



Adv. No. 5583

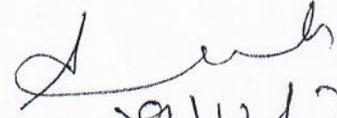
Date: 19-12-2023



NOTICE FOR OF TENDER CALL NOTICE FOR DISMENTALING SHIFTING & INSTALLATION OF CLINICAL ITEMS, OFFICE FURNITURE, IT EQUIPMENT & OTHER (OFFICE/HOSPITAL) MATERIALS OF THE DISTRICT HEAD QUARTER HOSPITAL, DEOGARH

Sealed tender is invited from interested bona fide/ reputed firms/ agencies/ having adequate experience in taking up the works of Dismantling, Shifting & Installation of Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials. The detailed list of item, quantity, terms and conditions are available in the website i.e www.deogarh.nic.in which may be downloaded for use. Interested parties having experience in the field may submit their tender super-scribing "Tender for Shifting of Clinical Items, Office furniture, IT equipment & other office materials" to the undersigned in closed envelope through Speed post/ Registered post / courier only which should reach on or before **02.00 P.M.** of Dt. 05.01.2024 positively. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.

CDM & PHO
District Head Quarter Hospital, Deogarh


9/12/23
CDM & PHO,
Deogarh



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, DEOGARH
(ROGI KALYAN SAMITI (RKS), DISTRICT HEADQUARTER HOSPITAL)**



Letter No. 5582 /Deogarh

Date: 19.12.2023.

**Tender Call Notice for Dismantling, Shifting & Installation of Clinical
Items, Office furniture, IT equipment & other (Office/hospital)
materials**

Sealed tender is invited from interested bona fide/ reputed firms/ agencies/ having adequate experience in taking up the works of Dismantling, Shifting & Installation of Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials. The detailed list of item, quantity, terms and conditions are available in the website i.e www.deogarh.nic.in which may be downloaded for use. Interested parties having experience in the field may submit their tender super-scribing "Tender for Shifting of Clinical Items, Office furniture, IT equipment & other office materials" to the undersigned in closed envelope through Speed post/ Registered post / courier only which should reach on or before 02.00 P.M. of Dt. 05.01.2024 positively. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.

**Chief District Medical & Public Health Officer
Deogarh**



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, DEOGARH
(ROGI KALYAN SAMITI (RKS), DISTRICT HEADQUARTER HOSPITAL)**



**"Terms & conditions for rate contract towards Dismantling, Shifting & Installation of
Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials**

- Date & time of Pre-Bid Meeting : 27.12.2023 & (11.30) A.M.
- Last date & time of submission of Tender : 05.01.2023 & (02.00)P.M.
- Date & Time of Technical & Financial Bid-opening : 05.01.2023 & (04:00) P.M.
- Place of Opening of Tender/Bid : O/O CDM & PHO ,Deogarh

Address for communication:

**O/o Chief District Medical & Public Health Officer, Deogarh
At-Near-Model Police Station Deogarh, Pin-768108
Email-hdtdeogarh@gmail.com**



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Terms & Conditions

1. Sale of Tender papers/bid documents:

The prospective bidder may download the complete sets of tender documents directly from the website available at www.deogarh.nic.in and submit the same to the O/o CDM & PHO, Deogarh along with the Tender paper cost (Application Fees) is Rs.1000/- (Rupees One Thous Demand Draft (Non-refundable) and EMD amount Rs.5, 000/- (Rupees Five Thousand) Demand Draft (Refundable) drawn for any Banks regulated under RBI norms in favour of RKS DHH, Deogarh payable at Deogarh. The Cost of Tender paper and EMD amount should be submitted separately in separate Demand Draft. In case of any Bid amendment and clarification made in the bid the same will be hoisted in the website only with corrigendum notice and the responsibility lies with the bidders to collect the same from the office of CDM & PHO, Deogarh or download it from the District website on or before the last date of submitting the tender document.

2. Terms & Conditions:

- a) The tender shall be submitted in two bid system i.e. Technical Bid & Financial Bid. Financial Bid contains only the price bid and schedule of requirement as per Annexure-II and Technical Bid contains all other documents as per the tender terms and conditions i.e. Tender paper cost, EMD and all other documents as per eligibility criteria except price format. The Technical Bid & price/Financial bid will be covered in two separate envelopes clearly written on the top of the envelope as "Technical Bid for Dismantling, Shifting & Installation of Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials" and "Financial Bid for Dismantling, Shifting & Installation of Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials" and these two bids will be covered in a big envelop superscripted on the top that "Tender for Dismantling, Shifting & Installation of Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials" and submitted to the O/o CDM & PHO, Deogarh with reference to the advertisement No. & date.
- b) The authority will not be responsible for any type of Postal or Courier delay. The tender document will not be considered for tender evaluation and rejected summarily, if it reached / received after the due date & time mentioned in the advertisement.
- c) The Bid shall be for the full quantities of all items as per specification in Annexure-1. The format of price Bid is specified in Annexure-II which should be used at the time of submission of Bid/Tender.
- d) The tentative list of items to be transported is attached herewith at Annexure-V for reference. The bidders are required to go through the list of items and their approx. weight for calculating the total Dismantling, Transportation & Installation cost, which shall be submitted in the financial bid.
- e) The Bid price shall include all the taxes and the bidder's cost towards Uninstall, Installation transportation (vehicle charges, labour cost for loading & unloading of items & packing and delivery at the destination



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- f) i.e New DHH Building, Baliroi, Rajamunda, Deogarh which is 3 KMs(approx.) away) and also including other ancillary cost involved during course of transportation.
- g) The tenderer has to physically visit the existing Office (DHH, Deogarh) and new place (New Hospital DHH, Deogarh) of shifting located at Near Rajamunda, Deogarh prior to submission of Tender.
- h) The shifting of Shifting of Clinical Items, Office furniture; IT equipment & other office materials is to be made with utmost care and supervision.
- i) The tenderer has to complete the shifting process as per work order.
- j) A pre-execution awareness meeting will be held with the L-1 bidder by the office before execution of the work to sensitize the vender regarding the Standard Operating Procedure (SOP).
- k) Tenderer will arrange the big/ small carton boxes/ bubble wrappers to in which the items/ furniture shall be transported safely.
- l) Tenderer will be responsible for dismantalling/ packing/ loading / transportation/ safe unloading with proper up keeping of items/ furniture and other articles at delivery point along with installation of the same.
- m) The tenderer will be responsible for arrangement of men/ material / logistics and their safety and security. Authority will not be responsible for any manner in this regard.
- n) Shifting of records and other articles shall be carried during the office hour Le. 10.00 A.M. to 5.30 P.M. of the working days.
- o) Liability towards damaged/ theft/ loss etc. (if any of the items/ furniture during shifting or physical injury to any man engaged in the work by the bidder) shall rest on the bidder.
- p) Payment shall be made after completion of the entire shifting of records and due certification of such completion of work by the concerned in-charge Officer.
- q) The bidder will observe and comply with all statutory obligations of all applicable statues / rules bylaws etc. not explicitly mentioned in this tender.
- r) In the event of withdrawal / revocation of tender before the date specified for acceptance, the EMD will be forfeited.
- s) The tender is liable to be rejected, if incomplete information is given therein or documents (if any) asked for in the tender are not duly filled or not furnished.
- t) The CDM & PHO, Deogarh reserves the right to reject any or all bid/s without assigning any reason whatsoever and also reserves the right to award any or part or full contract to any successful agency (ies) at his/her discretion and this will be binding on the tender.
- u) The quantity in the Tender can be increased or decreased to any extent depending upon the actual requirement.
- v) The tenderer will be solely responsible for the execution of the contract in all respect in accordance with the terms and conditions.



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3. Pre Bid Meeting:

A pre-bid meeting will be held on Dt. 27.12.2023 time 11.30 A.M. in the O/o CDM & PHO, Deogarh. Interested parties shall attend the meeting to clarify their doubts if any shall come with the authorization letter to attend the meeting along with their doubt in written for discussion.

4. Eligibility criteria: Bidders shall furnish the following documents in Bid:

- (a) The Technical Bid to be submitted as Annexure-I
- (b) The quotation should be as per price format at Annexure-II
- (c) Undertaking / Declaration as per Annexure-III.
- (d) Bid Security declaration certificate as per format at Annexure-IV
- (e) Required Tender / Bid processing fees.
- (f) Self-attested copy of PAN Card.
- (g) Self-attested copy of valid GST registration certificate.
- (h) Self-attested copy of up to date GST return
- (i) Last 03 years IT returns copy 2020-21, 2021-22 & 2022-23.
- (j) Experience certificate of executing such job or related job in any Health Sector - Govt./ Semi Govt./ Private organization.

5. The bidder will submit all the above required documents along with tender paper cost in the technical bid: otherwise the technical bid will be rejected if any of the above conditions are not complied with.

6. Selection Criteria:

- (a) The bidders are meeting all the eligibility criteria will be declared technically qualified. The technically qualified bidders quoting the lowest price inclusive of Uninstall, installation transportation vehicle charges, labour cost for loading & unloading of items & packing and delivery at new DHH, Deogarh including other ancillary cost involved during course of transportation of Clinical Items, Office furniture, IT equipment & other office materials will be selected as L1 bidder for awarding of the contract.
- (b) In case of multiple bidder quoting the same price having more no of work experience will be considered for award of contract
- (c) The successful bidder shall be submit the 25% (Deducting the EMD amount) of the bid amount as performance security in form of bank guarantee.



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Annexure-I

<u>Technical Bid</u>		
<u>Application for Dismantling, Shifting & Installation of Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials</u>		
Sl No.	Particulars	Submitted(√) or (X)
1	Original Quotation Call letter with all the schedules duly signed and stamped with date to be submitted in Tech. Bid	
2	EMD of Rs 5,000/- in Technical Bid ✓	
3	Tender Cost Fee of Rs.1000/- in Technical Bid ✓	
4	Photocopy of Certificate assigning GST duly attested.	
5	Photocopy PAN Card duly attested.	
6	Self-attested copy of up to date GST return field.	
7	Last 02 years IT returns copy 2020-21, 2021-22 & 2022-23	
8	Undertaking / Declaration as per Annexure-III.	
9	Bid Security declaration certificate as per format at Annexure-IV	
10	Work Experience of transportation of good and items from Govt. offices or Private Offices	

Signature of the Bidder



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Annexure-II

FINANCIAL BID

**Financial Bid for Dismantling, Shifting & Installation of Clinical Items, Office
furniture, IT equipment & other (Office/Hospital) materials**

Sl No.	Name of the Work	Total Cost of transportation including labour cost (for loading & unloading)	GST and Other Taxes	Total Cost
1	Dismantling, Shifting & Installation of Clinical Items, Office furniture, IT equipment & other (Office/Hospital) materials (as per List at Annexure-V)			

Date:

Place:

Signature of the Bidder

Name & Business address:

•We agree to shift the above items in accordance with the terms and condition and total cost as mentioned above within a period of 07 days from the receipt of final order.

Date:

Place:

**Signature of the chief
Executive of the Agency**



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ANNEXURE- III

(To be submitted in Technical Bid)

UNDERTAKING / DECLARATION EORM

I/We.....havi
ng my / ouroffice at.....Do
declare that I/We have carefully read all the terms & conditions of tender of the CDM & PHO,
Deogarh for Dismantling, Transportation and Installation of Clinical Items, Office furniture, IT
equipment & other (office/hospital) materials. The approved rate will remain valid for a period
of One year from the date of approval. I will abide with all the terms & conditions set forth in the
Tender reference No. _____ Date _____/
_____/2023.

**I do hereby declare I/We have not been de-recognized/ black listed by any state Govt./
Union Territory/ Govt. of India/ Govt. organization / Govt. Health Institutions for inferior
quality of service or damage, theft of materials/ non-taking up of job.**

I/We agree that the Tender Inviting Authority can forfeit the Earnest money deposit and
or performance security Deposit and blacklist me/us for a period of 3 years if, any information
furnished by us proved to be false at the time of inspection / verification and not complying with
the tender terms & conditions.

I/ Wedo hereby
declare that I/we will Dismantal, Transport and Install the Clinical Items, Office furniture, IT
equipment & other office/hospital materials/ items to new District Head Quarter Hospital,
Deogarh as per the terms & Condition of the above Tender document.

Date:

Place

Seal with signature of the bidder

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ANNEXURE-IV

Bid Security Declaration Format

(On Letter Head of the Bidder)

This is to inform you that M/S. _____ (Agency name) shall not withdraw or modify its bid till the validity period of 90 days as mentioned in tender notice advertisement No. _____ Dated _____. We may debar from being considered/ to participate in future for a period of 3 years at "CDM & PHO, Deogarh" from the date of debarred notice in the following circumstances: (a) If withdraw the bid during the bid validity period of 90 days. (b). If do not respond to request for clarification of the bid submitted by us. (c) if fail to cooperate in bid evaluation process and in case being successful bidder, if fails to sign the agreement in time to furnished performance security/ bank guarantee.

Name of the Authorized signatory: -

Designation:

Official seal:

Seal & signature of the Bidder



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ANNEXURE-V

TENTATIVE LIST OF ITEMS TO BE TRANSPORTED

SL	ITEMS	UNIT	Uninstall, Uninstall, Packing & Transportation Price	All taxes & GST	Total Cost	Remarks
1	2	3	5	6	5+6	7
1	AC WITH STABILIZER	29				
2	AIR COOLER	6				
3	ALMIRAHA	46				
4	AURTHOPEDIC INSTRUMENT SET	3				
5	AUTO ANALYZER	4				
6	AUTO CLAVE	13				
7	AUTOCLAVE DRUM	16				
8	BABY WALKER	1				
9	INVERTOR SET	3				
10	BESINET	12				
11	BINACULAR MICROSCOPE	4				
12	BIOSAFETY CABINATE	2				
13	BOOK SELF	1				
14	BOYLES UPPARATUS	2				
15	BP INSTUMENT	5				
16	CARBONDIOXIDE CYLINDER	4				
17	CARDIAC MONITOR	6				
18	CARPET	16				
19	CBC ANALYZER	1				
20	CBNAT MACHINE	1				
21	CEMERA SETUP BOX	2				
22	CENTRIFUSE MACHINE	9				
23	CHAIR	94				
24	COMPUTER - SET	28				
25	COMPUTER TABLE	28				
26	COUGHTRY MACHINE	2				
27	COUGHTRY STAND	2				



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28	CT SCAN FILM PRINTER	1			
29	CT SCN MACHINE	1			
30	CUOOR T DEMO	1			
31	CUPPER T SET	1			
32	DEFREEZER	2			
33	DENTAL CHAIR	1			
34	DENTAL X-RAY 100 MA MACHINE	2			
35	DIETARY WEINGS SCALE	2			
36	DIGITAL CLOCK	3			
37	DIGITAL THERMOMETER	6			
38	DMOTIFIER	2			
39	DRESSING INSTRUMENT	20			
40	DRUM STAND	2			
41	DUSTBIN	16			
42	DVD	1			
43	ELECTROLYTE ANALYZER	2			
44	ELECTROPHORÉSIS MACHINE	1			
45	ELISA MACHINE	3			
46	ENT EXAMINATION MACHINE	3			
47	EXAMINATION TABLE	8			
48	FAN	78			
49	FIRE EXTINGUISHER	45			
50	FIRE FROST	1			
51	FOGGING MACHINE	1			
52	FOOD TABLE	18			
53	FOOT STEP	9			
54	GAS STOVE	1			
55	GIZER	2			
56	GRINDER	1			
57	HAND DRYER	1			
58	HEATER	1			
59	HEIGHT CHECKING MACHINE	1			
60	HISTECTOMY INSTRUMENT SET	2			
61	HUB CUTTER	3			



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62	INCUBATOR	3			
63	INDUCTION COOKER	3			
64	INFUSION PUMP	1			
65	INSTRUMENT CABINET	2			
66	INVERTOR SET	5			
67	IV STAND	29			
68	K.M.C. BED	6			
69	LADDER	2			
70	LAMINAR AIRFLOW	3			
71	LAPROSCOPY SET	2			
72	LEAD APRON	1			
73	LED TV	7			
74	LYRINGOSCOPE	1			
75	MATRESS	120			
76	MICROSCOPE	5			
77	MONITOR	1			
78	NEBULISER	1			
79	O.T LIGHT	8			
80	O.T TABLE	5			
81	OPERATION INSTRUMENT SET	1			
82	OXYGEN CONCENTRATOR	8			
83	OXYGEN CYLINDER	23			
84	PATIENT BED	120			
85	PATIENT LOCKER	120			
86	PARTITION SCREEN STAND	2			
87	PLASTIC CHAIR	38			
88	PLASTIC TABLE	2			
89	PRINTER	16			
90	RACK	36			
91	READER	2			
92	REFRIGERATOR	20			
93	RT-PCR	2			
94	SALINE STAND	1			
95	SCANNER	4			
96	SHOES STAND	12			
97	SPEAKER SET	1			



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98	STABILIZER	4			
99	STADIOMETER	1			
100	STAFF LOCKER(10 BOX)	1			
101	STAND FAN	1			
102	STATIC CYCLE	1			
103	STEEL UTENSIL STAND	1			
104	STOOL	50			
105	SUCTION APPARATUS	4			
106	TABLE	82			
107	TELEPHONE	3			
108	TENS MACHINE	1			
109	THERMOMETER	1			
110	THREE SEATER	20			
111	TRAKSON MACHINE WITH TRAKSON BELT	2			
112	TROLLEY	27			
113	TRUNAT (MAL.BIO)	1			
114	ULTRASONIC (UST) MACHINE	1			
115	UST+MST (CMBO MACHINE)	1			
116	VACCINE CARRIER	30			
117	VENTILATOR	5			
118	VORTEX MIXTURE	2			
119	WALLMOUNT FAN	17			
120	WARMER	15			
121	WASHING MACHINE	2			
122	WATERPURIFIER	9			
123	WEIGHING MACHINE	8			
124	WHEEL CHAIR	3			
125	X RAY VIEWER	1			
126	XEROX MACHINE	4			
127	X-RAY PRINTER	2			

[Handwritten Signature]
19/11/23
CDM & PHO,
Deogarh