

**OFFICE OF THE DISTRICT PROJECT OFFICE,**  
**SAMAGRA SHIKSHA,DEOGARH**

**Tender Notice No:-126 /Dated:-21.1.2023**

**TENDER FOR INSTALLATION OF INTER LOCKING OF PP  
TILES AND LOCKING THEM WITH SKIRTING OF ALMUNIUM  
L CHANEL ON ALL 4 SIDES WITH PROPER MARKING ON  
BADMINTON OUTDOOR FLOORING & MOVABLE  
BADMINTON POST WITH NET**

**EstimatedCost-42,50,000.00(Excl.GST)**

**DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, DEOGARH**  
**INVITATIONS FOR BIDS (IFB)**

---

**Invitation for Bids**

**Bid Identification No. \_\_126. Dt.21/01/2023**

1.	The District Project Office, Deogarh invites percentage rate bids in single /double cover system in off Line Mode only, for Installation of PP Tiles for Badminton Outdoor Flooring & Movable Badminton Post with Net for 25 Nos. of 5T High Schools of Deogarh District.	
2.	Nature of work	: Installation of inter locking of pp tiles locking them with skirting of almunium L chanel on all 4 sides with proper marking on badminton outdoor flooring & movable badminton post with net.
3.	Bid Cost.	: Rs.6,000.00
4.	Availability of Bid Documents in the website	: From dt.21.01.2023 to dt.06.02.2023
5.	Date of Opening of Technical Bid	: Dt.07.02.2023 At 3:00 PM.
6.	The Bidders have to participate in OFFLINE bidding only. Further details can be seen from the website: <a href="http://www.deogarh.nic.in">www.deogarh.nic.in</a> Any addendum /corrigendum/ cancellation of tender can also be seen in the said website only.	

  
21.1.23  
DEO-cum-DPC,  
Samagra Siksha, Deogarh

OFFICE OF THE DISTRICT PROJECT OFFICE, DEOGARH

INVITATIONS FOR BIDS (IFB)

Tender Call Notice

Bid Identification No. \_\_126, Dt.21/01/2023

The District Project Office, Deogarh invites percentagerate bid in Off Line Mode only, for the following works.

SINo	NameofWork	Approximate value ofwork (In Lakhs Excluding GST)	Amount of EMD	Cost of Bid document
1	2	3	4	5
01	Installation of inter locking of pp tiles locking them with skirting of almunium L chanel on all 4 sides with proper marking on badminton outdoor flooring & movable badminton post with net.	Rs.42,50,000.00/-	1,00,000	Rs.6,000/-

1. Bid documents such as DTCN / BOQ etc. can be seen / downloaded from the District Website i.e. [www.deogarh.nic.in](http://www.deogarh.nic.in) during the period from dt. 21.01.2023 to dt.06.02.2023 Offline bid shall be received on or before 5.00 P.M dt.06.02.2023 positively otherwise the Bid will not be considered.
2. The technical bids will be opened at 3.00 P.M of dt.07.02.2023 in the office of the District Project Office, Samagra Shiksha, Deogarh.
3. The authority reserves the right to reject any or all bids without assigning any reason thereof.
4. Any addendum/corrigendum/cancellation of tender can also be seen in the said website.
5. No.EMD is required but, Bid Security Declaration should be furnished.

*Sulveo*  
21.1.23

DEO-cum-DPC

Samagra Shiksha, Deogarh

## Document Control Sheet

Sl. No.	Items	Details
1	Tender Reference No.	
2	Name of the Organization	District Project Office, Samagra Siksha, Deogarh
3	Tender Type (Open / Limited / EOI / Auction / Single )	Open
4	Tender Category (Services / Goods / Works)	Services
5	Type of Contract (Work / Supply / Auction / Service / Buy / Empanelment / Sell / Installation)	Supply & Installation
6	Scope of Work	Installation of inter locking of pp tiles locking them with skirting of aluminium L channel on all 4 sides with proper marking on badminton outdoor flooring & movable badminton post with net.
7	Location of Work	District Project Office, Samagra Shiksh, At- New Balliroi, Po/District-Deogarh, Pin-768108, Odisha.
8	Re- Bid submission allowed (Yes/No)	No
9	Is Offline submission of Bid allowed ( Yes/No)	Yes
10	Withdrawal Allowed	Yes
11	Is Multicurrency Allowed (Yes / No)	No (Only INR)
12	Payment Mode	Offline
13	No. of Covers / Packets (Technical and Financial)	1
14	Tender Fee- (Rs.6,000)	(Non-refundable) to be submitted in shape of Demand Draft drawn on Public Sector / Nationalized Bank or scheduled Bank empaneled by Government in Finance Department for taking up Government transitions in favour of "District Project Coordinator, SamagraShiksha, Deogarh."
15	Earnest Money Deposit	1,00,000 ( Rupees One Lakh)

16	Additional Performance Security (APS) if quoted less rate	(i) Below 5%= No Additional Performance Security, (ii) From 5% & above and below 10%= 50 % of (Difference between estimated cost put to tender and bid amount) (iii) From 10% and above=150% of(Difference between estimated cost put to tender and bid amount)
17	Price Adjustment	As per guidelines issued by the Govt.of Odisha from time to time.
18	Bid Validity Days (180/120/90/60/30/)	90 (Ninety) Days
19	Minimum period of contract / agreement/ Lease deed of equipment and machineries	45 (Forty Five) Days.
20	Date of Issue / Publication of the Tender	21/01/2023
21	Document Download Start Date	21/01/2023
22	Document Download End Date	06/02/2023
23	Last Date /Time for Submission o fbids	06/02/2023 at 5.00 P.M
25	Last Date or submission of Tender Fee by Offline mode	06/02/2023 at 5.00 P.M
26	Date and Time of opening of Technical Bid	07/02/2023 AT 3.00 P.M
27	Address for Communication	District Project Office, SamagraShiksh, At- New Balliroi, Po /District-Deogarh, Pin-768108, Odisha.

*Suresh 21.1.23*

**DEO-cum-DPC  
SamagraShiksha, Deogarh**

**CHECK LIST TO BE ENSURED BY THE BIDDER**

Sl. No	Particulars	Whether furnished		Reference to Page no.
		Yes	No	
01.	Cost of tender paper <b>Rs.6000.00 (Offline)</b>			
02.	<b>No EMD required.</b> Bid Security Declaration should be furnished.			
03.	Additional performance security if quoted less rate			
04.	Copy of valid Registration Certificate			
05.	Copy of valid GST clearance certificate			
06.	Copy of PAN Card			
07	Works Experience-			
08.	Information regarding current litigation ,debaring / expelling of the tender or abandonment of the work by the tenderer, authenticity & no relation certificate /information regarding any relation in shape of Affidavit (Affidavit format as per Schedule-A)			

*Sulso*  
*21.1.24*

DEO-cum-DPC  
SamagraShiksha Deogarh

## CONTRACT DATA

### A. GENERAL INFORMATIONS

SI No	Item	Details
1	Bid Identification No.	
2	Name of the Work	Installation of inter locking of pp tiles locking them with skirting of aluminium L channel on all 4 sides with proper marking on badminton outdoor flooring & movable badminton post with net.
3	Officer Inviting Tender	<b>District Project Coordinator, Samagra Shiksha, Deogarh</b>
4	Estimated Cost	<b>Rs. 42,50,000.00/ (Excl. GST)</b>

### B. BID INFORMATION

5	Last Date & time of submission of Bid	5.00 P.M
		Date- 06.02.2023
6	Cost of Bid Document	
	i Bank draft amount separately (Cost of tender paper) (Offline)	Rs.6,000.00
	ii In favour of	District Project Coordinator, Samagra Shiksha, Deogarh
	iii Payable at	Deogarh
8	Bid validity period	90days
9	Minimum period of contract / agreement / lease deed of Equipment and machineries	45 (Forty-Five) Days.
10	Currency of payment for Contract	Indian Rupee
11	Language of Contract	English
12	Initial Security Deposit I.S.D (Offline)	
	i Amount	2% of Agreement value for a period of 6 (SIX) Months from the Date signing of agreement.
	ii In favour of	District Project Coordinator, Samagra Shiksha, Deogarh
	iii Payable at	Deogarh
	iv Type of instrument	As specified in the bid document

*Signature of ...*

## INDEX

SI No.	TABLE OF CONTENTS
	Instruction to Bidders for BID Submission
	Instruction to Bidders for BID Submission
1	Introduction
2	Notice Inviting BIDS (NIB) OR Invitation For BID (IFB):
3	Nature of Work
4	Place of Work
5	Bidder / Bid Details & Eligibility Criteria
6	Tender Fee
7	Earnest Money Deposit
8	Performance Bank Guarantee
9	Payment Terms
10	Technical Bid
11	Financial Bid
12	General Terms & Conditions
13	Penalties
14	Evaluation of technical bid & Financial Bid
15	Performance Security
16	Termination on Insolvency and other Terms And Conditions
17	Definition for Default
18	Termination of Agreement
19	Arbitration and Conciliation
20	ANNEXURE-I:-Self Declaration form
21	ANNEXURE-II:-Bidder/ BID details
22	ANNEXURE-III:-Format For the Financial BID
23	ANNEXURE-IV:-Undertaking
24	ANNEXURE-V:-Service needed for annual Contract maintenance.
25	ANNEXURE-VI:-Tender Fee
26	ANNEXURE-VII:-Earnest Money Deposit in The form of BID Security Declaration
27	ANNEXURE-VIII:-Documents Formats for BID Submission
28	ANNEXURE-IX:-Turn-over certificate
29	ANNEXURE-X:- Relationship Declaration
30	SCHEDULE-A

## INSTRUCTION TO BIDDERS FOR BID SUBMISSION

The Office of the DISTRICT PROJECT OFFICE invites offline bid for Installation of PP Tiles for Badminton Outdoor Flooring & Movable Badminton Post with Net for 25 nos of 5T High Schools of Deogarh District. The tender document has been published on [www.deogarh.nic.in](http://www.deogarh.nic.in). Bidders are required to submit hard copies of their bids offline by speedpost /registered post/ courier.

**Amendment of Tender:** In case of any discrepancy between the Advertisement, and Other detailed provisions of the tender document the **DISTRICT PROJECT OFFICE**, Deogarh reserves the right to add / modify /delete any portion of this document by issuance of a corrigendum /addendum, which would be published on the web site [www.deogarh.nic.in](http://www.deogarh.nic.in) and will be binding on the bidders.

### Definitions:

1. **"Bidder"** means a bidder who has responded to this Tender Document by submitting his Technical and Financial Proposal.
2. **"Contract"** means the contract signed between the District Project Coordinator and the successful bidder pursuant to the tender document here in.
3. **"PBG"** means Performance Bank Guarantee.
4. **"Contract Price"** means the price to be paid to the Contractor for providing the total Solution, in accordance with the Contract.
5. **"Contractor"** means the Bidder whose bid to perform the Contract has been accepted by THE DISTRICT PROJECT OFFICE, DEOGARH and is named as such in the Letter of Award.
6. **"Installation"** means the laying down and installation of the selected Solution in accordance with the Contract.
7. **"Services"** means the work to be performed by the Bidder including the AMC Support of related hardware, transportation, insurance, installation, customization, integration, Commissioning, training, technical support, maintenance, repair, and other services necessary for proper operation of the AMC Services to be provided by the selected Bidder and as specified in the Contract.

### **PREPARATION OF BIDS: -**

- 1) Please go through the Tender advertisement and the Tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 2) Bidders should take into account any corrigendum published on the web site [www.deogarh.nic.in](http://www.deogarh.nic.in) for submitting their bids.

### **SUBMISSION OF BIDS: -**

- 1) Bidder should download the bid document upload in the district web site [www.deogarh.nic.in](http://www.deogarh.nic.in) well in advance for bid submission so that he / she can submit the bid intime i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) Bidders have to select the payment option as “Offline” to pay the Tender Fee as applicable.
- 3) A standard BoQ / Tender Schedule format has been provided with the Tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the tender schedule format provided and no other format is acceptable. No other cells should be changed.
- 4) The bidder has to submit the tender document completed in all respect within the prescribed time limit to the address mentioned above by speed post/registered post / courier.

### **ASSISTANCE TO BIDDERS:-**

- 1) Any queries relating to the Tender document and the terms and conditions contained there in should be addressed to Office of the DISTRICT PROJECT OFFICE,  
At / Po: New Balliroi, District-Deogarh, Pin-768108, Odisha.

## **1. INTRODUCTION**

The **DISTRICT PROJECT OFFICE**, Samagra Siksha, Deogarh invites bids in single cover bid format from professionally competent service agencies that can Supply and install PP Tiles, Movable Badminton Post with Net in 25 High schools under 5T Transformation Programmes of Deogarh District and Provide comprehensive facility management services such as comprehensive annual contract maintenance services in the installed in 25 High Schools of Deogarh District, Odisha. After technical evaluation of the bids, a comparative chart will be prepared showing the name(s) of the eligible bidder (s) and their quoted price for the tendered service. The tender document can be downloaded from website [www.deogarh.nic.in](http://www.deogarh.nic.in) till of 06.02.2023. The tender must be submitted through offline mode only.

The **DISTRICT PROJECT OFFICE**, Deogarh reserves the right to reject or accept the bid wholly or in part without assigning any reason thereof.

## **2. NOTICE INVITING BIDS (NIB) OR INVITATION FOR BID (IFB):**

- The notice Inviting Bids (NIB) and Bid documents etc. Shall be in the Standard formats as applicable to conventional Bids and will be finalized / approved by the officers competentas in the case of conventional Bids.
- The officers competent to publish NIB in case of conventional Bids will host the NIB in the portal. Simultaneously, a notification should also be published in the newspapers asper existing rules.

## **3. Nature of Work**

Badminton Outdoor Flooring (Supply of PP Tiles, Movable Badminton Post with Net & Installation) in 25 nos of High Schools under 5T Transformation Programme .

## **4. Place of Work**

The Tendered services are to be carried out at the 25 nos of High Schools in Deogarh District.

## **5. Bidder /Bid Details & Eligibility Criteria**

- a) The bidders must submit the declaration in their letter head as per "Annexure-I: Self Declaration Form".
- b) Bidder/Bid Details are to be given in "Annexure-II:"
- c) Supporting document (s) must be submitted for each statement furnished in Annexure- II.
- d) Relevant portions in the documents submitted under Annexure II mentioned above, shall be highlighted and all pages of the bid document should be serially numbered.
- e) If the bid is not accompanied by all the above-mentioned documents, the same would be summarily rejected.
- f) Undertaking for subsequent submission of any of the above document will not be entertained under any circumstances. However, the **DISTRICT PROJECT OFFICE** reserves the right to seek fresh set of documents or seek clarifications on the already submitted documents.
- g) The **DISTRICT PROJECT OFFICE** reserves the rights to seek from any bidder, submission of any additional documents / information to make assessment of the

## 6. Tender Fee

The bidders submitting bids for providing maintenance services are required to submit a non-refundable Tender Fee of Rs. 6,000/- (Rupees Six Thousand) only in the form of Demand Draft drawn on any Public Sector / Nationalized Bank or scheduled Bank empanelled by Government in Finance Department for taking up Government transitions located in India in favour of "District Project Coordinator" payable at Deogarh as per "Annexure-VI: Tender Fee".

## 7. Earnest Money Deposit:-

EMD required

SI NO	Name of the Work	EMD Amount
1	Installation of. PPTiles for Badminton Outdoor Flooring & Movable Badminton Post with Net in 25 nos of 5T High Schools.	Rs.1,00,000/-

## 8. Performance Bank Guarantee

The elected vendor has to submit a performance bank guarantee of 2% of the agreement value.

## 9. Payment Terms

The due payment shall be released in every quarter based on clarification of the authorized officer of the office of the **DISTRICT PROJECT OFFICE**, Deogarh. No advance payment will be made. Income Tax will be deducted at source under Section 194-C of Income Tax Act against the gross payments made to the service provider on the basis of income comprised therein. Any other deduction at source shall be made as and when directed as per the Government instructions.

## 10. Technical Bid

- a) Technical Bid is to be provided in the format mentioned in **Annexure-II**.
- b) Time Schedule is given in "DOCUMENT CONTROL SHEET" at Page- 2 of this Tender Document.
- c) Bid Submission Process: -
  - I. Bids are to be submitted as per "**Annexure-VIII**: Document Formats for Bid Submission".
  - II. Tender bid must contain the name, office and office addresses.
  - III. Un-Signed, Un-Stamped bid shall not be accepted.
  - IV. All pages of the bid being submitted must be signed and sequentially numbered by the bidder irrespective of the nature of content of the documents.

- VI. Ambiguous bids will be out rightly rejected.
- VII. The DISTRICT PROJECT OFFICE, Deogarh will not be responsible for any delay on the part of the bidder in obtaining the terms and conditions of the tender notice or submission of the Tender Bids.
- VIII. The offers submitted by Telegram / Fax / E-mail etc. shall NOT be considered. No correspondence will be entertained on this matter.
- IX. Any alteration / overwriting /cutting in the bid should be duly countersigned; else, it will be out rightly rejected.
- X. Conditional tenders shall not be accepted on any ground and shall be rejected straight way.
- XI. Bids not quoted as per the format given by the Office of the DISTRICT PROJECT OFFICE, Deogarh will be rejected straight way.

## **11. Financial Bid**

- a) The Financial Bid should be submitted in the format as per the BOQ /Tender Schedule **(Annexure-III)** format provided with the tender document. Financial Bid should not contain any conditions.
- b) All the prices quoted shall be in Indian Rupees.
- c) Price should be quoted in accordance to the BOQ /Tender schedule. -
- d) After technical evaluation of the bids, a comparative chart will be prepared showing the name (s) of the bidder(s) and the price quoted by them for the tendered item. After arriving at the L1 Price (Lowest price), the order would be placed with the bidder who has quoted the L1 price. The Committee will decide for election of agency if more than one L1 bidders quoted the same price.
- e) The Price quoted by the bidder should be exclusive of GST (Goods and Service Tax) or as per the requirements of the BoQ.

## **12. General Terms &Conditions**

- 1 The bidder shall invariably ensure the time bound movement related to manpower maintaining required confidentiality.
- 2 The bidder should take care that no column in the Technical as well as Financial Bid is left blank which would make the tender liable for rejection. In case any column has to be left blank, it should be filled as "**NOT APPLICABLE**".
- 3 Any act on the part of the bidder to influence any body in the office of the DISTRICT PROJECT OFFICE will entail rejection of the tender.
- 4 The successful bidder shall have to deposit ISD by way of a Bank Guarantee amounting to the 2% of Agreement value in the name of "**District Project Coordinator Samagra Shiksha**" payable at Deogarh for a period of 6 (Six) Months

service maintenance work to the satisfaction of the DISTRICT PROJECT OFFICE, Deogarh.

- 5 The successful bidder shall not engage any sub-Contractor and shall not transfer the contract to any other person /firm / agency in any manner, whatso ever. The bidder shall not be permitted to transfer his rights and obligations under the contract to any other person /organization or other wise.
- 6 Tenders not conforming to the requirements of the **DISTRICT PROJECT OFFICE, Deogarh** will be rejected and no correspondence thereof shall be entertained, whatso ever.
- 7 Any person who is in Govt. service or an employee of the **office of the DISTRICT PROJECT OFFICE, Deogarh** should not be made partner to the contract by the Bidder directly or indirectly, in any manner whatso ever.
- 8 The Bidder shall indemnify the **DISTRICT PROJECT OFFICE, Deogarh** against all other damages /charges and expenses for which the office may be held liable or may have to pay on account of the negligence of the Bidder or his staff or any person under his control whether in respect of accident, injury to the person or damage to the property of any member of the public or any person or in executing the work or other wise and against all claims and demand thereof. The **DISTRICT PROJECT OFFICE, Deogarh** shall not be responsible financially or other wise for any injury to the person deployed by the Bidder during the course of performing duties. The antecedents of the employees must be verified by the bidder.
- 9 The rate contract is for 45 days years and the **DISTRICT PROJECT OFFICE, Deogarh** reserves the right to extend the validity of contract on mutual consent on the same rates and terms & conditions.
- 10 The **DISTRICT PROJECT OFFICE, Deogarh** will be under no legal obligation to provide employment to any of the personnel of the Bidder during / after expiry of agreement period and the **DISTRICT PROJECT OFFICE, Deogarh** recognizes no employer-employee relationship between the **DISTRICT PROJECT OFFICE, Deogarh** and the personnel deployed by the Bidder /agency.
- 11 The **DISTRICT PROJECT OFFICE, Deogarh** reserves the right to terminate the contract without assigning any reason by giving a notice of to the Bidder at any point of time during any of the years of the contract for express violation of the terms of the contract or for other illegal activities etc.

- 12 All the items should have 3 years on-site comprehensive support service covering all parts & labour from the date of signing of agreement.
- 13 All liabilities arising out of accident or death while on duty shall be borne by the agency.
- 14 After finalization / acceptance of the tender, an agreement will be signed between successful bidder and District Project Coordinator. The terms of the tender document as they appear, will prevail over any claim of the bidder and shall form part of the final agreement.
- 15 The **DISTRICT PROJECT OFFICE, Deogarh** reserves the right to cancel or reject all or any of the tender without assigning any reason.

**13. Penalties:-**

In case of vendor failing above standards, a standby arrangement should be provided for serving the purpose till the machine is repaired. If the vendor fails to provide such an arrangement, penalty of 0.5% per day maximum up to 5% of the quarterly billing amount, will be deducted from the quarterly payment. If the bidder fails to resolve the issue within 10 days, the authority reserves the right to revoke the P.B.G.

**14. Evaluation of Technical & Financial Bid**

- a) A duly constituted Technical Evaluation Committee (TEC) will evaluate and short list the Technical Bids.
- b) For Technical evaluation, bidders may have to ensure the availability of appropriate specialist, along with every type of documentation required, from their organization for interacting with TEC & evaluation team. In case a bidder does not make the required specialist along with proper documentation available, then such defaulting bidder may be taken off the tender evaluation process and the bid may stand rejected.
- c) Only those bidders whose quoted products are recommended by TEC as qualified in Technical Evaluation process; shall be eligible for opening of their financial bids.
- d) The Financial Bids of only those Bidders short listed from the Technical Bids by TEC will be opened in the presence of their representatives who choose to be present, on a specified date and time to be intimated to the respective Bidders and the same will be evaluated by a duly constituted Finance Evaluation Committee (FEC).
- e) Financial Bids will be evaluated on the basis of base price only for items

- f) Bidders shall indicate their rates in clear / visible figures as well as in words. In case of a mismatch, the rates written in words will prevail.
- g) After evaluation of the bids, a comparative chart will be prepared showing the name (s) of the bidder (s) and price of the item they have bid for. After arriving at the L1 (Lowest) price, the order would be placed with the bidder who has quoted the L1 price.
- h) Negotiation regarding the price quoted in the Financial Bid may be made with the L1 bidder only.
- i) The Lowest Financial Bid among the bids qualified in the technical round will be selected for this Tender.
- j) No enquiry shall be made by the bidder (s) during the course of evaluation of the tender, after opening of bid, till final decision is conveyed to the successful bidder. However, the appropriate authority in the District Court can make any relevant enquiry / seek clarification from the bidders, which the bidders must furnish within the stipulated time else bid of such defaulting bidders may be rejected.

#### **15. Performance Security**

The selected service provider would submit an unconditional and irrevocable Performance Bank Guarantee of an amount equal to 2% of the bid value (excluding Taxes) in favour of the **District Project Coordinator Samagra Shiksha** payable at **Deogarh** from Public Sector / Nationalized Bank or scheduled Bank empanelled by Government in Finance Department for taking up Government transitions located in India within one month from the date of signing of agreement. The Bank Guarantee should be valid up to 6 Months beyond the date of completion of warranty period.

#### **16. Termination on insolvency and other Terms and Conditions**

- a) The **DISTRICT PROJECT OFFICE, Deogarh** may at any time terminate the agreement by giving written notice of two weeks to the Agency, without any compensation to the Agency, if the Agency becomes bankrupt or otherwise insolvent or if it is found to have indulged in any corrupt or fraudulent practice.
- b) The **DISTRICT PROJECT OFFICE, Deogarh** will not be responsible for any misinterpretation or wrong assumption by the vendor, while responding to this tender.

**17. Definition for Default**

**Default is said to have occurred-**

- a) If the Service Provider Agency fails to accept the terms and conditions in the agreement.
- b) If the Service Provider Agency fails to deliver service as stipulated in this tender.
- c) If the Service Provider Agency fails to perform any other obligation (s) under the tender.
- d) If the Service Provider Agency defaults on the first point of above circumstances, its Bid Security (EMD) received will be forfeited.

**18. Termination of Agreement**

If the Service Provider Agency defaults on 2<sup>nd</sup> and 3<sup>rd</sup> of above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from the District Project Office, Samagra Shiksha, Deogarh may terminate the agreement in whole or in part.

**19. Arbitration & Conciliation:**

If any dispute arises out of or in connection with this contract to be commenced in the tender, or in respect of any defined Legal relationship associated there with or derived there from, the Parties agree to submit that dispute to Arbitration and Conciliation under the Arbitration and Conciliation Act, 1996.

Annexure – I

ANNEXURE-1 :SELF DECLARATION FORM

To

The District Project Coordinator,  
Samagra Shiksha, Deogarh

Sub: YourTender Notice No. \_\_\_\_\_, Dated. \_\_\_\_\_

Sir,

In reference to the above mentioned tender for providing Installation of PP Tiles for Badminton Outdoor Flooring & Movable Badminton Post with Net in 25 nos of high Schools under 5T Transformation programme, of Deogarh district and the terms and conditions in the tender document; we hereby submit our proposal along with thenecessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government / PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that the **DISTRICT PROJECT OFFICE, Deogarh** reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date:

Name & Designation

Place:

Phone:

Authorized Signature

Email:

Company Seal

**Annexure-II**

**ANNEXURE- 2: BIDDER / BID DETAILS**

Registered Name of the Firm / Company /Service Agency:		
Address of the Registered Office of the Firm /Company/Service Agency:		
Telephone No:-	Fax:-	E-Mail:-
1	Contact Details of the Person in the Firm / bidder authorized to make communication with the office of the DISTRICT PROJECT OFFICE, Deogarh.	
2	Name	
	Designation	
	Phone / MobileNo.	
	Fax No.	
	E-MailID	
3	Company/Firm Details	
	Type of Company (PSU /Pub.Ltd. / Pvt. Ltd. / Authorized Business Partner)	
	Company/Firm Registration No. & Date of Registration (Relevant document to be enclosed)	
	Year of Incorporation /establishment (Relevant document to be enclosed)	
	GST Registration number (GST registration Certificate copy to be enclosed)	
	PAN No.(Copy to be enclosed)	
	GST Return for the last assessment year (Copy to be enclosed)	
	IT Return for the last three assessment years ( Copy to be enclosed)	
	SAC Code	
	EPF Registration Number :( Copy to be enclosed)	
	ESI Registration Number :( Copy to be enclosed)	
	License Number under Contract Labour Act (Copy of Labour License as per Contract Labour (Regulation & Abolition) Act, 1970)	
4	Total turn over of the bidder during the last 3 financial years should beat least Rs. 10,00,0000/- As per the Format in <b>(Annexure-IX)</b> Each year.	
5	Self-Declaration of the bidder as to not black listed by any Government Department / PSU	

6	Details of the Government Departments / Public Sector Undertakings where the firm is engaged in Contracts for providing comprehensive facility management services such as comprehensive annual contract maintenance Facility management services for the last three consecutive years in any Government Department /Public Sector Undertaking or in reputed private/autonomous organization.Copies of Work / Purchase Orders/agreement must be attached.	Year	
		2019-20	
		2020-21	
		2021-22	
7	Demand Draft details		
	Details of Demand Draft towards Tender Cost (Issuing Bank Name and Place, DD No. and date of DD) – <b><u>Annexure-VI</u></b>		
	Details of EMD as per <b><u>Annexure-VII</u></b>		
8	Earnest Money Deposit (EMD)	<b>1,00,000/- ( Rupees One Lakh)</b>	

Please enclose references towards above criteria in your bid documents mentioning page numbers of the said references in the bid document.

This is to certify that I / we have carefully read the contents of the tender document and fully understood to all the terms and conditions therein and undertake myself / ourselves to abide by the same.

Signature of the Bidder:

Place:

Name of the Signatory

Date:

Name of the Firm / Agency

Seal of the Firm / Agency:

## ANNEXTURE-III

## FINANCIAL BID

Financial Bid		Unit	No of	Total
Bidder No _____ Dated _____		Price	Badminton Court	Amount
Name Of The Bidder				
Complete Address				
Email				
Contact No				
<b>Total Package For The Following Work ( Includes Supply &amp; Installation):</b>			25 Set	
<b>Name Of The Work : Badminton Outdoor Flooring ( Supply &amp; Installation)</b> <b>1. Supply Includes :</b> <b>i. PP Tiles</b> <b>ii. Movable Badminton Post With Net</b>		<b>Total Amount In Words ( Including GST)</b>		
Flooring Size : 45 Ft * 21 Ft ( 945 Sq Ft)		_____		
<b>1. Supply Specifications</b> <b>i. PP Tiles</b> Material : Interlocking PP Tiles Specification Of Material : * Double Mesh PP Tiles * Surface : Widened Grip Top * Thichness : 15.8MM * Tile Size : 304 * 304MM * Locking System : Round Type * Surface Type : Point Elastic * Colours Varient : Red/ Green / Blue * Tile Weight : 370G / Pc Shock Absortion : 36% * Vertical Deformation : 2.0mm * Wear Resistance : 115mg * FRiction : 100 * Warranty : 10 Years Against Any Wear & Tear		-		
<b>ii. Movable Badminton Post With Net</b> <b>2. Installation</b> Interlocking Of PP Tiles of Size 45 * 21 Ft and Locking Them With Skirting Of Alluminium L Channel on all 4 Sides With Proper Line Marking as per BFI				

Seal &amp; Signature of Bidder

Annexure-IV

UNDERTAKING

It is certified that my firm /agency /company has never been **Debarred /black listed** by any of the Departments/Autonomous Institutions / Universities / Public Sector Undertakings of the Government of India or Government of Odisha or any other State Government or PublicSectorBanks or LocalBodies / Municipalities and no criminal case is pending against my firm /agency as on \_\_\_\_\_.

Place:

Signature of the Bidder\_\_\_\_\_

Date:

Name of the Signatory\_\_\_\_\_

Name of the Firm /agency\_\_\_\_\_

Seal of the Firm / Agency\_\_\_\_\_

## **Annexure-V**

### **Following Services needed for Comprehensive facility management services for District Project Office, SS,Deogarh**

Providing comprehensive facility management services such as comprehensive annual contract maintenance services for Installation of PP Tiles for Badminton Outdoor Flooring & Movable Badminton Post with Net, in 25 nos of High Schools under 5T Transformation programme in Deogarh.

**Signature of the Agency**

**ANNEXURE-VI**

**( TENDER FEE)**

Amount of Non-Refundable Tender Fee	Rs.6,000/-
Tender Fee of Rs.6,000/-submitted or not	
If submitted , Clear Photo copy of the Demand Draft	
Demand Draft No.	
Name of Issuing Bank	
Date of Issue of Demand Draft	

**ANNEXURE-VII**  
**EARNEST MONEY DEPOSIT**

< Letter head of the bidder >

< Date >

Bid No:-

To

[Insert complete name and address of the Authority /Employer /  
Tender/ Inviting Authority] We, the under signed, declare that:

1. We understand that, according to your conditions, bids must be supported by an EMD.
2. We accept that the Authority / Employer / Tender Inviting Authority shall cancel our empanelment and / or suspend /prohibit/debar/blacklist from participating in bidding in any contract of the State for a minimum period of 180 days,if we are in breach of our obligation (s) under the bid conditions, because we have withdrawn our Bid prior to the expiry date of the bid validity specified in the Letter of Bid or any extended date provided by us; or having been notified of the acceptance of our Bid by the Employer prior to the expiry date the bid validity in the Letter of Bid or any extended date provided by us,Failure of use to furnish the Performance Security and , Additional Performance Security,if required inaccordance with the ITB / Terms of the Bid Document / RFP,or Fail to agree to the decisions of the contract negotiation meeting or Failure refuses to execute the Contract.
3. We understand this Bid-EMD Declaration shall expire if we are not the successful Bidder, upon the earlier of your notification of the name of the successful Bidder through award of contract; or after the expiry date of the Bid validity.

Name of the Bidder\* \_\_\_\_\_

Name of the person duly authorized to sign the Bid on behalf of the Bidder\*\* \_\_\_\_\_

Title of the person signing the Bid \_\_\_\_\_

Signature of the person named above \_\_\_\_\_

\_\_\_\_\_ Date signed \_\_\_\_\_ day of \_\_\_\_\_

\*: In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder

\*\* : Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid  
[Note: In case of a Joint Venture, the Bid-EMD Declaration must be in the name of all members to the Joint Venture that submits the bid.]

**ANNEXURE-VIII**

**DOCUMENTS FORMATS FOR BID SUBMISSION**

Agency will provide these documents by Speed Post / Registrar Post/ Courier. The bids shall be received on or before dtd.06.02.2023 positively.

Sl. No	Documents to be Submitted	Needs to be furnished
1	Check List to be ensured by the Bidder	
2	Self-Declaration form ( <u>Annexure-I</u> )	
3	Bidder / BID Details ( <u>Annexure-II</u> )	
4	Financial BID (BOQ) ( <u>Annexure-III</u> )	
5	Undertaking ( <u>Annexure-IV</u> )	
6	Comprehensive facility management services ( <u>Annexure-V</u> )	
7	Tender Fee ( <u>Annexure-VI</u> )	
8	EMD ( <u>Annexure-VII</u> )	
9	Turn-Over Certificate ( <u>Annexure-IX</u> )	
10	Relationship Declaration ( <u>Annexure-X</u> )	
11	Schedule-A	

**ANNEXURE-IX**  
**TURN-OVER CERTIFICATE**

Sl. No.	Year	Turn over per year in
1.	2019-20	
2.	2020-21	
3.	2021-22	

I, Sri \_\_\_\_\_ on behalf of the company /Firm  
M/s \_\_\_\_\_, having designation \_\_\_\_\_,

Do hereby undertake that the information furnished by mein this format is accurate and true to the best of my Knowledge.

Name:

Designation:

Address:

Email:

Signature

To be certified by CA with signature and stamp

**ANNEXURE-X**  
**RELATIONSHIP DECLARATION**

To,

The Tender Inviting Officer,

Subject: (Name of the Work)

Reference : ( Bid reference No)

Sir,

Pursuant to the ITB, it is to inform that I have relative (s) employed as an Officer in the rank  
Of \_\_\_\_\_ under the \_\_\_\_\_ Department.

His / Her details are as follows.:-

Relationship:-

Name:-

Designation:-

Office Address:-

Pursuant to the ITB, I am to submit there with the names of persons who are working under my firm  
having near relatives to any gazette officer in the rank of \_\_\_\_\_ in the \_\_\_\_\_ Department.

Sl. No	Name of my employee and his designation in the firm	Presently working at	Details of his relatives working in the Department
			Relationship Name: Designation Office Address
			Relationship Name: Designation Office Address

I am also duty bound to inform the relationship of any subsequent employment with any gazette officer in the rank of \_\_\_\_\_ in the Department. I am aware that any breach of this condition would render my firm liable for penal action for suppression of facts.

Yours Sincerely

Signature of the Tenderer.

Date:-

**SCHEDULE- A**

**AFFIDAVIT**

Name of work: \_\_\_\_\_

- 1) The undersigned do hereby certify that all the statements made in the required attachments are true and correct.
- 2) The undersigned also hereby certifies that neither my / our firm / company / individuals \_\_\_\_\_ Nor any of its constituent partners is involved in any litigation relating to the works, (b) have been debarred / expelled by any agency in India during the last five years, (c) have failed to perform on any contract work in India during the last five years or (d) have abandoned any road/ bridge/ Irrigation/ Buildings or other project work in India nor any contract awarded to us for such works have been rescinded during the last five years prior to the date of this bid.
- 3) I/We hereby certify that I/We\* am/are\* **not related** (\*) to any officer of DPC office of the rank of Assistant Engineer & above and any officer of the rank of Assistant / Under Secretary and above of the School & Mass Education Department, Government of Odisha

I/We hereby certify that I/We\* am/are **\*related** (\*) to Sri/Smt \_\_\_\_\_ who is working as in the office of the \_\_\_\_\_ under School & Mass Education Department.

I/We\* am/are\* aware that, if the facts subsequently proved to be false, my/our\* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We\* shall be liable to make good the loss or damages resulting from such cancellation. I/We also note that, non-submission of this certificate will render my /our tender liable for rejection.

\*Strikeout which is not applicable.

- 4). The undersigned hereby authorize( s) and request (s) any bank, person, firm or Corporation to furnish pertinent .
- 5). Information as deemed necessary and as requested by the Department to verify this statement or regarding my (our) competency and general reputation.
- 6) The undersigned understands and agrees that further qualifying information may be requested and agree to furnish any such information at the request of the Department.
- 7) The undersigned undertake that in case of any information furnished by me found to be incorrect, the Government has right to reject the Bid.


(Signature of Tenderer)


Title of Officer

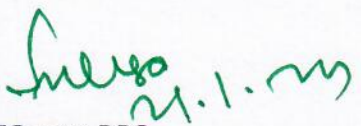
Name of Firm

## Bills of Quantities (BoQ)

Name of the Work:- Supply & Installation of Interlocking of PP Tiles Locking them with Skirting of Alluminium L channel on all four sides with proper marking on Badminton Outdoor Flooring & movable badminton post with net (Supply & Installation)	Estimate Price (Excluding GST)
i) PP Tiles (As per Specification)	3,625,000.00
ii) Movable Badminton Post with Nylon Net + 04 nos of Racket +Cork (One Pkt)	312,500.00
iii) Installation (With Alluminium L Channel Skirting on all four sides with Line Marking)	312,500.00
<b>Total =</b>	<b>Rs. 42,50,000.00 ( Excluding GST)</b>

  
19/01/23  
Technical Consultant  
Samagra Shiksha,Dgh

  
19/01/23  
Sr. Technical Consultant  
Samagra Shiksha,Dgh

  
21.1.23  
DEO-cum-DPC  
Samagra Shiksha,Dgh