



OPELIP
ODISHA PVTG EMPOWERMENT & LIVELIHOODS
IMPROVEMENT PROGRAMME
 ST & SC Development Department
 Govt. of Odisha



PAUDI BHUYAN DEVELOPMENT AGENCY-RUGUDAKUDAR
 At/Po: BAMPARADA Via: BARKOTE Dist: DEOGARH
 (ODISHA) PIN-768110
 E-Mail: pbdarugudakudar@gmail.com

No. 15 / PBDA

Date 05.01.2023

Quotation Call Notice No:

Sealed quotations are invited from intending suppliers for printing & supply of 4 No. of SHGs Books of Record (BoR) i.e SHG minutes Book, SHG Monthly Report Register, SHG Cash Book, SHG members Pass Book 12 Nos. to each SHGs. Details of the Books of Records printing materials attached in annexure -1 to annexure- 4. In addition to that one double layer thick cloth Cary Bag with naming as ଶୈଳନୀ :ଓ. ପି. ଲି. ପି, ପାଉଁର ଚୁଆଁ ଉଲ୍ଲସ ସଂସ୍ଥା ,ରୁଗୁଡ଼ାକୁଦର in Both side of the bag, one Stamp Pad & 2 nos. of 5 rupee pen .The bidding price of the BoR & above said other items should be limited to 950/- (Rupees Nine Hundred Fifty) only per unit price including GST. GST percentage & amount must be mentioned separately in the bill. The supplier should deliver 467 numbers of BoR & other materials in good condition without any printing errors at Office of the Special Officer, PBDA, Rugudakudar, At/Po: Bamparada, Barkote, Deogarh, Pin-768110. Payment will be made within 4 working days after receiving of BoR for & other materials as mentioned above & bill.

Sealed quotation will be received by this Office through **speed post/registered post** or courier service up to 2.00 PM of 12.01.2023 and the same day at 03.00 PM the sealed quotations will be opened before the procurement committee meeting .Lowest quotationer will be availed supply order from this Office for supplying the SHG BoR & other materials .Any quotation received after stipulated time & date will not be entertained.

Special Officer
 PBDA, Rugudakudar
P.B.D.A. Rugudakudar

Memo No. 16 /date 05.01.2023

Copy to the Block Development Officer, Barkote/Project Director, DRDA, Deogarh /Sub- Collector, Deogarh for kind information with a request to display the quotation call notice in your office notice board for wide circulation.

Special Officer
 PBDA, Rugudakudar
P.B.D.A. Rugudakudar

Memo No. 17 /date 05.01.2023

Copy to the District Informatics Officer, Deogarh for publication of the quotation call notice in District NIC for wide circulation.

Special Officer
 PBDA, Rugudakudar
P.B.D.A. Rugudakudar

Memo No. 18 /date 05.01.2023

Copy submitted to PA to the Collector, Deogarh for favour of his kind information of the Collector, Deogarh.

Special Officer
 PBDA, Rugudakudar
P.B.D.A. Rugudakudar

Important Note for Printing of Full Scape Size different Registers of SHG

A. SHG Minute Book

(ସ୍ୱୟଂ ସହାୟକ ଦଳର ନିୟମିତ ବୈଠକ ବିବରଣୀ)

This register contains many duplicate pages. Follow soft copy and below given description to ascertain no. of duplicate pages before starting print process. 15 nos. of different kind of pages are in this register, which are as follows-

Size: Full Scape

PDF File Name: Register_2.PDF

Pg no. of given file	Page no. in the printed register	Paper quality / Paper color	(front/back)	Register Pages after printing
Cover Front / Back	In Multi - Color	Printed on 90 gsm art paper and pasted on hard board during binding.		
	Inner Pages	60-80 gsm paper		
1.	Content page	White color paper	Single side	1
2.				2 Blank
3.	Sl. No.1 of content	1 page (white color)	Right side page	3
4.	Sl.No.2 of content	1 page (white color)	Continuous to previous page (left page)	4
5.	Sl. No. 3 of content	1 page (white color)	Right side page	5
6.	Sl. No.4 of content	1 page (white color)	Continuous to previous page (left page)	6
7.	Sl. No.5 of content	4 different pages (white color)	Continuous printing	7-10
8.	Sl.No.6 of content	1 page+ 1 duplicate (white color)	Continuous printing	11-12
9.	Sl.No.7 of content	1 page + 5 duplicate (white color)	Continuous printing	13-18
10.	Sl. No.8 of content	2 different pages + 119 duplicate (of these 2 pages i.e. total 240 pages will be printed) (Off-white green paper)	Continuous printing	19-258 (240 page on green paper)
11.	Sl. No. 9 of content	1 page + 29 duplicate (Pink Paper)	Continuous printing	259-288 (30 pages on pink paper)
12.	Sl.No. 10 of content	1 page + 29 duplicate (Yellow Paper)	Continuous printing	289-318 (30 pages on yellow paper)
13.	Sl.No. 11 of content	1 page + 3 duplicate (White color paper)	Continuous printing	319-322 (4 pages on white paper)
			Total Pages	322

Note: One PDF file is being provided for full scape size register with all the pages. Please confirm before taking up the assignment.

Special Officer
P.B.D.A. Rugudakudar

B. SHG Monthly Report Register

(ସ୍ୱୟଂ ସହାୟକ ଦଳର ମାସିକ ବୈଠକ ବିବରଣୀ)

This register contains many duplicate pages. Follow soft copy and below given description to ascertain no. of duplicate pages before starting print process.

Size: Full Scope

PDF File Name: Register_1.PDF

Pg no. of given file	Page no. in the printed register	Paper quality / Paper color	Register Pages after printing
Cover Front / Back	In Multi - Color	Printed on 90 gsm art paper and pasted on hard board during binding.	
	Inner Pages	60-80 gsm paper	
1.	Title page	(White Paper)	Page-1
2.	Page 2-3 are part of one format	(page2-3) + 1 Duplicate of these pages (White color paper)	Page- 2-5
3.	Page 4-5 are part of one format	White Paper	Page 6-7 (After this leave blank to start another color paper)
4.			(8-9 Blank)
5.	Page 6-7 are part of one format	+29 Duplicate (Light Green Paper)	Page 10-69 (After this leave blank to start another color paper)
6.			(70-71 Blank)
7.	Page 8-9 are part of one format	+3 Duplicate (Yellow Paper)	Page 72-79
8.			Page 80 blank
		Total Pages	80

Note: One PDF file is being provided for full scape size register with all the pages. Please confirm before taking up the assignment.

Special Officer
P.B.D.A. Rujdakudra

C. SHG Cash Book Register

(ସ୍ୱୟଂ ସହାୟକ ଦଳର କ୍ୟାସ୍ ବୁକ୍)

This register contains many duplicate pages. Follow soft copy and below given description to ascertain no. of duplicate pages before starting print process.

Size: Full Scape PDF File Name: Register_3(Cash book).PDF

Pg no. of given file	Page no. in the printed register	Paper quality / Paper color	Register Pages after printing
Cover Front / Back	In Multi - Color	Printed on 90 gsm art paper and pasted on hard board during binding.	
	Inner Pages	60-80 gsm paper	
1.	Title page	(White Paper)	Page-1
2.	Page 2-3 are part of one format	(page2-3) + 119 Duplicate of these pages (White color paper)	Page- 2-241
3.			Page 242 Blank
		Total Pages	242

Note: One PDF file is being provided for full scape size register with all the pages. Please confirm before taking up the assignment.

Special Officer
P.B.D.A. Rugudakudr

D. SHG Member's Pass Book

(ସ୍ୱୟଂ ସହାୟକ ଦଳର ସଭ୍ୟଙ୍କ ପାଇଁ ବହି)

This Pass Book contains many duplicate pages. Follow soft copy to ascertain no. of duplicate pages before starting print process.

Size: 1/8 Demy PDF File Name: SHG_Passbook1.PDF

Pg no. of given file	Page no. in the printed register	Paper quality / Paper color	Remarks
	Size: 1/8 Demy		
Cover Front / Back	In Multi - Color	Printed on 300 gsm art paper	
	Inner Pages (24 nos.)	90 gsm maplitho paper	

Note: One PDF file is being provided for full scape size register with all the pages. Please confirm before taking up the assignment.

Special Officer
P.B.D.A. Rugudakudar