

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, DEOGARH

[District Child Protection Unit / Dept. of WCD, Govt. of Odisha]

Email: dcpo.deogarh.od@nic.in, Ph-06641-226645

No. 358 /24/DCPU/DGH, Date: 12/07/2024

Quotation Call Notice

Sub : Procurement of Office Furniture & Computer for CHILD HELP LINE , DEOGARH

Sealed quotations are invited from the registered agencies / firms having adequate experience to supply furniture, computers and office equipments .

Technical & Financial Specification of the work:

The Agency / Firm must have valid GST Registration Number with previous experience with same type of work. The Quotationers should submit the following document along with the Quotation Submission form (at Annexure-A) : (1) Copy of GST Certificate , (2) Updated GST Return Copy , (3) Photocopy of PAN Card , (4) Copy of Work Order (if any) executed in similar type of work . The undersigned will not make any advance payment to the agency . The agency will have to carry out the entire job on its own . The agency must complete the assignment within 10 days of issuance of supply order .The payment will be made through PFMS only after satisfactory completion of the work with submission of bills in that regard . After completion of the items , the Agency / Firm needs to submit a Completion Certificate to this office as per item specification.

Item Specification:

Specified in ANNEXURE-A

The Quotations complete in all respect should reach/drop before the Office of District Child Protection Officer (DCPO) , At-Municipality Sahi , Deogarh on or before dt- 22/07/24 by 4 PM through Register Post / Speed Post / In Person . The Sealed quotations will be opened in the presence of the Quotationers/authorized representatives on 23/07/24 at 4 PM in the office of the Additional District Magistrate , Collectorate , Deogarh .

The Authority shall reserve the rights to cancel or reject or modify the quotation process without assigning any reason thereof.

By the Order of the Collector & DM , Deogarh .

District Child Protection Officer
DEOGARH

ITEM SPECIFICATION

Procurement of Computer , Printers & Office Furniture for CHILD HELP LINE Office

SI No	Item	Item Specification [Model / Brand]	No. of Unit	Quoted Price
A.	Computer & Printers			
1	Computer with Webcam (Desk Top)	HP All in One PC- i3-12th,8gb,512ssd,w11,24"	1	
2	Computer with Webcam (Desk Top)	Intel Core i3 12100u/RAM 80 GB /19.5 Monitor	1	
3	Lap Top	HP Laptop- i3-12th,16gb,512ssd,w11,15.6"	1	
4	Printer (Colour)	Epson All in One L3560	1	
B.	Furniture & Other Appliances			
1	Executive Table	4 feet/2.5 feet	1	
2	Plain Table [5x3ft]	Supreme	1	
3	Revolving Chair	Delite	1	
4	Office Chair (Moving)	Delite	7	
5	Plain Table with Draw [5x3ft]	Nilkamal	3	
6	Visiting Chair-Plastic	Nilkamal/supreme	5	
7	Closed Almirah	Delite	2	
8	Book Self	Delite	1	
9	Bed (Folding)	Supreme	1	
10	Air Cooler	V GUARD Air Cooler AIROTRON D50H	1	
11	Double Battery Intervert with Battery Container	LUMINOUS - Sakti Charge-1750 Pro , LUMINOUS-150Ah Battery x 2 Unit	1	

QUOTATION SUBMISSION FORM

1.	Name of the Agency / Firm	
2.	Name of the Authorized Signatory	
3.	Address	
4.	Contact No & Email	
5.	PAN Card number	
6.	Registration no (Attach photocopy of registration certificate of the Firm I Registration certificate issued from DIC in case of DIC registered firm) - Optional	
7.	GST certificate copy	
8.	Work Experience , if any [Optional]	
9.	Amount Quoted per Item (Inclusive of all tax , transportation & installation charge)	Separate Sheet to be Submitted as Annexure-A with seal & signature

DECLARATION

I do hereby certify that the items and conditions , specification , etc given with this notice , have been read carefully and acceptable to me and that the information furnished above is full and correct to the best of my knowledge . I understand that in case of any deviation/ forged information in the above statement at any stage , our agency/firm will be blacklisted .

Date :

Seal & Signature of the Authorized Signatory

Place :