

**TENDER CALL NOTICE**

Sealed tenders in the prescribed form are invited from the intending registered Transport contractors/Transporting Agents /firms/ individuals/ companies/ corporations having Common Carriers License under the Carriage by Road Rules, 2011 respectively for undertaking transportation of food stuff from OSCSC depot (Tileibani) to the School point under MDM Programme of S&ME Dept. in Deogarh District during the year 2024-25 & 2025-26. The cost of tender paper is Rs.10000/- (Rupees Ten thousand) only which is non-refundable. The Tender Paper will be received from dt.21.08.24 to 30.08.24 on any working day during office hours by Registered/ Speed Post in office of the District Education Office, Deogarh. The tender papers along with details of terms and conditions of tender can be obtained by downloading from the district website [www.deogarh.nic.in](http://www.deogarh.nic.in) or from the Office of the District Education Officer, Deogarh.

  
Collector, Deogarh  
21/8/24

**DETAILED TENDER NOTICE AND TERM & CONDITIONS FOR ENGAGEMENT OF TRANSPORTING AGENT FOR DEOGARH DISTRICT UNDER MDM PROGRAMME FOR THE YEAR 2024-25 & 2025-26**

Sl. No. \_\_\_\_\_

1. Sealed tenders in the prescribed form are invited from the intending registered Transport contractors/Transporting Agents /firms/ individuals/ companies/ corporations having Common Carriers license under the Carriage by Road Rules, 2011 respectively for undertaking transportation of food stuff from OSCSC LTD, Deogarh, Tileibani godown to the School point under PM Poshan Programme of S&ME Dept. In Deogarh District during the year 2024-25 & 2025-26. The cost of tender paper is **Rs.10000/-**(Rupees Ten Thousand) only which is non-refundable. The Tender Paper will be received from **21.08.2024** Date. **30.08.2024** on any working day during office hours. The tender papers along with details of terms and conditions of tender can be obtained by downloading from the district website **www.deogarh.nic.in** or from the Office of the District Education Officer, Deogarh. The tender papers complete in all respect along with other required documents may be send in sealed cover superscripts as "SEALED TENDER FOR UNDERTAKING TRANSPORTATION WORK OF FOOD STUFF UNDER MDM PROGRAMME IN DEOGARH DISTRICT DURING 2024-25 & 2025-26" to the address of the District Education Office, Deogarh by **Registered/ Speed Post** so as to reach on or before **Date 30.08.2024** The tender shall be opened on \_\_\_\_\_ by the Collector in presence of the members of tender committee and tenderers or their authorized representative. The tender paper received beyond the scheduled date & time and incomplete tender shall not be taken into consideration. The tender should be submitted in two bids i.e. (1) Technical Bid & (2) Financial Bid. The undersigned reserves the right to reject or cancel any or all the tenders without assign any reason thereof.
2. Sealed tender in prescribed form are invited form intending firms/individuals and transporting contractors for storage and transportation of food stuff under PM Poshan feeding programme for the year 2024-25/2025-26. The approximate quantity of food stuff to be handled annually is about 10,000 Quintals. The ceiling price for transportation of rice from OSCSC Ltd, Deogarh Tileibani godown to School points is **Rs.150/- (Rupees one hundred fifty only) per quintal** as per PDS rate.
3. The money receipt for Rs.10,000/- (Rupees ten thousand) only issued to the tenderer on purchase of tender paper should be attached with the tender. In case the tender paper has been downloaded from the website, **the tender paper fee of Rs.10000/-**

**must be deposited in the form of Bank Draft in favour of District Education Officer, Deogarh, DPMU (MDM) payable at Punjab National Bank , Deogarh.**

4. The successful tender is required to receive the letter for lifting of Rice under PM Poshan from District Education Office, Deogarh and deposit it with the OSCSC Ltd, to obtain RO. After receipt of the RO the tendered has to lift the stock from the Tileibani go down mentioned in the RO in the given time. So she / he have to keep good support with the OSCSC Ltd, Deogarh .
5. No Individual Company, Firm and Corporation shall participate in the Tender process unless he/she obtains or possesses Common Carriers license under the Carriage by Road Rules, 2011.
6. The tender paper should be filled in properly and legibly without any correction, overwriting and must be typed neatly. The rates and units should be written in both words and figures. The rate quoted should be final and the tendered shall not be allowed to change the same under any circumstances and it should be valid for the year 2024-25 & 2025-26.
7. The following documents should be attached with the tender. In absence of any document/paper in the tender form, it will be rejected. The tenderer shall have to produce the original documents, if necessary before the tender committee for verification.
  - (i) **Recent Solvency Certificate for Rs.30,00,000/- (Rupees thirty lakh) only** issued by competent authority should be furnished along with the Tender Paper failing which the Tender will be liable for rejection.
  - (ii) **Earnest Money of Rs.3,00,000/- (Rupees Three lakh) only** in shape of Term Deposit of Nationalized Banks /NSC duly pledged in favour of District Education Officer, Deogarh. No tenderer shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalized. In case the unsuccessful tenderer refuses or fails to perform the required duties of Storing and Transporting Agent the earnest money is liable for forfeiture.
  - (iii) The Earnest Money deposited by the successful tenderer will stand converted to security deposit which will be refunded after successful completion of contract period and audit of the accounts of the Storage & Transporting Agent. The whole or part of the security deposit will be forfeited for irregular performance or breach of any terms and conditions of agreement.
  - (iv) The earnest money deposit of unsuccessful tendered will be refunded after finalization of tender.
  - (v) Attested copy of **Valid Income tax and GST clearance** certificate valid up to December, 2026 and valid PAN card should be enclosed with the tender paper.
  - (vi) **Labour licence** from competent authority.
  - (vii) **Audited** balance sheet of last 2 years with minimum turnover of 30 lakhs per year.
  - (viii) **ITR** return of last 3 years.

- (ix) Certificate from the District Collector/any Government/ Semi-Government organization etc. about past experience and performance, if any, in handling/storage/transport work will be furnished along with the tender papers. Accepting Authority shall have the right not to accept tender(s) of firms/parties who have not performed satisfactorily in preceding year(s) under Govt. of Orissa.
- (x) List of Trucks owned by the tenderer with up to date documents (Xerox copies duly attested shall be furnished along with the tender paper).The Tenderer should have **minimum 4 vechiles, three (3) Truck & one (1) Mini truck (407)** standing in his own name/leased in favour of Firm only to avoid interruption in feeding programme during Strikes/Bandh or any unforeseen reasons in future.
8. Telegraphic tender and conditional tender will not be accepted.
9. The detailed tender call notice should be returned with the tender duly signed by the tender as a token of acceptance of the terms and conditions.
10. The tenderer has to provide ownership certificate of at least three trucks in his name. The vehicle has to be registered in the name of the Tenderer till the end of the agreement. In case the vehicle is required to be disposed of in between the Agreement period, the same shall be made on prior intimation to the Collector and District Magistrate, Deogarh with substitute of a suitable vehicle in the name of the Tenderer along with its documentary evidence. He should be able to provide/engage more trucks/tractors as and when required.
11. Payment will be made against submission of bills on completion of delivery of stock as per direction of District Education Officer, Deogarh subject to availability of funds. No interest will be paid in case of delayed payment. The District Education Officer, Deogarh have the right to deduct/adjust any amount found recoverable. No advance payment will be made.
12. The successful tenderer have to enter into registered agreement with the District authority at the cost of the tenderer within 7 days of the notice issued to him.
13. The District authority may terminate the contract for violation of terms & conditions or agreement or for any other reason issued in written to Storing and Transporting Agents.
14. The authority reserves the right to reject any or all tenders received without assigning any reason thereof.
15. The Transporting Agent shall attend the office of the District Education Officer, Deogarh as and when required to receive the R.O./Diversion Order and submit accounts.
16. The successful tenderer shall be required to lift Rice from Tileibani Depot and carry the stock to the School points. The stock shall be delivered to School points as per distribution & diversion order received from DEO/concerned BEOs.
17. It is the responsibility of the transporting agent to lift the Rice from OSCSC Depot on proper weighment and deliver the same to the School point on proper weighment in the presence of the Headmaster/President SMC / SHG as the case may be. In no case short supply or deliver shall be made by the agent to the Schools. The weighing machine to be taken by the transporting agent must be sealed and stamped by the Inspector of Legal Metrology, Deogarh. The agent will be held responsible for taking

delivery of the stock, shortage and damage noticed if any during transit and no shortage will be allowed to the agent. The quality of the foodstuff being transported may be inspected by the Govt. officials authorized by Collector during transit and also at the delivery point. If any misappropriation is discovered during inspection or otherwise, penalty shall be imposed which would be equivalent to 3 times of the cost of misappropriated food grains apart from initiating criminal case under the relevant law.

18. The tenderer shall carry certified and sealed digital weighing machine while delivering the rice. The rice bags shall weighed before delivery and the actual weighment shall be acknowledged by Committee/H.M./SMC/SHG. The transportation bill shall be passed subject to verification of acknowledgement slips on actual weighment at delivery point. The digital weighting machine shall be checked, certified and duly sealed by legal metrology officials.
19. The successful tenderer shall deliver the stock through chalans to be maintained in quadruplicate, one copy shall be retained in the School, one copy to be retained at Block Education Office, one copy to be retained by the transporter for his record and one copy shall be handed over to the DEO, DPMU (MDM) for verification and payment. The Receiving officer /Headmaster/President SMC / SHG as the case may be shall write the quantity of MDM Rice in number and in words. He has to put the no. of bags also in delivery chalan. He/ She shall acknowledge writing the full name, designation & date also. The transport contractor shall carry the delivery chalan to the schools with four (4) copies and the carbon paper.
20. After completion of distribution of rice etc, the successful transporter shall submit School wise distribution list indicating chalan No. and Date of supply and quantity supplied, to enable the BEOs/ ABEOs I/C of MDM comply the distribution list with the delivery chalans received.
21. The Collector or any other official acting on behalf, shall have the right to ask for the removal of any employee of the Transporting Agent, who in his opinion, is hampering the smooth execution of the work and his decision regarding losses caused by neglect and misconduct, etc: of the Transporting Agent, his/her servants or agents or representatives shall be final and binding on the Agent.
22. The Transporting Agent shall ensure that their workers do not use large hooks for handling Food grains bags/ packets at any stage. The use of hooks other than those if any approved by the Govt. shall render the contract liable for cancellation. The Transporting Agent shall also be liable to make good to Govt., if any losses caused by the use of unauthorized hooks. The decision of the Collector on such losses shall be final & binding.
23. The Transporting Agent shall not load more than permissible quantity of Food grains in each truck before transportation as provided under M.V. Act. If the transporting Agent shall load the stocks beyond permissible limit provided under the statute, he/she shall be responsible for such violation of statute & any consequential penalty thereof. The corporation shall not be liable for such act of Transporting Agent.
24. The Transporting Agent shall be responsible for performing all or any of the Services detailed in and arising out of this contract also at night without any additional remuneration, whenever required by the Collector and District Magistrate or an Officer acting on their behalf.

25. The Collector and District Magistrate, Deogarh shall be at liberty to reimburse himself of any damages, losses, charges, costs or expenses suffered or incurred by him due to contractor's negligence and un-workmanlike performance of service under the contract or breach of any terms thereof. The total sum claimed shall be deducted from any sum due or which at any time hereafter may become due to the contractor under this or any other contract with the Collector and District Magistrate, Deogarh as aforesaid, the balance of the total sum claimed and recoverable from the contractor as aforesaid shall be deducted from the security deposit furnished by the Transporting Agent. If this sum is also found not to be sufficient to cover the full amount claimed by the Collector and District Magistrate, Deogarh the transporting Agent shall pay to the Collector & District Magistrate, Deogarh on demand, the remaining balance of the aforesaid sum claimed.
26. The Agent shall give prior intimation of the transporting date, time & other detail in writing.
27. IT deduction may be made at source at the time of payment of Bill.
28. Good conducts, dealing with official shall be an implied condition for continuance as Transporting Agent.
29. The tenderer will have to bear the losses during transit.
30. No extra fair will be paid for hilly road or rough roads.
31. The Collector reserves the right to negotiate with the tenderers.
32. The Collector and District Magistrate, Deogarh reserve the right to amend the Tender conditions at any time during the currency of contract, which shall be binding on the Transporting Agent.
33. The contract is also liable to be cancelled at any time by the Collector and District Magistrate, Deogarh in case of change in Govt. Policy or scheme or specifications.
34. The right of acceptance of tender rate with the Collector, Deogarh who is not binding to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute the orders/decision of the Collector and District Magistrate, Deogarh will be final & binding.
35. While transporting rice in the truck the agent shall display a placard pasted on the windshield in the following format.  
**Name of the Feeding Programme: PM Poshan**  
**Name of the Transporting Agent:**  
**Contact No. of Transporting Agent:**  
**Place of the Destination:**
36. **Tender Process:**
  - ✓ Tenderer participating in the tender process shall submit a technical bid & price bid in response to the Tender call notice.
  - ✓ **Earnest Money Deposit (EMD), Technical Bid & Price Bid** shall be contained in separate sealed envelopes clearly marked "EMD", "Technical Bid" & "Price Bid" as per norms specified below.

- ✓ **First** sealed envelope will contain only the EMD. This envelope shall be marked "PART-I -EMD".
- ✓ **Second** seal envelope will contain the **Technical Bid, check list & Declaration**. This envelope shall be marked: "PART-II- TECHNICAL BID".
- ✓ **Third** sealed envelope will contain the **Price Bid**.
- ✓ **Fourth** sealed envelope will contain all the THREE envelopes sealed separately i.e **EMD, TECHNICAL BID & PRICE BID with superscription "SEALED TENDER FOR UNDERTAKING TRANSPORTATION WORK OF FOOD STUFF UNDER MDM PROGRAMME IN DEOGARH DISTRICT DURING 2024-25 & 2025-26"**.
- ✓ Envelope containing Technical Bid will be opened first and scrutinized on the day of opening of tender paper.
- ✓ The price bid of the tenderer who qualified on scrutiny of technical bid shall be considered and opened on the scheduled date and time.

I agree to abide by the above terms and conditions.

*KK Sam*  
Collector, Deogarh  
21/8/24

**Signature of the Tenderer**  
(With Seal)  
Full Name and Address

### NATURE OF WORK AND PAYMENT

1. The work is to carried on with due diligence and in accordance with the instructions to be issued from time to time by the School and Mass Education Department / Collector, Deogarh/District Education Officer ,Deogarh.
2. The bills will be submitted at least quarterly to the District Education Officer, DPMU (MDM), Deogarh on completion of delivery of stock as per orders of the competent authority on production of printed serially numbered delivery chalans duly acknowledged by the recipients of stock to whom it concerned with other documents for payment of fees. The District Education Officer, Deogarh shall have right to deduct and adjust any amount found recoverable towards loss or damage or both of the food stuff.
3. The Collector, Deogarh may terminate the contract for violation of terms of agreement.
4. Payment shall be made as per approved rate incorporated in the agreement.
5. No request for enhancement of approved rates shall be entertained during the term of agreement.
6. The successful Transport Agent should carry weighing scale and its devices in his cargo and give delivery of food stuff to School points on proper weighment in presence of Headmaster/President SMC / SHG as the case may be.

7. The Transporting Agent lifting MDM rice from OSCSC, Tileibani Depot will be liable to pay demurrage in case he fails to lift the stock within the stipulated time.

Signature of the Tenderer:

Date:

*V.K. Gahm*  
Collector, Deogarh  
21/8/24

**ENDORSEMENT BY THE TENDERER**

I hereby certify that, I have ready and fully understood the detail tender call notice alongwith all the causes mentioned above and agree to abide by the same.

Place:

Signature of the Tenderer

Date:

Full name & address

**TENDER SCHEDULED FOR TRANSPORTATION OF RICE UNDER MID DAY MEAL PROGRAMME FOR THE YEAR 2024-25 & 2025-26**

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I do hereby offer my tender to execute the under mentioned work in accordance with the condition noted in the tender/document and noted below in consideration of payment being made for the quantities of foodstuff transported at the rate specified in the following schedule:

SL NO.	DETAILED DESCRIPTION REGARDING TRANSPORTATION FOR THE YEAR 2024-25 & 2025-26	RATE QUOTED (Per quintal in Rs.)	
		In Figure	In Words
1	2	3	
1.	Transportation charges of rice at flat rate per quintal (including transportation, loading, unloading, weighing & stacking) From OSCSC, Tileibani godown to different School points in different block of Deogarh District irrespective of distance.		

Signature of the Tenderer  
(With Seal)

Full Name and Address

**Tender Paper No.:**

**Dated:**

**DOCUMENTS MUST BE SUBMITTED WITH THE TENDER PAPERS**

After carefully examination of the tender specification referred there in. I do hereby tender to transportation work of rice from OSCSC Ltd, point to School points under Pm poshan feeding programme in Deogarh District as per the instruction laid down in the tender paper complete in all respect.

1	Name of the Tenderer (In Capital Letter)	
2	Detailed Address for communication with Fax/Phone with STD Code.	
3	Common Carrier Licence No. of the Tenderer	
<b>Whether submitted the following documents</b>		
4	Original Tender document	
5	No. & Date of Money Receipt amounting Rs.10000/- deposited with District Education Office/DPMU (MDM), Deogarh deposited towards Tender fees.	
6	Common Carrier Licence under the Carriage by Road Rules, 2011 for Deogarh district.	
7	Valid Income Tax & GST clearance certificate Valid up to December 2026 and valid PAN Card Clearance Certificate No. / Date. (Enclosed self attested copy).	
8	Recent <b>Solvency Certificate for Rs. 30,00,000/- (Rupees thirty lakh) only</b>	
9	<b>EMD of Rs. 3,00,000/- (Rupees Three lakh) only</b> duly pledged in favour of District Education Officer, Deogarh..	
10	Labour licence from competent authority.	
11	Audited balance sheet of last 2 years with minimum turnover of 30 lakhs per year.	
12	ITR return of last 3 years.	
13	Experience Certificate regarding transporting of Rice/Food grains under SNP/MDM to the AWC/ School Points, if any, from competent authority.	
14	Attested copy of valid Sales Tax & GST Registration & Latest Income Tax return.	
15	An affidavit ( <b>in original</b> ) with regard to the tenderer or any of his family members are not Storage Agent /Miller Agent/Retailer of PDS Rice.	
16	Affidavit either from Executive Magistrate or from the Notary in support of that he/she has no criminal background.	
17	Ownership of Trucks with Regd. No.	

(RC Book, Valid Insurance, Permit & fitness Certificate to be attached)	

I, Sri.....proprietor.....do hereby undertake that the above information are true and correct ,I further undertake to abide by the terms and condition laid down in the tender paper.

Place:

Date:



Signature of the Tenderer  
(With Seal)  
Full Name and Address