



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, DEOGARH

Phone No. 06641-226614

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Letter No. **3928** / CDVO (DGH) Dated- **18/12/2023**

QUOTATION/ TENDER CALL NOTICE

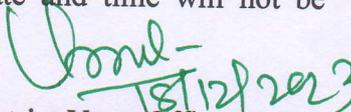
Sealed Quotations/Tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individual for providing 1 no. of AC Petrol/Diesel driven vehicle for one year (Twelve Months) having sitting capacity at least five including driver, which shall conform to the Terms and conditions (Annexure-I) for official tour of Chief District Veterinary Officer, Deogarh District through O/o Chief District Veterinary Officer, Deogarh.

Terms and Conditions

Annexure-I

- The Vehicle must be in road worthy condition.
- The vehicle **preferably** be BS-IV compliant Diesel/ Petrol vehicle
- Model of the vehicle (TUV 300/ Bolero/ Breeza/ Ertiga/ Scorpio/ Honda Amaze/ Nexon/Venue) having valid registration, insurance, fitness, carriage permit certificates along with proof of up- to- date tax payments)
- The vehicle should have contract carriage certificate from RTO.
- Service provider or Individual (vehicle owner) must provide PAN and preferably GST number, if available (Annexure –II). Preference shall be given to vehicle owner with GST number.
- Minimum average mileage is 17 km per litre.
- **Preferable** colour of the vehicle-White
- Hiring charges per month **Rs. 20,000/- (Maximum)** excluding fuel cost.
- A licensed driver with uniform and badge to be provided along with the vehicle who should be well behaved, non- alcoholic, gentle & obedient in nature.
- A sum of **Rs. 5000/-** shall be deposited by the intending bidders in the shape of Account **Payee Bank Draft drawn in favour of the CDVO, Deogarh, payable at Deogarh** and submitted along with the quotation as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
- In case, the application is downloaded from the Govt. website (www.deogarh.nic.in) the applicant shall furnish a Demand Draft of Rs.500/- (**Non-Refundable**) towards the cost of EMD issued **in favour of the CDVO, Deogarh, payable at Deogarh** or deposited in the **SBI, Deogarh current account No.-30109636542 of CDVO, Deogarh.**
- Vehicle should be kept clean with a name board and clearly visible registration number.
- Vehicle should be regularly serviced & maintained so as to avoid any breakdown. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder with due permission from the authority..
- The department/ office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of the vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation.
- The repair / maintenance of the Vehicle as well as the payment to the Driver will be borne by the Vehicle owner/ Travelling Agency/ bidder.
- In case of absence of driver for whatsoever reasons, the owner shall arrange substitute driver for the vehicle.

- In case of irregular reporting of the vehicle/driver, the authority will have the liberty to disengage the vehicle and terminate the agreement without prior notice.
- In case the Driver is called at night, no extra charges will be paid and the Driver must attend the call with hired vehicle. No extra charge for night halt will be paid during the tour.
- No extra charges will be paid for night halt at out station and the lodging/ boarding charges of the driver will be borne by the owner of the vehicle.
- The vehicles shall report for duty for minimum of 25 days in a month.
- In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
- The payment for the hiring of vehicle will be paid against the bills in every succeeding months after reimbursement of fund from Director of Animal Husbandry and Veterinary Services, Odisha, Cuttack. There is no time frame for this programme. No advance payment will be made.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
- In case the provider intends to withdraw the services of his vehicle and terminate the agreement it shall be mandatory upon him to issue 3 month notice before such withdrawal of service and termination of agreement.
- If the bidder violates any of the terms of contracts, Govt. shall forfeit the entire amount of security deposit and pending hiring charges of the vehicle.
- Preference will be given to new vehicle (not more than 3 years old as on the date of application) and agency/ Tour operator/ Individual having GST registration.
- The owner has to supply Diesel/ Petrol for the month which will be reimbursed along with the hiring charges.
- The monthly rate of hiring charge to be quoted separately in the general bid information (excluding fuel and lubricants).
- The vehicle is to be kept under optimum running conditions and avoid accidents attributable to lack of maintenance/upkeep. The vehicle cannot be used for private/ commercial purpose beyond office hours or during holidays.
- Agreement will be made with the vehicle owners/ service providers on yearly basis before engagement.
- The interested vehicle owners are requested to apply to the undersigned in the specified format as in the advertisement. (Annexure-II)
- All pages of documents are to be serially numbered and bear signature of the bidder/ his authorized person.
- The authority reserves the right to cancel the Quotation/Tender Call Notice at any point of time without assigning any reason thereof.
- The quotations completed in all aspects should reach the undersigned on or before due date i.e. Dt-29.12.2023 by 1.00 PM & shall be opened on Dt -29.12.2023 at 3.00 PM in the office chamber Chief District Veterinary Officer, Deogarh in the presence of the bidders or their authorized representatives.
- The Quotation/Tender received by any means after the due date and time will not be entertained under any circumstance.


 Chief District Vety. Officer
 Deogarh

18/12/2023

Memo No. 3929 Dt. 18/12/2023

Copy to the Account section of this office for information & necessary display in the notice board. They are requested to present & process the quotations properly during scrutiny and selection.

Done - 18/12/2023
Chief District Vety Officer
Deogarh

Memo No. 3930 Dt. 18/12/2023

Copy to the District Information Officer, NIC, Deogarh for information & necessary action. He is requested to hoist this advertisement in NIC website .

Done - 18/12/2023
Chief District Vety Officer
Deogarh

Memo No. 3931 Dt. 18/12/2023

Copy forwarded to the Sr. Assistant O/o CDVO Deogarh to received the Tender document and maintain the record.

Done - 18/12/2023
Chief District Vety Officer
Deogarh

Memo No 3932 Dt. 18/12/2023

Copy to IIC, Deogarh Police Station for information. He is requested to provide a police personal at the time of opening of the tender.

Done - 18/12/2023
Chief District Vety Officer
Deogarh

Memo No 3933 Dt. 18/12/2023

Copy to the Chief Development Officer cum EO, Zilla Parishad Deogarh for favour of kind information and necessary action.

Done - 18/12/2023
Chief District Vety Officer
Deogarh

Memo No 3934 Dt. 18/12/2023

Copy submitted to the Collector and District Magistrate, Deogarh for favour of kind information and necessary action.

Done - 18/12/2023
Chief District Vety Officer
Deogarh

Memo No. 3935 Dt. 18/12/2023

Copy submitted to the Director of Animal Husbandry & Veterinary Services, Odisha Cuttack for favour of kind information & necessary action.

Done - 18/12/2023
Chief District Vety Officer
Deogarh

TENDER APPLICATION WITH GENERAL INFORMATION FOR HIRING VEHICLES

1	Registration no. of the vehicle	
2	Type of Vehicle (AC/Non AC)	
3	Year of Manufacturing	
4	Engine number of the vehicle	
5	Chassis number of the vehicle	
6	Make/ Model	
7	Date of registration	
8	Name & address of the owner	
9	Fitness certificate validity	
10	Permit validity	
11	Insurance validity	
12	Name and address of the driver	
13	DL Number and Validity of DL of the driver	
14	Quoted Hire Charge of the vehicle per month Excluding fuel cost	
15	Rate of fuel consumption/ mileage per litre	
16	Contact number of the Vehicle owner (Tenderer)	Mobile _____ Telephone _____ Email ID _____
17	GST No.	
18	PAN No.	
19	XEROX Copy of the documents i.e., 1. Valid registration certificate, 2. Insurance certificate, 3. Fitness certificate, 4. Valid contract Carriage permit, 5. proof of up to date tax payment etc of vehicle, 6. DL of the Driver, 7. Xerox copy of GST registration 8. PAN card are to be enclosed.	
20	Security deposit amount Rs. 5000/-	Bank draft no. _____ Date _____ Name of the bank _____
21	Cost of tender paper Rs. 100/- deposited	1) DD/ BD No. _____ date _____ Name of the bank _____ 2. Current A/c No.

I Sri/Smt _____ owner/service provider of vehicle no. _____ agree to the above terms and conditions for providing hired vehicle.

Seal and signature of the applicant