

OFFICE OF  
THE COLLECTOR –CUM-CHAIRMAN,  
DISTRICT COUNCIL OF CULTURE , DEOGARH

E-mail ID : dm-deogarh@nic.in, Telephone No- 06641-226354/226353

EXPRESSION OF INTEREST ( EOI) CALL NOTICE

No 9820 /Dt 19.12.23

Sealed Expression of Interests ( EOI ) are invited from intending EMAs for organizing Utsav Pradhanpat-2024 from 18.01.24 to 22.01.24.

The scope of work , specifications,eligibility criteria and requisite documents to be submitted are available in the website : [www.deogarh.nic.in](http://www.deogarh.nic.in) under the link " NOTICES >> TENDERS " . The last date for submission of EOI Proposal is 08.01.2024 up to 1 PM through Speed Post / Regd Post or by hand addressed to " O/o the Collector- cum-Chairman , District Council of Culture , Deogarh , At-Collectorate Deogarh , Po/Dist-Deogarh , Odisha-768108" . The authority in no- way will be responsible for any postal delay .

By Order of Collector ,

  
Additional District Magistrate, Deogarh

Memo No 9821 /Dt 19.12.23

Copy to the Director, Information and Relations Dept, Odisha ,Bhubaneswar for kind information with request to publish EOI call Notice in the next edition of an Odia daily and an English daily newspaper for wide publicity.

  
Additional District Magistrate, Deogarh

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DISTRICT COUNCIL OF CULTURE, DEOGARH**

E-Mail ID: [dm-deogarh@nic.in](mailto:dm-deogarh@nic.in)  
Telephone No: 06641-226354/226353

No \_\_\_\_\_ / Dt \_\_\_\_\_

**1. TEXT OF ADVERTISEMENT: EXPRESSION OF INTEREST(EOI)**

Deogarh District is well known for its opulent cultural tradition, divine pantheon and rich flora & fauna. In order to celebrate this heritage, the District Council of Culture (DCC), Deogarh organises the cultural festival namely "Utsav Pradhanpat" every year. Following this tradition, DCC has decided to organise "**Utsav Pradhanpat-2024**" from **18.01.2024 to 22.01.2024**, at Bada Bagichha, near the picturesque foothills of Pradhanpat Mountain & Waterfall. It will be an opportunity for your agency to showcase your professional skill through participating in this Expression of Interest (EOI).

In the above context, the District Council of Culture, Deogarh, Odisha, invites in sealed cover Expression of Interest (EOI) proposals from registered and experienced agencies for organising Utsav Pradhanpat-2024.

The EOI Document containing the details of brief objective & scope of work ,roles and responsibility, submission of requisite documents, qualification as well as evaluation criteria, etc. can be downloaded from website:-[www.deogarh.nic.in](http://www.deogarh.nic.in) under the link "**NOTICES >> TENDERS**". Last date for submission of EOI proposal is **8<sup>th</sup> January 2023 up to 1.00 PM**.

EOI proposals can be submitted in two different envelops (sealed) – Technical Bid & Financial bid. These envelops need to be put in another envelop super-scribing "**EOI for Event Management of Utsav Pradhanpat-2024**" on the top cover, through Speed post/ Registered post/ by hand addressed to the **Office of the Collector-cum-Chairman, District Council of Culture, Deogarh (Odisha)-768108**. Authority in no-way will be responsible for any postal delay. The sealed envelope shall contain EOI, Rs.2,500.00 as Process Fees (non-refundable) and Rs.10000/- as EMD (Refundable after participation) in shape of Demand Draft in favour of "Collector-Cum-Chairman, District Council of Culture, Deogarh" payable to **SBI, Deogarh Branch to the A/C No. 30129093816 (IFSC Code- SBIN0004854)**.

The process of selection through Quality Cost Based Selection (QCBS) method is elaborated in detail in this Document.

**Note:** Collector-cum-Chairman, DCC reserves the right to cancel this request for EOI or invite afresh with or without amendments, without liability or any obligation for such request for EOI and without assigning any reason. Information provided at this stage is indicative and Collector-cum-Chairman, DCC reserves the right to amend/add further details in the EOI.



**Collector-Cum-Chairman,  
District Council of Culture,  
Deogarh**

**OFFICE OF THE COLLECTOR-CUM-CHAIRMAN,  
DISTRICT COUNCIL OF CULTURE, DEOGARH**

**2. LETTER OF INVITATION**

Dear Sir/Madam,

The District Council of Culture (**DCC**), Deogarh invites sealed Expression of Interest (EOI) proposals to organise Utsav Pradhanpat-2024 through Event Management Agencies (**EMA**).

The EOI Document containing the details of brief objective & scope of work, roles and responsibility of EMA, submission of requisite documents, qualification as well as evaluation criteria, etc. is enclosed.

Sl.No.	Critical Dates	Date
1	Date & Time of Availability of EOI in Website: ' <a href="http://www.deogarh.nic.in">www.deogarh.nic.in</a>	20.12.2023 10.00 AM to 06.01.2024 upto 5.00PM
2	Last Date of Submission of Original Documents	08.01.2024 upto 1.00PM
3	Date of Opening of Bid Documents & Scrutiny	08.01.2024 at 3.00 PM
4	Date of presentation	dt.09.01.2024
5	Correspondence if any	Collector-cum-Chairman, District Council of Culture, Deogarh-06641-226354/226353 E-mail : dm-deogarh@nic.in

Yours faithfully,



**Collector-Cum-Chairman,  
District Council of Culture,  
Deogarh.**

**3. Background & Scope of the Event**

- The Utsav Pradhanpat-2024 is going to be organised from 18.01.2024 to 22.01.2024 for five days..
- The locations of the event have been selected at Bada Bagichha .
- The expected budget for Event management is Rs.24 lakh.
- The Utsav Pradhanpat-2024 is going to host Pallishree Mela, Bookfair, etc.

### 3.1. Role & Responsibility of the Event Manager Agency (EMA):

[A] The EMA shall ensure the following;

Sl No	Work	Remarks
1	Stage designing	Stage and entry gate decoration
2	Organizing projection systems (LED Wall)	<ul style="list-style-type: none"><li>• 01 Big LED wall with a size of 30'x10' in the main stage</li><li>• 01 small LED with a size of 10' x10' for gallery</li></ul>
3	Help Desks	Deployment of staff (Technical / Non-Technical)
4	Creating backdrops and signage's at the venue.	VIP, VVIP, Green room, Toilet, Entry & Exit point, Media Persons & Senior citizens etc.
5	Carpeting & Sitting chair for 2000 persons	Carpeting shall be done and there shall be a provision for 2000 chair for sitting arrangement.
6	VVI, VIP sofa set with Teapoy	Provision of good quality Sofa sets ( minimum 10 nos ) with Teapoy ( minimum 5 nos)
7	Provision for VVIP Lounge	An arrangement shall be made for VVIP Lounge.
8	Provision for Artist Lounge	An arrangement shall be made for Artist Lounge.
9	Fireworks on Inaugural & Closing day	Fireworks of good quality shall be arranged for a spectacular show on Inaugural & Closing day.
10	Photography and video-graphy of the event.	Deployment of professionals with HD recording graphics editing.
11	Conceptualize and organize Cultural programmes during the event	Deployment of Cultural troupes through discussion with DCC
12	Stage setup with light & sound system	<ul style="list-style-type: none"><li>• Stage &amp; Light -Open stage setup, LED, Stage light, High Focus light, Disco Light etc.</li><li>• Sound - (Amplifier, Mixture, DJ equipment &amp; others of reputed band like Yamaha/ Sony/ JBL/Bosch/ Ahuja/ etc.</li></ul>
13	Generator facility	Back up of minimum 08 hours to entire stage & light area.
14	Green Room (mirror, table, toilet, mobile charging point, induction point and other basic facilities)	Two separate Green Rooms -One for male & One for female cultural troops.

[B] **Muna Sethi, Deputy Collector, Collectorate Deogarh (Contact No. 8249882897)** shall be the **Liaison Officer** from the District Council of Culture, Deogarh who will coordinate and forward the required information to the EMA.

#### 4. EOI Processing Fees & Security Deposit:

A non – refundable processing fee for **Rs. 2500/- (Rupees Two thousand five hundred)** in shape of demand draft in favour of “**Collector-Cum-Chairman, District Council of Culture, Deogarh**” Payable at SBI, Deogarh has to be submitted along with the EOI proposal .Similarly, the bidder shall deposit **Rs.10,000/- (Ten Thousand) as EMD** subject to Refundable after participation in the bidding process. The successful Bidder to deposit **Rs. 1,00,000/- (One Lakh) as PSD (Performance Security Deposit)** before executing the agreement. Bids received with inadequate or without EOI processing fees/ EMD shall liable to be rejected.

#### 5. Mode of Submission of proposal:

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to the Correspondence address specified in Page No .4 earlier through speed post/Registered post/ by hand. These envelops need to be put in another envelop super scribing “**EOI for Event Management of Utsav Pradhanpat-2024**” on the top cover. In exceptional circumstances and its discretion, Collector-Cum-Chairman, District Council of Culture, Deogarh may extend the deadline for submission of proposals by issuing an amendment to be made available on the **www.deogarh.nic.in**’ website. In this case all rights and obligations lies on Collector-Cum-Chairman, District Council of Culture, Deogarh.

#### 6.Instructions to EMA :

The EOI Proposal is to be submitted as prescribed below i.e. two separate sealed envelopes, i.e. Envelope –I ( Technical Bid ) & Envelope- II (Financial Bid).

<b>Envelope –I (Technical Bid)</b>	
Applicant’s Expression of Interest as per	Format – 1
Organizational Details as per	Format – 2
Experience of Agency	Format- 3
List of experts/ consultants on payroll as per	Format – 4
Financial Status of the Agency as per	Format – 5
Additional information as per	Format – 6
Declaration as per	Format – 7
Any other	Form –I
<b>Envelope-II (Financial Bid)</b>	
Financial Bid	Format-8

## 7. Evaluation & Selection Procedure:

Stage	Description	Remark
I	Verification of the documents (Format 1 to 8 and Format I) submitted by the bidder. <b>(50 marks)</b>	Envelopes not carrying valid or required documents shall be liable for rejection.
II	Bidder submitting all the requisite documents to be qualified for Power -point Presentation <b>(50 Mark)</b>	Power point of Plan activity will be presented .
III	<b>The technical marks obtained ( in total from Stage I &amp; II) will be converted to Technical score as illustrated in Annexure –A. The financial bid will be opened for the bidders securing 70 marks or more in total from Stage I &amp; II.</b>	The II bidder in the financial bid will be given 100 Marks as financial score ( as illustrated in Annexure –A)
IV	<b>The successful bidder will be determined through QCBS method carrying weightage of 70:30 score of technical &amp; financial respectively.</b>	The QCBS method is illustrated in Annexure-A
V	The successful bidder shall deposit Rs.1 lakh for Performance Security Deposit (PSD).	To be done within 48 hrs. of wining the bid

### 7.1 Stage –I: (Verification of Document)

- The applicant shall make Expression of Interest (EOI) with requisite documents ( Format 2 to8 & Format -I) attached with Format -1.
- Envelopes not carrying valid or required documents shall be liable for rejection.
- The documents submitted by bidder shall be scrutinised and given marks accordingly.

### 7.2 Stage-II: (Presentation)

- Bidder submitting required all documents to be qualified for power point presentation.
- Presentation carries of 50 marks.
- Power point will be presented as per specification given below;

Sl No	Contents of presentation	Brief details
1	Entry Gate design	Display various design of cultural event.
2	Stage Decoration ,sitting arrangement.	View the stage decoration in four angles. Sitting arrangement for 2000 persons, sofa sets and Teepoys for VVIP & VIPs
3	Lights , Sound & Fireworks arrangements	Display of Various light ,sound & Fireworks system
4	LED wall with picture quality	Display of the picture quality, size, brand etc.
5	Variety of Cultural Troops	<ul style="list-style-type: none"> <li>• Dance (Group Dance, Solo Dance, Folk Dance, Modern Dance, Contemporary, Classical Dance,</li> <li>• Singer (Experience/ Reputed/ Male or Female/ others details etc.)</li> <li>• Anchor (Experience/ reputed/ Male or Female/ other details etc.)</li> </ul>
6	Glimpse Previous Experience/ Achievement of the agency	<ul style="list-style-type: none"> <li>• Display recent video clip on cultural event.</li> <li>• Display past event of same field.</li> </ul>
7	Day Wise Plan	Format in Annexure-I
8	List of Technical & Non-Technical Person	Name, Photo, Qualification, Contact details, Payroll etc.

### 7.3 Stage-III: (Opening of Financial Bid)

- Bidders securing Technical Marks 70 or in total from Stage I & II shall be allowed for opening of financial bid.
- The bidders who shall below 70 Technical marks in total from stage-I and stage-II to be rejected
- *The Technical Evaluation Criteria is given below;*

Criteria	Qualification	Full Mark
Submission of Documents		20
Turnover	• More than Rs 40 Lakh and less than Rs.60 lakh	5
	• More than Rs 60 Lakh and less than Rs.80 lakh	10
	• Equals Rs 80 Lakh and beyond	15
Experience of working	• At least two assignments of order value more than 25 lakhs and less than 40 lakhs each	5
	• At least two assignments of order value more than 40 lakhs and less than 60 lakhs each	10
	• At least two assignments each of order value equals to 60 lakhs and above	15
Presentation		50
TOTAL		100

### 7.4 Stage-IV: (Evaluation Criteria and Method of selection in CQCBS)

a. The selection of the Agency shall be made through **Composite Quality Cum Cost Based System (CQCBS)**. The weight age for technical criteria will be 70% while financial criteria will be 30%. Agency who quotes lowest in the financial bid shall be given 100 marks. The technical score shall be considered to those who obtain minimum 70 marks in total in Stage I and II. The financial quote of other bidders shall be computed as follow.

(L1 divided by Lx) multiply by 100 where in x is the bid quoted by L2, L3, L4.

The detail evaluation of QCBS is given in **Annexure- A**

#### b. Composite Scores of Bidders.

Bidder's Score	Weightage	Weightage Score
(A) Technical Score	70%	$TS \times 70/100 = (A)$
(B) Financial Score	30%	$FS \times 30/100 = (B)$
Composite Weightage Score of the Bidder = (A)+(B)		

### 7.5 Stage-V: (Responsibility of Successful Bidder)

- The successful bidder shall deposit Rs.1 lakh Performance Security Deposit (PSD).
- The time limit for deposit shall be within 48 hrs. of winning the bid.

### 8. Payment Schedule for Successful bidder.

Sl. No	Activities	Payment Schedule
1	2 working days prior to start of Event provided that the awarded EMA would have unloaded the requisite equipments and inventories at the Venue for the Event .	40% of the Total payment amount as advance
2	7 working days after completion of Event	Rest 60% of the Total payment amount
3	Release of 100% PSD	After evaluation as per actual mentioned in BoQ .

### 9. Conflict of Interest:

DLSC will be the final arbiter in case of potential conflicts of interest. Failure to notify DLSC of any potential conflict of interest will invalidate any verbal or written agreement.

### 10. Condition under which EOI is issued:

- ❖ *The EOI is not an offer and is issued with no commitment.*
- ❖ *DLSC reserves the right to withdraw EOI and or vary any part thereof at any stage.*
- ❖ *DLSC further reserves the right to disqualify any bidder, should it be so necessary at any stage.*
- ❖ *DLSC reserves the right to engage more than one agency for proper execution of the event.*

**11. FORMAT FOR SUBMISSION:**

**FORMAT – 1**

**APPLICANT'S EXPRESSION OF INTEREST**

To,

**The Collector-cum-Chairman,  
District Council of Culture, Deogarh**

**Sub: Submission of Expression of Interest to undertake on Event Management for Utsav  
Pradhanpat -2024, Deogarh**

Dear

In response to the invitation for expression of Interest (EOI) published on ..... for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 2 sets of the following documents in separately sealed envelopes .

**SUBMISSION OF DOCUMENTS :**

Sl	Documents	Other particulars (Demand Draft)
1	Organizational Details- Format-2	1. Rs.2500/- Process Fees (non refundable)
2	Experience of Agency Format-3	2.Rs.10,000/- <b>EMD</b> (Refundable)
3	List of experts/ consultants on payroll at least 3 Format-4	3.Rs.1,00,000/- <b>PSD</b> for successful bidder only after completion of bidding process.
4	Financial Status Format-5	
5	Additional information Format-6	
6	Declaration Format-7	
7	Financial Bid Format-8	
8	Day Wise Plan Form-I	

Sincerely Yours,

Signature of the applicant  
[Full name of applicant]

Stamp .....

Date:

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

**FORMAT – 2**  
**ORGANIZATIONAL DETAILS**

<b>S. No</b>	<b>Organizational Details</b>	<b>Remarks</b>
1.	Name of Organization	
2.	Main areas of business	
3.	Type of Organization Firm/ Company/ Partnership firm registered under the Indian Companies Act, 1956/ the partnership Act.1932	
4.	Whether the firm has been blacklisted by any Central Govt./ State Govt./PSU/ Govt. Bodies/ Autonomous? If yes, details thereof	
5.	Address of registered office with telephone no. , Fax, E-Mail id, website.	
6.	Address of offices in i)National capital region of Delhi ii)All other State/ UT's iii)Regd. Office inside Odisha.	
7.	Contact Person with telephone no. & e-mail ID	
8	PAN Card No. and GST No.	

Enclose:-

1. Copy of Certificate of Incorporation.
2. Copy Of Article of Association in respect of 3 above.
3. Undertaking in respect of 4 above.

Signature of the applicant  
Full name of the applicant  
Stamp & Date

**FORMAT – 3**

<b>Experience in related Fields</b>					
Overview of the past experience of the Organization in all aspects related to brand Building					
<b>S. No</b>	<b>Items</b>	<b>Number of Assignments during last 3 years</b>	<b>Order value of each assignment in lakhs of Rs. (Enclose copy of each order)</b>	<b>Mention the name of Agency (Enclosed completion certificates)</b>	<b>Remark</b>
1.	Experience of assignments of similar nature/Institution/ Corporate/ Private Sector				
1.1	Experience in carrying out similar assignments in Government				
1.2	Experience in carrying out Similar assignments in Public Sector Undertaking (PSU).				
<ul style="list-style-type: none"> <li>• Decision of Evaluating Committee in ascertaining “Similar nature” and “Similar Assignment” will be final.</li> <li>• Relevant Certificates / Work Order to be attached.</li> <li>• Glimpses of previous year performance to be given.</li> </ul>					
Signature of the applicant Full name of applicant Stamp & Date					

**FORMAT - 4**

<b>List of Experts on Payroll of the Agency</b>		
<b>Sl. No</b>	<b>Name &amp; Contact No.</b>	<b>Profession ( Technical/ Non-Technical)</b>

Signature of the applicant  
Full name of applicant

Stamp & Date

**FORMAT - 5**

<b>Financial Status Format</b>				
S. No	Financial Year	Whether profitable Yes/ No	Annual Net profit (in of Rs)	Turn over of the agency
1	2020-21			
2	2021-22			
3	2022-23			

Note: Please enclose **auditor's certificate** in support of your claim. If any

Signature of the applicant  
Full name of applicant

Stamp & Date

**FORMAT- 6**

**Additional Information**

1. List all enclosures related to the previous sections.

<b>S.No</b>	<b>Description</b>	<b>No. of pages</b>

2. Additional information to support shall not be more than 2 pages.

Signature of the applicant  
Full name of the applicant

Stamp & Date

**FORMAT- 7**

**Declaration**

We hereby confirm that we are interested for **Event Management for Utsav Pradhanpat-2024, Deogarh**

All the information provided herewith is genuine and accurate.

Authorized Person's Signature.

Name & Designation:

Date of Signature:

Note: The declaration is to be furnished on the letter head of the organization.

Signature of the applicant  
Full name of applicant

Stamp & Date

**FORMAT- 8**  
**FINANCIAL BID**  
**BoQ ( Bill of Quantities)**  
**(INCLUDING TRANSPORTATION COST &**  
**RATES TO BE QUOTED INCLUSIVE OF ALL TAXES)**

SI No	Unit of Item	Specification	Quantity/ Size	Unit Cost / Rent for 5 days	Total Cost ( in Rs)
1.	Light arrangement				
		LED uplights			
		High focus light			
		Stage Light			
		Disco light			
		LED String Lights			
		Spot light			
		Laser Light			
		LED pixel light			
		Projection lightning (3D)			
		LED Batten			
		Ellipsoidal Spot Light			
		Gobos			
		PAR light			
		Moving intelligent lights			
		Follow spot			
		Kinetic Lights			
		PIN Spot lighting			
		Ballon lightning			
		Illuminated Bar			
		High-lit table			
2	Sound arrangement				
		Amplifier			
		Mixing desk			
		DJ Equipments if any			
		High Quality Sound with brand Yamaha/ JBL/ Sony/ Bosch/Ahuja etc.			
		Micro Phone			
		Loud Speaker			
		Graphic Equalizers			
		Compression			
		Any other			
3	Stage& Gate decoration				
		Cultural based stage designed			
		Entry Gate			
		Green room			
		Lounge Room for VVIP			
		Lounge Room for Artists			
4	Generator provision				
		100KW to 200 (8 to 10 hours)			
		200KW to 300 (10 to 10 hours)			

5	CCTV provision (HD Quality)			
	Day/ Night vision CC TV Camera			
	DOME CC TV Camera			
	IP CC TV Camera			
	PTZ Camera			
	Bulet CC TV Camera			
6	LED wall (2)			
	Stage LED Screen			
	Small LED Screen for gallery			
7	Deployment of Technical & Non- Technical person			
	Videographer (experience- 5/2/1 years)			
	Electronic Mechanic for sound (experience- 5/2/1 years)			
	Electronic Mechanic for Light (expriance- 5/2/1 years)			
	Non-Technical if any			
8	Cost for Deployment of artists for five days			
	Day-1			
	Day-2			
	Day-3			
	Day-4			
	Day-5			
9	Anchor			
	01 Male (for 5 days)			
	01 Female (for 5 days)			
10	Sitting Arrangements			
	No. Of Chairs provided			
	No . of Sofa provided			
	No of Teapoys provided			
	No of carpets provided			
11	Arrangements for Fireworks			
	For Inaugural Day			
	For Closing Day			
	Grand Total			

Financial bid offered i. Figure in Words Rupees \_\_\_\_\_  
ii. Figure in Numbers Rs.. \_\_\_\_\_

Signature of the applicant  
Full name of the applicant

Stamp & Date

## Form- I (Day Wise Plan for Cultural Entertainment)

<b>Day-1 (18.01.2024) Thursday</b>				
Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troups to be perform
1. Classical Dance				
2. Folk Dance				
3. Modern Dance				
4. Contempary Dance				
5. Marquee event*				

<b>Day-2 (19.01.2024)Friday</b>				
Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troupsto be perform
1. Classical Dance				
2. Folk Dance				
3. Modern Dance				
4. Contempary Dance				
5. Marquee event*				

<b>Day-3 (20.01.2024) Satarday</b>				
Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troups to be perform
1. Classical Dance				
2. Folk Dance				
3. Modern Dance				
4. Contempary Dance				
5. Marquee event*				

<b>Day-4 (21.01.2024)Sunday</b>				
Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troups to be perform
1. Classical Dance				
2. Folk Dance				
3. Modern Dance				
4. Contemporary Dance				
5. Marquee event*				

<b>Day-5 (22.01.2024)Monday</b>				
Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troups to be perform
1. Classical Dance				
2. Folk Dance				
3. Modern Dance				
4. Contemporary Dance				
5. Marquee event*				

Signature of the applicant  
 Full name of the applicant  
 Stamp & Date

## Annexure-A

### QUALITY COST BASED SYSTEM

*Illustration with dummy values*

#### STAGE 1: TECHNICAL BIDS EVALUATION

Bidder details	Technical Mark Obtained
Bidder1	92
Bidder2	85
Bidder3	55
Bidder4	75

#### STAGE 2: Conversion of Technical Marks to Technical Score : Technical Score is same as Technical Marks

Bidder details	Technical Marks	Technical Score
Bidder1	92	92
Bidder2	85	85
Bidder3	<i>*Rejected</i>	<i>*Rejected</i>
Bidder4	75	75

\*Since the eligible Technical Marks should be 70 and above ,Bidder 3 is Rejected.

#### STAGE 3: FINANCIAL BID EVALUATION

Bidder details	Financial Bid Amount
Bidder1	1,30,000
Bidder2	1,20,000
Bidder4	1,00,000

#### Stage 4: Conversion of financial bid amount to score

Bidder Details	Financial Bid Amount	Financial Score (LFB/F*100)
Bidder1	1,30,000	$100000/130000*100=76.92$
Bidder2	1,20,000	$100000/120000*100=83.33$
Bidder4	1,00,000	<b>100</b>

Bidder having LFB is treated as L1 and to be awarded financial score as 100. The rest will be calculated as  $LFB/F * 100$ ,

Where LFB = Lowest Financial Bid, F = Quoted Amount

#### Consolidated Technical & Financial Score

Bidder Details	Technical Score	Financial Score
Bidder 1	92	76.92
Bidder 2	85	83.33
Bidder 4	75	100

#### Stage 5: Combined Technical and Financial Score (CTFS) With Weightage 70:30

Bidder Details	Applying weights for the Technical Score & Financial Score	CTFS	Rank of the Bidder
Bidder1	$92*(70/100) + 76.92*(30/100)$	<b>87.48</b>	L1
Bidder2	$85*(70/100) + 83.33*(30/100)$	<b>84.50</b>	L2
Bidder4	$75*(70/100) + 100*(30/100)$	<b>82.5</b>	L3

## Annexure-B

### Form- I (Day Wise Plan for Cultural Entertainment)

(Dummy Copy)

Day-1 (18.01.2024) Thursday				
Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group Dance& Solo Dance)	Total Troups to perform
1. Classical Dance	6 PM TO 7 PM	Classical	GD 1 SD-1	6
2. Folk Dance	7 PM TO 8 PM	Folk	GD 1	
3. Modern Dance	8 PM TO 9 PM	Modern	GD 1	
4. Contemporary Dance	9 PM TO 9.30 PM	Contemporary 1	SD 1	
5. Marquee event*	9.30 PM TO 10.00 PM	Marquee	1	

Day-2 (19.01.2024) Friday				
Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troups to be perform
1. Classical Dance	6 PM TO 7 PM	Classical	GD 1 GD-1	6
2. Folk Dance	7 PM TO 8 PM	Folk	GD 1	
3. Modern Dance	8 PM TO 9 PM	Modern	SD 1	
4. Contemporary Dance	9 PM TO 9.30 PM	Contemporary 1	GD 1	
5. Marquee event*	9.30 PM TO 10.00 PM	Marquee	1	

Day-3 (20.01.2024) Saturday				
Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troups to be perform
1. Classical Dance	6 PM TO 7 PM	Classical	SD 1 GD-1	6
2. Folk Dance	7 PM TO 8 PM	Folk	GD 1	
3. Modern Dance	8 PM TO 9 PM	Modern	SD 1	
4. Contemporary Dance	9 PM TO 9.30 PM	Contemporary 1	SD 1	
5. Marquee event*	9.30 PM TO 10.00 PM	Marquee	1	

**Day-4 (21.01.2024) Sunday**

Type of item to be performed	Timing of performane (6 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troups to be perform
1. Classical Dance	6 PM TO 7 PM	Classical	GD 1 SD-1	6
2. Folk Dance	7 PM TO 8 PM	Folk	GD 1	
3. Modern Dance	8 PM TO 9 PM	Modern	GD 1	
4. Contemporary Dance	9 PM TO 9.30 PM	Contemporary 1	GD 1	
5. Marquee event*	9.30 PM TO 10.00 PM	Marquee	1	

**Day-5 (22.01.2024) Monday**

Type of item to be performed	Timing of performane (8 PM onwards)	Preference of items	Number of Item(Group & Solo)	Total Troups to be perform
1. Classical Dance	6 PM TO 7 PM	Classical	SD 1 SD-1	6
2. Folk Dance	7 PM TO 8 PM	Folk	GD 1	
3. Modern Dance	8 PM TO 9 PM	Modern	GD 1	
4. Contemporary Dance	9 PM TO 9.30 PM	Contemporary 1	SD 1	
5. Marquee event*	9.30 PM TO 10.00 PM	Marquee	1	

Signature of the applicant  
Full name of the applicant  
Stamp & Date