



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, DEOGARH.**

**(SOCIAL WELFARE SECTION)**

**Bidding Document: Not transferable.**

**Name of the Tender**

**Tender for Wall Painting of Women Help Line-181 in integration with Child Help Line -1098 & Emergency Help Line- 112.**

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*Shw*  
08/11/2024

**IMPORTANT DATES**

DATE OF COMMENCEMENT OF THE BID	08.11.2024
LAST DATE/TIME FOR SUBMISSION OF BID	25.11.2024, at 5.00P.M
DATE OF OPENING OF TECHNICAL BID DOCUMENT	26.11.2024, at 04.00 P.M
DATE & TIME OF OPENING OF THE FINANCIAL BID	26.11.2024 at 05.00 A.M
ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS	District Social Welfare Office, Deogarh. At- New Collectorate Building, Nuabaliroi. Po/Dist- Deogarh. Pin-768108

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08/11/2024

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE DEOGARH.**

**(SOCIAL WELFARE SECTION)**

TENDER CALL NOTICE No: 1846 DATE: 08.11.2024

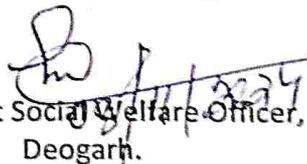
**INVITATION FOR BIDS (IFB)**

Sealed Bids in two separate covers (Technical bid and Financial bid) super scribing Cover "A"(Technical Bid) & Cover "B" (Financial Bid) and both the sealed covers should be put into a third outer Cover, which should be super scribed as "Bids For Wall Painting of Women Help Line-181 in integration with Child Help Line -1098 & Emergency Help Line- 112" are invited by *District Social Welfare Officer, Deogarh* for wall paint at 05 ICDS Office & 800 nos. of AWCs functioning of Deogarh District.

The Bidders are required to download the Bid Document directly from district website available i.e. [www.deogarh.odisha.gov.in](http://www.deogarh.odisha.gov.in) and to submit the Bid cost in the technical bid as mentioned in TCN by way of separate Demand Draft drawn in favour of District Social Welfare Officer, Deogarh. The Bidders should specifically super-scribe, "Downloaded Document from the WEBSITE" and must mention "Tender Call Notice Number" on the top left corner of the outer envelope containing Technical Bid and Price Bid separately. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the web site before last date of submission of bid and the DSWO, Deogarh shall have no responsibility for any delay/omission on part of the bidders.

Tender Paper Cost: Rs. 1000/- (Non-refundable) in shape of demand draft in favour of "District Social Welfare Officer , Deogarh Payable at Deogarh.

EMD Cost:Rs.2,000/- in shape of TD/FD/NSC duly pledged in favour of DSWO, Deogarh.

  
District Social Welfare Officer,  
Deogarh.

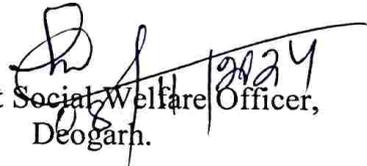
**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE DEOGARH.**

**(SOCIAL WELFARE SECTION)**

Ref. No.: 1846 Date: 08.11.2024

**TENDER CALL NOTICE**

The District Social Welfare Officer, Deogarh invites sealed bids from the experienced Firm having valid GST registration and PAN for Wall Painting of Women Help Line-181 in integration with Child Help Line -1098 & Emergency Help Line- 112 in Deogarh District. The wall painting item along with terms and conditions for painting is available in the website of District [www.deogarh.odisha.gov.in](http://www.deogarh.odisha.gov.in). Any corrigendum/ addendum/ modifications will appear in the above web site only and the responsibility lies with the bidders to download the same before last date of submission of bids.

  
District Social Welfare Officer,  
Deogarh.

Instruction to Bidders.

**1. Name of the Works:-**

Tender for Wall Painting of Women Help Line-181 in integration with Child Help Line -1098 & Emergency Help Line- 112 at 805 point in Deogarh district.

**2. ELIGIBILITY CRITERIA:-**

- 2.1 The firm must have valid GST/GSTIN.
- 2.2 The firm must have valid income tax PAN.
- 2.3 The wall painting must conform to minimum specification requirement/ standards.
- 2.4 Demand Draft of Rs. 1,000 /- (Non-Refundable) - as proof of cost of Tender Paper.
- 2.5 EMD of Rs.2,000/- in shape TD/TD/NSC duly pledged in favour of DSWO, Deogarh.
- 2.6 Undertaking the capacity to 805 nos. of wall painting at ICDS & AWC point in the Deogarh District.
- 2.7 All documents are to be self-attested.
- 2.8 The maximum quote price for 01 wall paint including the required quantities as in Annexure-B should not be exceed Rs. 600/- (Rupees Six Hundred) only including GST & other taxes. The bidder failing to comply with the above will summarily be rejected.

**3. SCOPE OF THE WORK:**

The wall painting draw at 05 CDPO / Collector Office and at 800 nos. AWCs in Deogarh district as per specification. An undertaking in this regard will be submitted in Annexure-C.

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08/11/2024

## GENERAL TERMS & CONDITIONS.

1. The bidders must have valid GST and PAN Certificate which should be enclosed with the bid documents in the technical bid envelope.

2. This tender is two bid systems. The technical Bids along with the required EMD and acceptance of the terms and conditions of the tender and financial bid in the due format should be submitted in two separate envelopes super scribing as "Technical Bid " and " Financial Bid " respectively, which should be kept in a outer envelope super scribing "Wall Painting of Women Help Line-181 in integration with Child Help Line -1098 & Emergency Help Line- 112 at 805 point in Deogarh district as well as tender number and date". All cuttings and over writings should be duly attested under signature and seal of the bidder. Conditional bids will not be accepted. The financial bid shall contain only the price bid in Annexure-B and all other documents including the signed and sealed tender document.

3. **PAYMENT:** No advance payment will be made. The payment will be made on back to back basis i.e. after wall painting of the help line at ICDS and AWCs point in the Deogarh District and submission of acknowledgment receipt (as per the prescribed format) duly obtained from the CDPOs and recipient signature from the AWW concerned while submitting the bill for the payment. Post Delivery Inspection shall be done by the District Level Purchase Committee. Then after payment will be made basing on the report of the above-mentioned committee. The bidder is required to obtained the completion certificate from the concerned CDPO and submit the bill in triplicate along with completion certificate duly signed and sealed.

4. The rate per unit to be quoted in the price bid should be as per the format in **Annexure-D**.

5. Any Corrigendum/Addendum to this bid shall be hoisted in District Website i.e. [www.deogarh.odisha.gov.in](http://www.deogarh.odisha.gov.in) and responsibility lies with the bidders to check the website up to the last date of submission of bids. Any omission on the part of the bidder will not be considered.

6. All the tender documents shall be duly signed & sealed in each page as a token of their unconditional acceptance of terms and conditions of tender.

7. **DISCLAIMER:** This Document includes statements, which reflect various assumptions, which may or may not be correct to full accuracy. Each Bidder should conduct its own estimation and analysis and should check the specification, accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.

8. This document and the information contained herein are Strictly Confidential and are for use of only the person (s) to whom it is issued/ downloaded from the website. It may not be copied or distributed by the recipient to third parties (other than in confidence to the recipient's professional advisors).

*Sh*  
*02/11/2024*

**9. COST OF BIDDING:** The Bidder shall bear all costs associated with the preparation and submission of its Bid and DSWO, Deogarh will in no case be responsible or liable for those costs.

The Bidder is expected to examine the Bidding Documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will /may result in the rejection of the Bid.

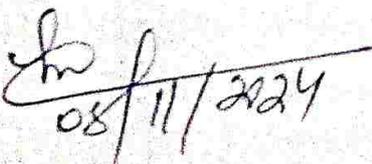
**10. AMENDMENT OF BIDDING DOCUMENTS:** At any time prior to the deadline for submission of Bids, the DSWO, Deogarh may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by way of issuing a corrigendum/addendum as per Clause No. 6 of General Terms & Conditions. In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing of their Bids, the **Owner** may, at its discretion, extend the deadline for the submission of Bids.

**11. MODE OF SUBMISSION OF BID:** The bids must be submitted in double cover system. The technical bid and Financial/ Price bid are to be placed in two separate envelopes super scribed "**Technical Bid/ Financial Bid**" and then putting them in a single cover super scribing name of work i.e. by **registered or speed post or through couriers only**. The bidder must ensure that the bids are submitted to the appropriate authority as specified place, date and time indicated in the Tender notice/ bid documents. The bidders are required to provide their phone numbers & email Id for necessary communication. Bidders shall not be permitted to alter or modify their bid after expiry of deadline for receipt of bid. All the bid documents shall be self-attested in all pages failing which the bid will be rejected. All the documents submitted mentioned in the Check List (At Annexure-F). The bids received after scheduled date and time due to any reason including postal delay will not be considered.

**12. MODIFICATION AND WITHDRAWAL OF BIDS:** Any corrigendum / addendum / modifications will only appear in District website [www.Deogarh.Odisha.Gov.in](http://www.Deogarh.Odisha.Gov.in). Interested bidders may visit the website [www.Deogarh.Odisha.Gov.in](http://www.Deogarh.Odisha.Gov.in) for detail enquiry.

**13. BID PRICE:** Bidders have to quote for the wall paint under the specification strictly. The total Bid Price shall also cover all the Bidder's obligations mentioned in or reasonably to be inferred from the Bidding Documents in respect of wall paint at consignee point, all in accordance with the requirement of Tender Documents. The Bidder shall complete the appropriate Price schedules enclosed format stating the Taxable value for painting including travelling charge and raw materials cost and GST.

In case there is any increase or decrease in the quantity of the item as compared to those mentioned in the IFB, the contract price shall be subject to increase/ decrease proportionately on pro rata basis. In case of repeat order of the purchaser, the lowest price shall prevail up to 1 year from the date of opening of price bid. Prices quoted by the Bidder shall be "Firm" during the financial year 2024-25 and not subject to any price adjustment during the performance of the Contract. A Bid submitted with variable Price or an adjustable price clause shall be treated as non-responsive and rejected out rightly.

  
08/11/2024

**14. Procedure for Opening the Bids:**

- a. The Technical bid will be opened first.
- b. If due to any reason the due date is declared as a holiday the bid will be open on next working date at the same time & venue.
- c. The bid will be opened in the presence of the bidders or their authorized representatives. The authority will not be responsible if the bidder or their authorized representatives is not present.

**15. TECHNICAL EVALUATION:** The technical evaluation shall be made of such bids who will be qualified as per the criteria laid down in general terms and conditions of the bid. The technical evaluation shall be made by the Tender Committee of DSWO , Deogarh.

**16. EARNEST MONEY DEPOSIT (EMD):** The Bidders are required to submit an EMD amounting to Rs. 2,000/- (Rupees Two Thousand) only in the form of TD/FD/NSC Pledge in favour of "DSWO, Deogarh ". Any tender without EMD will be DISQUALIFIED and shall be REJECTED and the price bid will not be considered for next stage of evaluation.

Photocopies of the above instruments will not be accepted. The earnest money of unsuccessful bidders will be returned after finalization of the tender and that of successful bidder will be returned after awarding the contract and submission of performance security by him within thirty (30) days on receipt of written request from the Bidders. The EMD is to be submitted along with the Technical Bid. Bid without EMD shall be disqualified and summarily rejected.

**17. FORFEITURE OF EMD:** The EMD will be forfeited in case any bidder with draw the bids after opening of the bids and in case the successful bidder is unable to furnish the performance security within 7 days of receiving the Purchase Order.

**18. VALIDITY:** The offer shall be valid for a period 1 year from the date of bid opening of the Technical Bid.

**19. ALTERNATIVE BIDS:** Bidders shall submit Bids, which comply with the Tender Documents. Alternative bids shall not be considered for evaluation.

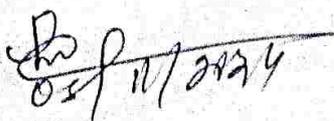
**20. PAYING OFFICER:** Payment will be released by DSWO, Deogarh after receiving the bills. The payment shall be made in INR through NEFT/ RTGS etc. Deduction of Income Tax, Service Tax, etc. at source from Payments to Bidder. This will be done as per the existing law in force during the currency of the contract.

**21. Materials:** All materials required for the execution of work shall be supplied by the bidders as per the technical specification provided at **Annexure-B**.

**22.** The bids not accompanied with the bid paper cost of Rs.1000/- in shape of DD along with EMD Rs.2,000/- (in shape of TD/FD/NSC) drawn in favour of District Social Welfare Officer and the bid will be rejected.

**23.** This office reserves the right to increase or decrease the actual quantity of any item of requirement. The Successful Bidder shall have to supply the items or execute the work within 15 days after issue of award letter at the lowest rate.

**24. CONSIGNEES:** The wall painting to be drawn at 805 point of Deogarh District including 05 ICDS point & 800 AWC point .

Handwritten signature and date: 02/11/2024

**25. QUALITY OF WALL PAINT:** Any wall paint if not found to the required specification by "Consignee the bidder shall have to rectify/ replace the same without any extra financial cost.

**26. COMPLETION PERIOD:** The Bidder has to complete the painting within 15 days after the issue of work order. If any deduction of payment will be made by the indenter towards late delivery beyond the stipulated period, same shall be deducted from your payment.

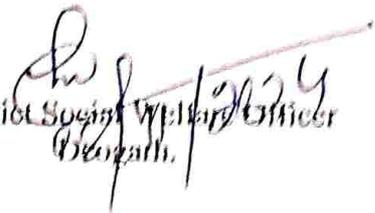
**27-Liquidated Damages:**

In case the supplier fails to complete the work within the stipulated period the liquidated damage maximum up to 10 percent shall be recovered over the left over work.

**28. ARBITRATION:** The purchaser and the supplier should try to resolve the disputes, if any, arising out of the contract, amicably between themselves, failing which the same shall be referred to the DSWO, Deogarh for adjudication as the sole Arbitrator under the provisions of the Arbitration and Conciliation Act, 1996 whose decision will be final and binding on all the parties to the dispute.

**29. Legal dispute:** The contract shall be interpreted in accordance with the laws of the Union of India within appropriate courts at Deogarh jurisdiction only.

30-Authority reserves the right to accept or reject any or all tenders and cancel the tender process without assigning any reason thereof.

  
District Social Welfare Officer  
Deogarh.

APPLICATION FORM FOR BIDDING

(Details of the Applicant/Bidder)

1. Name of the Registered bidder:-
2. Name of the authorized person:-
3. Address:-
4. Contact number:-
6. Email id:-
5. PAN Number (copy enclosed):-
6. GST Number (copy enclosed):-
7. Cost of tender paper details:-  
DD No- \_\_\_\_\_ / Bank \_\_\_\_\_ / amount Rs 1000.00 / date \_\_\_\_\_
9. EMD Details: - Cash Certificate No- \_\_\_\_\_ / Date \_\_\_\_\_ / Bank Name- \_\_\_\_\_  
of amount Rs 2,000 /-

Enclosed: -

- i) Xerox copy of PAN Card.
- ii) Xerox copy of GST Registration along with up to date return Certificate
- iii) Draft for cost of Tender paper ,
- iv) TD/FD/NSC for the cost of EMD.
- x) Undertaking the capacity to painting at 805 point of Deogarh District.
- xiii) All documents should be self attested.

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place

Date

Seal & Signature of the Vendor

TECHNICAL SPECIFICATION.

SL No.	Item Name	Colour Specification	Specification	No. of units.
1	Help Line Wall Painting.	Back ground colour - Safron. Letter Color- Black, White & Red)	Painting Area (In sq. feet (6'x4')  ଉତ୍ତମ ସାମାଜିକ କର୍ମକର୍ତ୍ତା ଅଢ଼ିଆପାଟଣା ପଲ୍ଲୀକେନ୍ଦ୍ର ଚଳାଏ 	805

  
 District Social Welfare Officer  
 Deogarh.

(UNDERTAKING)

To  
District Social Welfare Officer  
Deogarh.

We confirm that we have the capacity to Wall Painting of Women Help Line-181 in integration with Child Help Line -1098 & Emergency Help Line- 112 in Deogarh District as per the requirements in a time frame of 15 days.

For and on behalf of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with Seal

Financial Bid

Sl. No.	Name of the Items	Size	Total No of Wall Painting.	Rate per unit (Including taxes)	Total Cost
1	Wall Painting	(6 x 4) feet	805		

(Rupees ..... ) only/-

N.B: The maximum quote price including taxes per unit should not be exceed to Rs.600/- ( Rupees Six Hundred) only /- .

For and on behalf of \_\_\_\_\_  
(Name and address of tendering firm) \_\_\_\_\_

Place:

Date:

(Signature and seal of the authorized signatory)

Seal

**DETAILS OF THE BIDDERS & LOCAL CONTACT PERSON**

	Corporate Office (The address in which order and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office .
Name of Firm & Full Address		
Name of Bidder		
Telephone Nos., Landline		
PAN No		
GST No		
Mobile		
E-Mail		
Date		

Name of the Bidder  
Address:  
Official Seal & Signature  
Date:

**CHECK LIST.**

Sl. No.	Particulars	Please put tick mark in the respective box: (Document Submitted: Yes/No)				Details	
1	Cost of Tender Paper (Rs.1,000/-) (Rupees One Thousand) only/-	DD No-		Date			
2	Earnest Money Deposit in shape of TD/FD/NSC for Rs.2,000/-(Rupees Two Thousand only)	Name of Bank-		Date			
5	Copy of GST certificate	Yes	No	Page No.			
6	Copy of PAN of the Organization/Bidder.	Yes	No	Page No.			
11	Annexure-A	Yes	No	Page No.			
12	Annexure-B	Yes	No	Page No.			
13	Annexure-C	Yes	No	Page No.			
14	Annexure-D	Yes	No	Page No.			
15	Annexure-E	Yes	No	Page No.			
16	Annexure-F	Yes	No	Page No.			