



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, DEOGARH

Phone No. 06641-226614

E-mail ID – cdvodebgarh@gmail.com

Letter No. 874 / CDVO (DGH) Dated- 23/03/2023

QUOTATION/ TENDER CALL NOTICE

Sealed quotations are invited from the reputed Travel Agency/Service providers/interested private vehicle owners for providing vehicle having following terms & conditions for official use in Mobile Veterinary Unit , **Barkote Block** of Deogarh District on monthly rent basis as per the terms and conditions below :-

- The Vehicle must be road worthy condition, shall not be more than 3 years old from the date of initial registration.
- The vehicle **preferably** be BS-IV compliant Diesel/ Petrol vehicle
- Model of the vehicle (preferably TUV 300/ Bolero/ Sumo Gold, Ertiga/ Marshal having valid registration, insurance, fitness, carriage permit certificates along with proof of up- to-date tax payments)
- **GST Registration compulsory for any service provider to provide hired vehicles to Govt offices.**
- Service provider or Individual (vehicle owner) must provide PAN and GST number Annexure -I
- Minimum average mileage is 10 km per litre
- **Preferable** colour of the vehicle-White
- Hiring charges per month **Rs. 30,000/- (Maximum)** excluding fuel cost.
- A licensed driver with uniform and badge to be provided along with the vehicle who should be well behaved, non- alcoholic, gentle & obedient in nature.
- A sum of **Rs 5000/-** shall be deposited by the intending bidders in the shape of Account **Payee Bank Draft drawn in favour of the CDVO, Deogarh** and submitted along with the quotation as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- In case, the application is downloaded from the Govt website the applicant shall furnish a Demand Draft of Rs 100/- towards the cost of application.
- Vehicle should be kept clean with a name board clearly visible registration number and body stickering as specified in the contract of the vehicle.
- Vehicle should be regularly serviced & maintained so as to avoid any breakdown. In case of breakdown an alternative vehicle should be arranged by the owner/ Service provider without compromising the services of MVU and should not be more than 15 days.
- The department/ office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of the vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation. The owner of the vehicle / Travelling Agency will provide the substitute vehicle in any breakdown to the original vehicle with due permission from the authority.
- The repair maintenance of the Vehicle as well as the payment to the Driver will be borne by the Vehicle owner/ Travelling Agency.
- In case, absence of driver for whatsoever reasons, the owner shall arrange substitute driver for the vehicle.

- In case of irregular reporting of the driver, the authority will have the liberty to disengage the vehicle.
- In case the Driver is called in night, no extra charges will be paid and the Driver must attend the call with hired vehicle. No extra charge for night halt will be paid during the tour.
- No extra charges will be paid for night halt at out station and the lodging/ boarding charges of the driver will be borne by the owner of the vehicle.
- The payment for the hiring of vehicle will be paid against the bills in every succeeding months after reimbursement of fund from Director of Animal Husbandry and Veterinary Services, Odisha Cuttack. There is no time frame for this programme. No advance payment will be made
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
- In case the provider intends to withdraw the services of his vehicle and terminate the agreement it shall be mandatory upon him to grant 3 month notice before such withdrawal of service and termination of agreement.
- If the bidder violates any of the terms of contracts, Govt. shall forfeit the entire amount of security deposit and pending hiring charges of vehicle.
- Preference will be given to new vehicle, Bidder has to write on cover of the seal envelop of the Block where the vehicle to be engaged. One cannot submit more than one bid for single block.
- Vehicle must accommodate 3 persons with all needed equipments and materials. There should be space for keeping laboratory equipments, medicines etc.
- The owner has to supply Diesel/ Petrol for the month which will be reimbursed along with the hiring charges.
- The monthly rate of hiring charge to be quoted separately in the general bid information (excluding fuel and lubricants).
- The vehicles are kept under optimum running conditions and avoid accidents attributable to lack of maintenance/upkeep. The vehicle cannot be used for private/ commercial purpose beyond office hours or during holidays.
- Agreement will be made with the vehicle owners/ service providers on yearly basis before engagement.
- The interested vehicle owners are requested to apply to the undersigned in the specified format as in the advertisement. (Annexure-1)
- The vehicle from the same block where the MVU will engaged may be given preference.
- An undertaking to be submitted along with the BID regarding fitting of GPS device in the MVU vehicle.
- All pages of documents are to be serially numbered and bear signature of bidder/ his authorized person.
- The quotations completed in all aspects should reach the undersigned on or before date 17.04.2023 by 3.00 PM & shall be opened on date -18.03.2023 at 11.00 AM in the office chamber Chief District Veterinary Officer, Deogarh in the presence of the bidders or their authorized representatives.


 23.03.2023
 Chief District Vety Officer
 Deogarh


P.T.O.

Memo No. 875 Dt. 23/3/2023

Copy to the ADVO (DC) Deogarh /Account section of this office for information & necessary display in the notice board. They are requested to present & process the quotations properly during scrutiny and selection.

Chief District Vety Officer

Deogarh

Memo No. 876 Dt. 23/3/2023

Copy to the District Information Officer, NIC, Deogarh for information & necessary action. He is requested to hoist this advertisement in NIC website .

Chief District Vety Officer

Deogarh

Memo No 877 Dt. 23/3/2023

Copy forwarded to the BDO Barkote, BVO Barkote. The advertisement may kindly be displayed in the notice board for wide publicity.

Chief District Vety Officer

Deogarh

Memo No 878 Dt. 23/3/2023

Copy to IIC, Deogarh Police Station for information. He is requested to provide a police personal at the time of opening of the tender.

Chief District Vety Officer

Deogarh

Memo No 879 Dt. 23/3/2023

Copy to the Chief Development Officer cum EO, Zilla Parishad Deogarh for favour of kind information and necessary action.

Chief District Vety Officer

Deogarh

Memo No 880 Dt. 23/3/2023

Copy submitted to the Collector and District Magistrate, Deogarh for favour of kind information and necessary action.

Chief District Vety Officer

Deogarh

Memo No. 881 Dt. 23/3/2023

Copy submitted to the Director of Animal Husbandry & Veterinary Services, Odisha Cuttack for favour of kind information & necessary action.

Chief District Vety Officer

Deogarh

TENDER APPLICATION WITH GENERAL INFORMATION FOR HIRING VEHICLES

Annexure-I

1	Registration no. of the vehicle	
2	Type of Vehicle (AC/Non AC)	
3	Year of Manufacturing	
4	Engine number of the vehicle	
5	Chassis number of the vehicle	
6	Make, Model	
7	Date of registration	
8	Name & address of the owner	
9	Fitness certificate validity	
10	Permit validity	
11	Insurance validity	
12	Name and address of the driver	
13	DL Number and Validity of DL of the driver	
14	Tender opted for the block (Name of the Block opted)	
15	Quotation hire charge of the vehicle per month Excluding fuel cost	
16	Rate of fuel consumption/ mileage per litre	
17	Contact number of the Vehicle owner (Tenderer)	Mobile _____ Telephone _____ Email id _____
18	GST No.	
19	PAN No.	
20	XEROX Copy of the documents i.e., 1. Valid registration certificate, 2. Insurance certificate, 3. Fitness certificate, 4. Valid contract Carriage permit, 5. proof of up to date tax payment etc of vehicle, 6. DL of the Driver, 7. Xerox copy of GST registration 8. PAN card are to be enclosed.	
21	Security deposit amount Rs. 5000/-	Bank draft no. _____ Date _____ Name of the bank _____
22	Cost of tender paper Rs. 100/- deposited	1) Money receipt no. _____ Book no. _____ Date _____ 2) DD/ BD No. _____ date _____ Name of the bank _____

I Sri/Smt _____ owner/service provider of vehicle no. _____ agree to the above terms and conditions for providing hired vehicle and also agree for smooth installation and maintenance of GPS unit in above stated vehicle at the district HQ as per the requirement of ORSAC.

Seal and signature of the applicant