

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
DEOGARH
(E-Mail- cdmodeogarh@gmail.com)**

Notice No. 4507 /Medl. /Esst. /Dt. 12.10.2023

Tender Call Notice

Sealed Tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing 02 nos. of AC petrol/diesel driven vehicles, which shall conform to the terms and conditions (Annexure-A) for official use in the Office of the Chief District Medical & Public Health Officer, Deogarh on monthly rent basis.

Sl. No.	Vehicles (AC)	No. of Vehicle Required	Minimum Average Mileage (in K.M/Lit.)
01.	Scorpio/Creta/Mahindra Marazzo etc.	01	10
02.	TUV 300/Bolero Neo/Bolero/Ertiga etc.	01	10

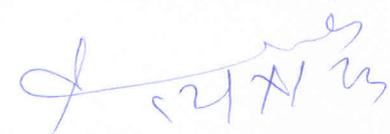
1. The terms & conditions of the hiring of vehicle shall strictly be as per the norms laid down in the Finance Department O.M No. 22924/F Dated 14.08.2023 and as will be issued from time to time.
2. The Service provider must have a valid **OGST Registration** to participate in the process of Tendering.
3. The Service provider participating in the bidding process under the Jurisdiction of Municipal Corporations must be **registered on GeM platform**.
4. The vehicle must be in road worthy condition, **shall not be more than 03 years old from the date of initial registration** and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. mandatory for plying of vehicle.
5. The Vehicles should be **BS-VI Emission Compliant**.
6. The Driver of the vehicles must have a valid Driving License for driving Light Transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
7. The Driver should be well behaved, gentle and obedient in nature.
8. A sum of Rs. 10,000/- (Rupees Ten Thousand) only shall be deposited as EMD and tender paper cost of Rs. 3000/- (Non-refundable) by the intending bidders in shape of Account Payee Bank Draft drawn in favour of "DMO (MS)-cum-Superintendent, Deogarh" payable at Deogarh submitted along with the Tender as security deposit. After completion of Tender process, the EMD amount will be refunded to unsuccessful bidders.
9. The hiring charges do not include fuel cost (petrol/diesel), which is to be paid separately basing on actual consumption and as per Government norms.

10. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
11. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender (Annexure-B).
12. The tender completed in all respect should reach the address i.e Chief District Medical & Public Health Officer, Deogah, PIN-768108 in sealed cover super scribed as "TENDER FOR HIRING OF VEHICLE" on or before 27.10.2023 by 04:00 P.M through Speed Post/Regd. Post. The tenders will be opened on 30.10.2023 at 04:00 P.M in presence of the bidders or theirs authorized representatives.
13. The Application form of Tender containing General Bid Information & Terms and Conditions for hiring of Vehicles etc. will be available with Office of the Chief District Medical & Public Health Officer, Deogah on payment of Rs. 1000/- from 13.10.2023 to 27.10.2023 or can be downloaded from Odisha Govt. website www.odisha.gov.in or www.deogarh.nic.in from 13.10.2023 to 27.10.2023. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount of Rs. 1000/- (Rupees One Thousand) only towards the cost of application along with the application.
14. The authority reserves the right to cancel any portion or total Tender without assigning any reason thereof.
15. The Tender received after due date and time shall be summarily rejected.


Seal & Signature of
Tender Calling Authority
(CDM & PHO, Deogarh)

Memo No. 4508 /Medl. /Esst. /Dt. 12-10-2023

Copy to the Notice Board of (DHH, Deogarh/ Collectorate, Deogarh/ DI & PRO, Deogarh) for information.


CDM & PHO, Deogarh

Memo No. 4509 /Medl. /Esst. /Dt. 12-10-2023

Copy forwarded to the Collector & D.M, Deogarh for information & necessary action.


CDM & PHO, Deogarh

TERMS & CONDITIONS FOR HIRING OF VEHICLES

Annexure-A

The following terms and conditions must be fulfilled by the successful bidder for providing vehicles on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the Driver available all the times.
2. The Office hiring the vehicle shall not be responsible for any damage/loss caused to the Hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The Hirer shall not be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the Bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the Owner.
5. Bidders or his/her authorized representative must be present at the time of tender opening.
6. The record of vehicle usage & log book will be maintained by the second party & countersigned by the concerned authority on a daily basis.
7. The payment will be made only on production of photocopy of log book which have been duly signed by the authority or any authorized officer. It will be the responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
8. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the Owner of the Vehicle/Bidder.
9. In case of vehicle does not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
10. The vehicle shall report for duty for minimum of 25 days in a month.
11. In case of Emergency, the driver will have to report for duty as per the requirement of Hirer. No extra payment shall be demanded.
12. Monthly Hire charges and reimbursements towards cost of fuel(as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be done.
13. The vehicle shall not be more than 03 (three) years old from the initial registration and also be in good running condition during the period of contract.
14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

15. Any dispute arising out of this contract will be subjected to jurisdiction of the court in the Deogarh district only
16. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
17. If the bidder violates any of the terms of contract, the Office shall forfeit the entire amount of security deposit.
18. The agreement with the successful bidder will be made as per the service provider agreement provided in the Finance Department OM No. 22924/F dated 14.08.2023.



Seal & Signature of
Tender Calling Authority
(CDM & PHO, Deogarh)

General Information

Sl. No.	Particulars	
1.	Name of the Service Provider	
2.	Complete Address	
3.	OGST Number	
4.	GeM Registration Number	
5.	Bank Account No. & IFSC Code	
6.	Registration No. of Vehicle	
7.	Year of Manufacture	
8.	Make & Model	
9.	Date of Registration	
10.	Name & Complete Address of the Owner of vehicle	
11.	Fitness Certificate Validity	
12.	Pollution Certificate Validity	
13.	Permit Validity	
14.	Insurance Validity	
15.	Name and Address of the Driver	
16.	D.L No. & Validity of the D.L of the Driver	
17.	Proposed Hire Charge of the Vehicle per month excluding fuel cost	
18.	Rate of fuel consumption/ Mileage per litre	
19.	Contract Number of the Service Provider (Tenderer)	
20.	Contact Number of the Driver	
21.	Xerox copy of Documents i.e 1- Regd. Cert.,2- Insurance Certificate, 3-Fitness Certificate,4- Valid contract carriage permit,5-proof of up to date tax payment, 6-DL of Driver,7- GST Regd, 8-Pan Card are to be enclosed	
22.	Security deposit amount Rs. 10,000/-	B.D No. Dt. Name of the Bank-
23.	Cost of Tender Paper Rs. 3000/-	B.D No. Dt. Name of the Bank-

Certified that the Information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of
the Tenderer

FORMAT FOR PRICE BID

Model of the Vehicle	Hire Charges per month	Average Mileage in Km/Litre

Certified that the Information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of
the Tenderer