shall be charged as per the guidelines given by the Finance Dept. Govt, of Odisha/India from time to time.
12. Firms intending to participate in the bidding process must be registered under OGST act.
13. Firms must have valid PAN/ TAN registration.
14. The authority reserves the right to accept /reject all the bids or any part without assigning any reason thereof.
15. All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the court of law of Deogarh District.
16. The local firm / agencies or bidder must be within Deogarh jurisdiction only.

Application Form

Sl. No.	Particular	Details
1	Name and Address of the Bidder	
2	GST Registration Certificate No. (Copy to be furnished)	
3	PAN/ TAN number (Copy to be furnished)	
4	Bank Account No. with IFSC Code and Branch Name (Copy of first page of Bank Account to be enclosed)	

Undertaking

We/I do hereby undertake that we/I have not been blacklisted either by the Inviting Authority or by any State Government or Central Government organization.

The information given above is true to the best of my knowledge.

Signature of the bidder
with Date

SCHEDULE OF REQUIREMENT

The Caterer has to supply the attending Participant, Officials and delegates lunch of the event to be organized on 08.12.2024.

NAME OF THE EVENT: Inauguration Programme of distribution of Input Assistance to the eligible farmers

VENUE: Indoor Stadium Deogarh

DATE: 08.12.2024

Sl.No	Food items required	Quantity	Time of serving	Remarks
1	Lunch	2500	1PM	

MINIMUM MENU OF LAUNCH

1. Plain rice
2. Yellow Dal.
3. Khata
4. Mix Veg

- The launch has to be prepared on the site and served as buffet lunch over 10 to 15 counters to the participants, delegates and guests
- The bidder has to make adequate arrangements for washing of hands with movable basins.
- The bidder has to make own arrangements for water for cooking and washing of utensils.
- The caterer has to make all arrangements at the site of cooking and has to arrange all equipment and furniture for serving of launch.

PRICE BID

Agency/ Firm name:

Address:

Sl.No	Name of the item	Price quoted per unit in Rs.(excluding GST)	Total Units	Total Price RS.	GST Rs.	Grand Total Rs.
1	Lunch					
	Total					

(Total Rupees.....)

NB: The price quoted should include all expenses including arranging dishes, gas, food preparation, transportation, man power for serving, buffet plates, cleaning of site, etc. but excluding GST.

Place:

Signature of Authorized person Date

Full Name: