



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, DEOGARH
(ROGI KALYAN SAMITI (RKS), DISTRICT HEADQUARTER HOSPITAL)



Adv. No. 3100

Dated: 25-07-2024.



**Tender Call Notice for Uninstalling, Shifting & Installation of Medical Equipments of The
District Headquarter Hospital, Deogarh**

Sealed tender is invited from interested bona fide/ reputed firms/ agencies/ having adequate experience in taking up the works of Uninstalling, Shifting & Installation of Medical Equipments. The detailed list of item, quantity, terms and conditions are available in the website i.e. www.deogarh.nic.in in which may be downloaded for use. Interested parties having experience in the field may submit their tender superscribing "Tender for Shifting of Medical Equipments" to the undersigned in closed envelope through Speed post/ Registered post / courier only which should reach on or before 02.00 P.M. of Dt. 12.08.2024 positively. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.

CDM & PHO

District Head Quarter Hospital, Deogarh



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Letter No. 3100 /Deogarh

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**Chief District Medical & Public Health Officer
Deogarh**

Page 1 of 10



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**"Terms & conditions for rate contract towards Uninstalling, Shifting & Installation of
Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials**

- Date & time of Pre-Bid Meeting :06.08.2024 & (11.30) A.M.
- Last date & time of submission of Tender :12.08.2024 & (02.00)P.M.
- Date & Time of Technical & Financial Bid-opening :12.08.2024 & (04:00) P.M.
- Place of Opening of Tender/Bid : O/O CDM &PHO ,Deogarh


25/7/24

Address for communication:

**O/o Chief District Medical & Public Health Officer, Deogarh
At-Near-Model Police Station Deogarh, Pin-768108
Email-hdtdeogarh@gmail.com**



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Terms & Conditions

1. Sale of Tender papers/bid documents:

The prospective bidder may download the complete sets of tender documents directly from the website available at www.deogarh.nic.in and submit the same to the O/o CDM & PHO, Deogarh along with the Tender paper cost (Application Fees) is Rs.1000/- (Rupees One Thous Demand Draft (Non-refundable) and EMD amount Rs.5, 000/- (Rupees Five Thousand) Demand Draft (Refundable) drawn for any Banks regulated under RBI norms in favour of RKS DHH, Deogarh payable at Deogarh. The Cost of Tender paper and EMD amount should be submitted separately in separate Demand Draft. In case of any Bid amendment and clarification made in the bid the same will be hoisted in the website only with corrigendum notice and the responsibility lies with the bidders to collect the same from the office of CDM & PHO, Deogarh or download it from the District website on or before the last date of submitting the tender document.

2. Terms & Conditions:

- a) The tender shall be submitted in two bid system i.e. Technical Bid & Financial Bid. Financial Bid contains only the price bid and schedule of requirement as per Annexure-II and Technical Bid contains all other documents as per the tender terms and conditions i.e. Tender paper cost, EMD and all other documents as per eligibility criteria except price format. The Technical Bid & price/Financial bid will be covered in two separate envelopes clearly written on the top of the envelope as **"Technical Bid for Uninstalling, Shifting & Installation of Medical Equipments"** and **"Financial Bid for Uninstalling, Shifting & Installation of Medical Equipment"** and these two bids will be covered in a big envelop superscripted on the top that **"Tender for Uninstalling, Shifting & Installation of Medical Equipments"** and submitted to the O/o CDM & PHO, Deogarh with reference to the advertisement No. & date.
- b) The authority will not be responsible for any type of Postal or Courier delay. The tender document will not be considered for tender evaluation and rejected summarily, if it reached / received after the due date & time mentioned in the advertisement.
- c) The Bid shall be for the full quantities of all items as per specification in Annexure-1. The format of price Bid is specified in Annexure-II which should be used at the time of submission of Bid/Tender.
- d) The tentative list of items to be transported is attached herewith at Annexure-V for reference. The bidders are required to go through the list of items and their approx. weight for calculating the total Uninstalling, Transportation & Installation cost, which shall be submitted in the financial bid.
- e) The Bid price shall include all the taxes and the bidder's cost towards Uninstall, Installation transportation (vehicle charges, labour cost for loading & unloading of items & packing and delivery at the destination

Page 3 of 10

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28/7/24



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(ROGI KALYAN SAMITI (RKS), DISTRICT HEADQUARTER HOSPITAL)**



- f) i.e New DHH Building, Baliroi, Rajamunda, Deogarh which is 5 KMs(approx.) away) and also including other ancillary cost involved during course of transportation.
- g) The tenderer has to physically visit the existing Office (DHH, Deogarh) and new place (New Hospital DHH, Deogarh) of shifting located at Near Rajamunda, Deogarh prior to submission of Tender.
- h) The shifting of Shifting of Medical Equipments is to be made with utmost care and supervision.
- i) The tenderer has to complete the shifting process as per work order.
- j) A pre-execution awareness meeting will be held with the L-1 bidder by the office before execution of the work to sensitize the vender regarding the Standard Operating Procedure (SOP).
- k) Tenderer will arrange the big/ small carton boxes/ bubble wrappers to in which the items/ furniture shall be transported safely.
- l) Tenderer will be responsible for dismantling/ packing/ loading / transportation/ safe unloading with proper up keeping of items/ furniture and other articles at delivery point along with installation of the same.
- m) The tenderer will be responsible for arrangement of men/ material / logistics and their safety and security. Authority will not be responsible for any manner in this regard.
- n) Shifting of records and other articles shall be carried during the office hour Le. 10.00 A.M. to 5.00 P.M. of the working days.
- o) Liability towards damaged/ theft/ loss etc. (if any of the items/ furniture during shifting or physical injury to any man engaged in the work by the bidder) shall rest on the bidder.
- p) Payment shall be made after completion of the entire shifting of records and due certification of such completion of work by the concerned in-charge Officer.
- q) The bidder will observe and comply with all statutory obligations of all applicable statues / rules by laws etc. not explicitly mentioned in this tender.
- r) In the event of withdrawal / revocation of tender before the date specified for acceptance, the EMD will be forfeited.
- s) The tender is liable to be rejected, if incomplete information is given therein or documents (if any) asked for in the tender are not duly filled or not furnished.
- t) The CDM & PHO, Deogarh reserves the right to reject any or all bid/s without assigning any reason whatsoever and also reserves the right to award any or part or full contract to any successful agency (ies) at his/her discretion and this will be binding on the tender.
- u) The quantity in the Tender can be increased or decreased to any extent depending upon the actual requirement.
- v) The tenderer will be solely responsible for the execution of the contract in all respect in accordance with the terms and conditions.



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3. Pre Bid Meeting:

A pre-bid meeting will be held on Dt. 06.08.2024 time 11.30 A.M. in the O/o CDM & PHO, Deogarh. Interested parties shall attend the meeting to clarify their doubts if any shall come with the authorization letter to attend the meeting along with their doubt in written for discussion.

4. Eligibility criteria: Bidders shall furnish the following documents in Bid:

- The Technical Bid to be submitted as Annexure-I
- The quotation should be as per price format at Annexure-II
- Undertaking / Declaration as per Annexure-III.
- Bid Security declaration certificate as per format at Annexure-IV
- Required Tender / Bid processing fees.
- Self-attested copy of PAN Card.
- Self-attested copy of valid GST registration certificate.
- Self-attested copy of up to date GST return
- Last 03 years IT returns copy 2021-22, 2022-23 & 2023-24.
- Experience certificate of executing such job or related job in any Health Sector- Govt./ Semi Govt./ Private organization.

5. The bidder will submit all the above required documents along with tender paper cost in the technical bid: otherwise the technical bid will be rejected if any of the above conditions are not complied with.

6. Selection Criteria:

- The bidders are meeting all the eligibility criteria will be declared technically qualified. The technically qualified bidders quoting the lowest price inclusive of Uninstall, installation transportation vehicle charges, labour cost for loading & unloading of items & packing and delivery at new DHH, Deogarh including other ancillary cost involved during course of transportation of Medical Equipments will be selected as L1 bidder for awarding of the contract.
- In case of multiple bidder quoting the same price having more no of work experience will be considered for award of contract
- The successful bidder shall be submitting the 5% of the L1 price award Value as performance security in form of bank guarantee.

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25/7/24



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Annexure-I

<u>Technical Bid</u>		
<u>Application for Uninstalling, Shifting & Installation of Medical Equipments</u>		
Sl No.	Particulars	Submitted(√) or (X)
1	Original Quotation Call letter with all the schedules duly signed and stamped with date to be submitted in Tech. Bid	
2	EMD of Rs5,000/- in Technical Bid	
3	Tender Cost Fee of Rs.1000/- in Technical Bid	
4	Photocopy of Certificate assigning GST duly attested.	
5	Photocopy PAN Card duly attested.	
6	Self-attested copy of up to date GST return field.	
7	Last 03 years IT returns copy 2021-22, 2022-23 & 2023-24.	
8	Undertaking / Declaration as per Annexure-III.	
9	Bid Security declaration certificate as per format at Annexure-IV	
10	Work Experience of transportation of good and items from Govt. offices or Private Offices	

Signature of the Bidder

Page 6 of 10


25/7/24



Annexure-II

FINANCIAL BID

Financial Bid for Uninstalling, Shifting & Installation of Medical Equipments

Sl No.	Name of the Work	Total Cost of transportation including labour cost (for loading, unloading, Uninstalling, Installing & Shifting) including of all taxes & other charges.	Total Cost
1	Loading, unloading, Uninstalling, Installing & Shifting (as per List at Annexure-V)		

Date:

Place:

Signature of the Bidder

Name & Business address:

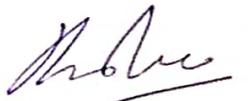
•We agree to shift the above items in accordance with the terms and condition and total cost as mentioned above within a period of 07 days from the receipt of final order.

Date:

Place:

Signature of the chief
Executive of the Agency

Page 7 of 10


7/5/2024



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ANNEXURE- III

(To be submitted in Technical Bid)

UNDERTAKING / DECLARATION EORM

I/We.....having my
/ ouroffice at.....Do
declare that I/We have carefully read all the terms & conditions of tender of the CDM & PHO,
Deogarh for Uninstalling, Transportation and Installation of Medical Equipments. The approved
rate will remain valid for a period of One year from the date of approval. I will abide with all the
terms & conditions set forth in the Tender reference
No. _____ Date _____/_____/2024.

I do hereby declare I/We have not been de-recognized/ black listed by any state
Govt./ Union Territory/ Govt. of India/ Govt. organization / Govt. Health Institutions for
inferior quality of service or damage, theft of materials/ non-taking up of job.

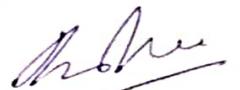
I/We agree that the Tender Inviting Authority can forfeit the Earnest money deposit and
or performance security Deposit and blacklist me/us for a period of 3 years if, any information
furnished by us proved to be false at the time of inspection / verification and not complying
with the tender terms & conditions.

I/ Wedo hereby
declare that I/we will Dismantle, Transport and Install the Clinical Items, Office furniture, IT
equipment & other office/hospital materials/ items to new District Head Quarter Hospital,
Deogarh as per the terms & Condition of the above Tender document.

Date:

Place

Seal with signature of the bidder


25/7/24

Page 8 of 10



ANNEXURE-IV

Bid Security Declaration Format

(On Letter Head of the Bidder)

This is to inform you that M/S. _____ (Agency name) shall not withdraw or modify its bid till the validity period of 90 days as mentioned in tender notice advertisement No. _____ Dated _____. We may debar from being considered/ to participate in future for a period of 3 years at "CDM & PHO, Deogarh" from the date of debarred notice in the following circumstances: (a) If withdraw the bid during the bid validity period of 90 days. (b). If do not respond to request for clarification of the bid submitted by us. (c) if fail to cooperate in bid evaluation process and in case being successful bidder, if fails to sign the agreement in time to furnished performance security/ bank guarantee.

Name of the Authorized signatory: -

Designation:

Official seal:

Seal & signature of the Bidder

Page 9 of 10


25/7/24



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ANNEXURE-V

SN	ITEMS	Quantity
1	X- RAY Machine (300mA)	1
2	X- RAY Machine (100mA) - Portable	1
3	X- RAY Machine (Dental)	1
4	Dental Chair	2
5	OT Table (Autometic)	3
6	OT Table (Semi - Autometic)	2
7	OT Light (Celling)	2
8	OT Light (Mobile)	8
9	ENT Machine	1
10	Boyles Aparatus	1
11	Anasthesia Work Station	1
12	Ulta Sound Machine	2
13	HP Autocalve Vertical	4
14	Radiant Warmer	14
15	HP Autoclave Horizontal	1
16	Slit Lamp with Applantion Tonometer	3
17	Green Lasere with slit lamp	1
18	Auto Refractometer	2
19	Ophthalmic Chair	2
20	Auto Analyser	1
21	Cold Body Mortuary	1
22	Phototherapy Unit	10
23	Shredder Machine	1
24	Yag Laser	1
25	Audiometry device with VRA	1
26	Surgical Microscope	1

Page 10 of 10


29/7/24