



Zilla Parishad, Deogarh

BID DOCUMENTS

Name of the Tender:

“Procurement for Supply and installation of Interactive Panel Board in different educational Institutions of Deogarh District”

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IMPORTANT DATES	
Publication of BID	10/11/2023
Last date for submission	29/11/2023
Opening of Technical BID	30/11/2023
Date of demonstration of Product by Bidders	30/11/2023
Bid Evaluation	01/12/2023





**OFFICE OF ZILLA PARISAD, DEOGARH
AT/PO- PURUNAGARH, PIN-768119, ODISHA**

Letter No.:- 2433 / Date:- 09.11.2023

Tender call notice

Sealed item rate tenders in double covers system are invited from Sole Supplier / Original Equipment Manufacturer /Authorized Dealer having valid Registration certificate / dealership certificate , GST,PAN Card, other relevant documents for the work “**Supply and installation of Interactive Panel Board**”. The bids must be submitted incorporating the documents as mentioned at section –II with required amount of Earnest Money Deposit (EMD) failing which the bid shall summarily be rejected.

The bid documents and specifications can be downloaded from district website www.deogarh.nic.in. While bidding, the bidder has to submit an amount of Rs 5,000 /- (Rupees Five Thousand only) towards tender cost in shape of Demand Draft (Non-Refundable). The bids will be received only through registered post/ Speed post only at address , **CDO-cum-EO,ZP, Deogarh, AT/PO-Purunagarh, Dist –Deogarh, PIN-768119, Odisha**. The last date of receipt of tender paper is **29.11.2023 by 5 pm**. The bid will be open on **30.11.2023 at 11.00 AM**. The authority reserves the right to accept/reject any or all the quotations without assigning any reason thereof.

09.11.23,

**CDO-cum-EO
ZP, Deogarh**

SECTION-II

Sl. No	Name of the Block	Name of the Institution	Nos. of Interactive Panel Board Required
1	Reamal	Anchlika Higher Secondary School, Budhapal	1
2	Reamal	Anchalika Panchayat Samiti, Degree College, Budhapal	1
3	Reamal	Government Vocational Higher Secondary School, Budhapal	1
4	Reamal	Swami Shivananda Sanskrit Mahabidyalaya, Nuapada	1
5	Reamal	Palsama HSS, Palsama	1
6	Reamal	Science Degree College, Palsama	1
7	Reamal	Panchupali Govt. Upgraded HSS, Nuadihi	1
8	Reamal	Reamal Higher Secondary School, Reamal	1
9	Reamal	Reamal Degree College, Reamal	1
10	Tileibani	Deogarh Degree College, Deogarh	2
11	Tileibani	Model Degree College, Deogarh	3
12	Tileibani	Panchayat Samiti Higher Secondary School, Suguda	1
13	Tileibani	Ekalabya Panchayat Samiti Degree College, Kansar	1
14	Tileibani	Ekalabya Panchayat Samiti HSS, Kansar	1
15	Tileibani	Subash Naik Higher Secondary School, Ludhar	1
16	Tileibani	Janata Higher Secondary School, Laimura	1
17	Tileibani	Womens Degree College, Deogarh	1
18	Tileibani	Women HSS, Deogarh	1
19	Tileibani	Deogarh HSS, Deogarh	2
20	Tileibani	Govt. Vocational HSS, Deogarh	1
21	Tileibani	RBD High School, Deogarh	7
22	Barkote	Panchayat Samiti Higher Secondary School, Kalla	1
23	Barkote	Panchayat Degree College, Kalla	2
24	Barkote	Panchayat Samiti HSS, Danra	1
25	Barkote	Panchayat Degree College, Danra	1
26	Barkote	Govt. Vocational HSS, Danra	
27	Barkote	Kandhal Higher Secondary School, Kandhal	1
28	Barkote	Panchayat Govt. HSS, Kadopada	1
29	Barkote	Panchayat Govt. HSS, Dantaribahal	1
TOTAL			39

SECTION-III

Checklist of Documents

Sl no	Particulars of Item	Status (Yes/No)
01	Copy of valid GST Company Registration Certificate and GST Certificate with last one year return	
02	Photo copy of Income Tax Clearance Certificate for last three years from CA firm	
03	Photocopy of the PAN card of the supplier	
04	Photocopy of the OEM Authorization Certificate	
05	Demand Draft of Rs 5,000 /- as proof of cost of Tender Paper	
06	EMD @ 1% of total BID value /- in shape of DD	
07	Undertaking the capacity to deliver and onsite installation in stipulated time frame -(Annexure B)	
08	Undertaking for no blacklisting (Annexure-D)	
09	Undertaking for Performance Bank Guarantee (PBG) deposit (Annexure-E)	
10	All documents are to be self attested	

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SECTION -IV

Instruction to Bidders

1. Name of the Works:-

Supply and installation of **Interactive Panel Board** various Colleges in Deogarh District.

2. Supplier/Dealer:

A written letter from the Manufacture/dealers/Supplier/Agent for an article promising to repair or replace the items, if necessary within the specified period of time.

3. ELIGIBILITY CRITERIA:

3.1 The Manufacture /dealers/ supplier/Agent for items not manufactured by them can also participate in the bidding system. If the dealers/supplier/Agent certified documentary evidence to this effect is to be attached along with the quotation/bid. This is necessary to ensure quotation/bid from responsible party offering genuine product, also backed by warranty obligation from the concerned manufacture.

3.2 The firm must have valid GST/GSTIN

3.3 The firm must have valid income tax PAN

3.4 The product must confirm to minimum technical requirement/ standards

3.5 Photocopy of Income Tax Clearance Certificate for last three years

3.6 Demand Draft of Rs. 5,000 /- (Non Refundable) - as proof of cost of Tender Paper.

3.7 EMD @ 1% of total cost of Bid in shape of DD.

3.8 Undertaking for capacity to deliver.

3.9 Undertaking for no blacklisting

3.10 All documents are to be self attested.

The bidder failing to comply with the above will summarily be rejected.

4. SCOPE OF THE WORK:

The equipments will be delivered and installed at 28 nos of Colleges and one High school (attached), in Deogarh district as per specification.

General Instructions

- Interested bidders are advised to view the detailed tender documents before submission
- Earnest money as specified in bid i.e @ 1 % of bid Value only shall be deposited in shape of Demand Draft from any nationalized bank in favour of “ CDO-cum-EO, Zilla Parishad, Deogarh ” payable at SBI, Deogarh. The EMD shall remain valid at least three month after satisfactory completion of the work.
- The supplied materials shall at par with the specifications as mentioned in the bid or better otherwise the bid will be rejected.
- Since timely supply of items is the essence of the contract, requests for extension of time shall not ordinarily be entertained.
- Notice inviting tender, bid documents, prescribed Technical bid,, Financial bid, terms & conditions shall from the part of the tender/bid.
- All Taxes applicable at the time of supply will be admissible.

- In case of supply of any defective material or substandard material, the materials will be rejected. It will be responsibility of the supplier for taking back or replace the rejected materials at their own cost. In case of non-lifting of such rejected materials within a reasonable time offered by the purchaser, it shall be right to suitably dispose of the same and to forfeit the amount from the bidder.
- CDO-cum-EO, Zilla Parishad, Deogarh will not be responsible for any incidental or consequential losses of the firms.
- During the warranty period CDO-cum-EO, Zilla Parishad, Deogarh reserves the right to cross check the performance of the systems with reference to specifications.
- Deviations in terms and conditions, specification of material etc. will not be accepted under any condition.
- The Financial and Technical bid along with photo copied of documents in support of meeting the minimum qualifying requirement of the tender shall be given as attachments.
- Prices quoted must be firm and fixed. The rate quoted should be including cost, GST, Transportation, installation & other taxes. It shall be quoted in both figure and word. No price variation/ escalation shall be allowed.
- Conditional tender shall not be accepted. Therefore, it is responsibility of the bidders not to write anything extra in the price Bid except price.
- Canvassing in any manner shall not be entertained and will be viewed seriously
- The bidder is not entitled to withdraw his offer after opening of tender.

5. Submission of Bids:

- 5.1 The bids must be submitted in double cover system. The technical bid and Financial/ Price bid are to be placed in two separate envelopes super scribed "**Technical Bid/ Financial Bid**" and then putting them in a single cover super scribing name of work i.e Supply and installation of **Interactive Panel Board** to 28 Colleges, and one High school in Deogarh District" by registered or speed post only.
- 5.2 The bidder must ensure that the bids are submitted to the appropriate authority as specified place, date and time indicated in the Tender notice/ bid documents.
- 5.3 The bidders are required to provide their phone numbers & email Id for necessary communication.
- 5.4 Bidders shall not be permitted to alter or modify their bid after expiry of deadline for receipt of bid.
- 5.5 All the bid documents shall be self-attested in all pages failing which the bid will be rejected.
- 5.6 The bids received after the scheduled date and time will not be entertained and non-acceptable.

6. Late Bids:

The bids receipt beyond the prescribed date and time shall not be entertained.

7. Modification and withdrawal of Bids:

No bid shall be withdrawn after the deadline for submission of bids. Withdrawal/ modification of bid before the expiry of bid validity shall result in forfeiture of Bidder's EMD.

8. Procedure for Opening the Bids:

8.1 The Technical bid will be opened first.

8.2 Then Bidders shall go through Demonstration of the product

8.3 After completion of Technical and Product demonstration evaluation then the financial bid will be opened

8.4 If due to any reason the due date is declared as a holiday the bid will be open on next working date at the same time & venue.

8.5 The bid will be opened in the presence of the bidders or their authorized representatives. The authority will not be responsible if the bidder is not present.

9. Technical Evaluation Criteria:

Bidder who fulfils all the below mentioned technical criteria will be considered eligible to compete in the financial bid.

Sl no	Criteria	Supporting Documents to be submitted
1	The bidder should be a Manufacturer/ Dealers/Supplier/Agent	Certified /incorporation details along with a copy of PAN CARD
2	The bidder should submit a Bid processing Fee of Rs 5,000 /- (Non-Refundable)	Demand Draft from any nationalized bank in favour of "CDO-cum-EO, Zilla Parishad, Deogarh" payable at SBI, Deogarh (to be kept in the Technical Bid envelope)
3	The Bidder should submit an Earnest Money Deposit (EMD) of @ 1 % of bid Value	Demand Draft from any nationalized bank in favour of "CDO-cum-EO, Zilla Parishad, Deogarh" payable at SBI, Deogarh (to be kept in the Technical Bid envelope)
4	The Bidder should submit the items within the stipulated time period	Attach self-certification/ by the competent undertaking on company letter authority of head duly signed and stamped Bidder (Annexure-B)
5	Bidder should submit an undertaking that it is not blacklisted by Government of India or the State Government of Odisha or any other Government Authority	Attach self-certification by the competent undertaking on company letter authority of head duly signed and stamped Bidder. (Annexure-C)
6	Bidder should submit the Income Tax Clearance for last three years	Attach Income Tax/IT Return For last three year from CA firm
7	Bidder should submit the Valid	Attach GST/GSTIN certificate. Along

	GST/GSTN	with last 1 year GST return
8	Bidder should submit the last 3 year turn over certificate	Attach last 3 year turn over certificate from CA firm
9	Bidder should submit the last 3 year OEM turn over certificate	Attach last 3 year OEM turn over certificate from CA firm
10	Bidder should submit the last 2 year or more Experience certificate	Attach two or more experience certificate
11	Bidder should submit Bid specific authorization certificate from OEM	Bidder should submit Bid specific authorization certificate from OEM
12	Bidder should submit self declaration for performance bank guarantee @ 3%	self declaration certificate declaring that 3% of the total order value shall be deposited after selection of the bidder within 7 days on receipt of purchase order (Annexure-F)

Note- All the documents must be self-attested by the Bidders.

Criteria for Technical Evaluation:

SI. No.	Evaluation Criteria	Marks (100)	Remarks
1	The bidder should have minimum gross turnover of Rs.4.00 Crores in last (three) 3 audited financial years (FY: 2020-21, 2021-22 & 2022-23). (Copies of last year's audited balance sheet with a CA Certificate with UDIN to be submitted).	30	Only the bidders securing full 60 marks as per sl no 1 & 2 shall qualify for marking under product demonstration
2	The bidder should have positive Net Worth in all the last five 5 audited financial years (FY: 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23). (Copy of CA Certificate with UDIN to be submitted).	30	
3	Product Demonstration.	40	

10. Advance to Contractor:

- 10.1 No advance shall be made to the supplier
- 10.2 PDI (Pre-Delivery inspection) will be done at district level with presence of the committee member before delivery & installation to colleges.
- 10.3 The Payment shall be made on satisfactory completion of installation at 28 nos of Colleges and one High school submit the copy of delivery challan,

installation certificate duly signed & sealed by the concerned Principal of Colleges.

11. Acceptance of the Bid Documents

When the person to whom the proposal is made signifies his assent there to the proposal is said to be accepted provided it shall be responsive bid. A proposal accepted becomes a promise.

12. Cancellation /Rejection of the Bid Documents:

The bids shall be cancelled or rejected on the following grounds:

- Special conditions which are not in the tender notice and which are unacceptable.
- Indefinite conditions which make difficult to access the financial implication.
- Tenders being incomplete in some important aspect.
- Failure to deposit the specified amount of tender cost & earnest Money (EMD)
- Unduly low and unworkable tendered rates.
- Irrational rate in different items of a tender
- Failing to submit necessary documents as asked for

The CDO-cum-EO, Zilla Parishad, Deogarh reserves the rights to accept or reject any or all bids without assigning any reason thereof.

13. Commercial Terms & Conditions:

13.1 Quoted Rate:

The quoted rate shall be the unit cost of the material. This shall be the basic cost including cost of packing, forwarding, loading & unloading charges, cost of insurance and transportation for destination where the system will be installed as per the work order.

13.2 Tax & Duties etc.:

Applicable as per GST Rule.

13.3 Earnest Money Deposit (EMD):

- Earnest money is required to be deposited along with the bid without which the bid will not be accepted.
- No interest will be payable on the EMD amount under any circumstances.
- Earnest money can be deposited in shape Demand Draft from any nationalized bank in favour of "CDO-cum-EO, Zilla Parishad, Deogarh" payable at SBI, Deogarh..
- EMD shall be refunded to the unsuccessful bidders after finalization of bid without any interest.
- EMD shall be refunded to the successful bidder(s) three month after satisfactory completion of the work.
- EMD shall be forfeited in case of non- compliance of the purchase order by the successful bidder within the time limit.
- In case of claim for exemption for deposition of Earnest money, sufficient proof in support of claim for exemption of EMD is to be attached with the bid.

13.4 Performance Bank guarantee:

The successful bidder has to furnish Performance Bank Guarantee (PBG) @ 3% of work cost in shape of Demand Draft within 07 days from the date of receipt of acceptance



letter. The security amount shall be refunded after the expiry of the warranty period or after 3 years from the date of installation whichever earlier. Self declaration certificate should be submitted.

14. Undertaking as to litigation / Black Listed

The bidder shall submit self- certified undertaking to the effect that there is no major legal cases pending against it or him and not being black listed by Govt. of Odisha and any other Govt. of union territory and other authorities.

15. Award Of Work:

- The L1 bidder will be limited with letter of award (LOA)
- The purchase order shall be given by the CDO-cum-EO, Zilla Parishad, Deogarh.
- The quantity of order may vary from the numbers specified in the financial bid.
- The selected bidder will have to sign an agreement with the CDO-cum-EO, Zilla Parishad, Deogarh for execution of supply of items within 3 days on received of work order.

16. Delivery Period / Programme Execution Schedule:

The successful bidder shall deliver and installation all sets of Interactive Panel Board to various Educational Institutions placed at Section-II of Deogarh District within 21 days (Twenty one) days from the date of issuance of supply order.

17. Validity Of Offer:

The offer will remain valid for a period of 30 days from the date of receipt of the bid. The validity can be further extended with mutual consent.

18. Escalation:

No escalation clause except the admissible tax component under the period of consideration shall be accepted.

19. GST & Income Certificate:

- The bidders must submit attested copy of valid GST certificate along with the bid. The bid shall not be considered without this document. The original certificate shall be produced at the time of opening of the bid or before placement of purchase order if required.
- The supplier should submit self-attested copies of the Income Tax Clearance certificate for last three years.

20. Warranty :

20.1 The bidder should submit the certificate of warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commission & testing of goods at consignee location.

20.2 The repair and maintenance including replacement of defective accessories of the system during the warranty period shall be done by the bidder at his own cost.

20.3 **Service & Support :**



Bidder/OEM must have a functional Service center in the state of Odisha to provide customer service within 48 hours to colleges.

20.4 OEM Certificate:

Whether Authorized Distributors are submitting the Bid, Manufactures Authorization Form (MAF)/ certificate with OEM details such as Name, Designation, address, e-mail Id and phone no. OEM should be ISO certified.

21. Liquidated Damages:

In case the supplier fails to complete the work within the stipulated period the liquidated damage maximum up to 10 percent shall be recovered over the left over work.

22. Payment

22.1 The CDO-cum-EO, Zilla Parishad, Deogarh will release the 80% payment of total contract value after submission of bills and delivery challan.

22.2 20% payment of the total contract value will be released after submission of report on the Installation and commissioning of interactive panel(s)

Modes of Payment

The payment shall be made in INR through NEFT/ RTGS etc.

Deduction of Income Tax, Service Tax, etc at source from Payments to Suppliers.

This will be done as per the existing law in force during the currency of the contract.

23. Settlement Of Dispute

In case of any dispute arise between the supplier and purchaser shall be resolved amicably by mutual understanding .If the party fails to do so, it shall be settled through arbitration under the jurisdiction of Deogarh Court only as per Indian Arbitration and Conciliation Act-1996.

S/heu.
09.11.23.

CDO-cum-EO
Zilla Parishad, Deogarh

APPLICATION FORM FOR BIDDING
(Details of the Applicant /Bidder)

1. Name of the Registered bidder:-
2. Name of the authorized person:-
3. Address:-
4. Contact number:-
6. Email id:-
5. PAN Number (copy enclosed):-
6. GST Number (copy enclosed):-
7. GST Clearance certificate no with date:-
8. Cost of tender paper details:-
DD No- _____ / Bank _____ /amount Rs 5000.00 /date _____
9. EMD Details: – DD No- _____ / Bank _____ /amount Rs @1% of Bid
Value/ date _____
10. Enclosed: -
 - i) Xerox copy of PAN Card
 - ii) Xerox copy of GST Registration certificate with number
 - iii) Service tax registration certificates
 - iv) Draft for cost of Tender paper/EMD
 - v) OEM authorization letter
 - VI) Photocopy of company/firm registration certificates
 - vii) Dealer /distributor certificate issued by OEM
 - VIII) Self undertaking not black listed at any where
 - IX) Copy of Experience certificate
 - X) Copy of Turnover certificate of bidder & OEM

I hereby declare that the above statements are true and correct to the best of my knowledge and belief

Place

Date

Seal & signature of the vendor

**Specification of Interactive Panel Board for 24 nos of Colleges and one High school
in Deogarh District.**

PANEL	Screen Size	75"
	Panel Technology	IPS *
	Back Light Type	Direct
	Aspect Ratio	16:9
	Native Resolution	3840X2160 (UHD)
	Refresh Rate	60Hz
	Brightness	400 nit(w Glass, typ) *
	Contrast Ratio	1,200:1 *
	Color gamut	NTSC 72% *
	Viewing Angle(H x V)	178 X 178
	Color Depth	10bit, 1.07Bil ion_colors
	Response Time	8ms (G to G)
	Surface Treatment(Haze)	Anti Glare, 7H(Mohs)
	Life Time	50,000 Hrs (min.) or higher
	Operation Hours (Hour/Day)	16/7
Orientation	Landscape	
Connectivity (jack Interface)	Digital (HDMI)	O(3),HDCP 2.2/104
	Analog (RGB)	O(1)
	Audio In	O(1)
	RS232C IN	O(1)
	RJ45(LAN0	O(1)
	USB	USB 3.0 Type A(3)
	USB	USB 2.0 Type A(3)
	Audio Out	O(1), Optical O(1)
	Touch USB	O(2)
Mechanical Specification	Bezel Color	Black/White
	Handel	Yes
Key Feature (HW)	Internal Storage	32 GB *
	Internal memory	4 GB *
	Wifi (built in)	Yes
	Power Indicator	Yes
	Local Key Operation	Yes
Key Feature (SW)	Server	Android 11 or higher

	Screen Share	O (screen share Pro)
Environment condition	Operation Temperature	0 ⁰ C to 40 ⁰ C
POWER	Power Supply	AC 100-240 V, 50/60Hz
	Power Type	Built in
SOUND	Speaker	O (10WX2) or More
OPS Compatibility	OPS Type compatible	Yes
	OPS Power Built In	Yes
Accessory	Basic	Power Cord 3 M *1, USB Cable (type A-type B) 5 M * 1,HDMI Cable 3 M*1, Writing Pen* 2 pcs, User manual, QSG, Carton Box, Remote Controller (include battery) ,Wifi Module
Accessory (Touch)	Available Object	03mm ↑
	Response Time	60 ms ↓ (Android) 100 ms (window)↑
	Accuracy	+/- -2mm
	Interface	USB 2.0
	Active pen Intel	N/A
	Multi touch point	Max 20 Points

* This will be treated as Minimum Specification

To
CDO-cum-EO, Zilla Parishad,
Deogarh.

**UNDERTAKING FOR SUPPLY OF INTERACTIVE PANEL BOARD TO
VARIOUS EDUCATIONAL INSTITUTIONS AS PER SECTION-II, OF DEOGARH
DISTRICT.**

We confirm that we have the capacity to supply the required items amounting Rs _____ lakhs to the CDO-cum-EO, Zilla Parishad, Deogarh as per their requirements (Section-II) in a time frame of 21 days.

For and on behalf of:

Signature (with Seal)

Annexure-D

To

**CDO-cum-EO, Zilla Parishad,
Deogarh.**

UNDERTAKING THAT THE FIRM/ INSTITUTION IS NOT BLACKLISTED

We confirm that we are not blacklisted by any government Institution /CPSE/SLPE/ Local Authority.

For and on behalf of:

Signature (with Seal)

To
CDO-cum-EO, Zilla Parishad,
Deogarh.

SELF DECLARATION CERTIFICATE FOR DEPOSIT OF PERFORMANCE
BANK GUARANTEE

We confirm that 3% of the total order value will be deposited in shape of demand Draft within 7 days on receipt of purchase order.

For and on behalf of:

Signature (with Seal)

FINANCIAL BID

(On the Letter head of the Bidder)

To
The CDO-cum-EO,
Zilla Parishad, Deogarh,
Odisha, 768119.

Sub.: Submission of Price Bid towards "Tender for Supply of water cooler and filter.

Tender no. _____

Sl. No.	Item Description	Make and Model	Qty.	Amount (in Rs.) Rate to be quoted per unit item including transportation delivery and taxes applicable. (Excluding GST applicable)		GST (%) Shall be quoted separately	Total price per unit (Rs)	
				In figures	In words		In figures	In words
1.	Interactive Panel Board							

Note: All price in INR only.

Place: Date

Telephone No:

Signature of the Bidder:

Name , Address of the Bidder: