



**OFFICE OF THE COLLECTOR-CUM-CHAIRMAN, DISTRICT COUNCIL
OF CULTURE, DEOGARH**

No. 7267 /DCC/ dt.07.12.2022

EXPRESSION OF INTEREST (EOI)

District Council of Culture, Deogarh has decided to organize a cultural festival namely *UTSAV PRADHANPAT-2023 from 20th January to 24th January* for five days. To explore the cultural attraction, the **Odisha Rural Development & Marketing Society (ORMAS), Zillaparishad, Deogarh (PR & DW Department, Government of Odisha)** is also going to organize a Pallishree Mela at Bada Bagicha, Near Pradhanpat, Deogarh.

For the above context, the DCC invites sealed cover Expression of Interest from experience & registered agency/Organization /Person for organizing Meena Bazaar at aforementioned place. The detail require of works are given below.

Sl. No	Nature of Work (Meena Bazaar)	Eligible bidder	Cost of EMD/ Document
1	Ram Doli, Break Dance Doli, Dragon Ride, Toy Train, Mickey Mouse Bouncy, Water Boating and other toy items etc.	Agency/ Organization/ Person	1. EMD of Rs.50,000/- (Rupees Fifty Thousand) only in shape of DD & payable in favour of Collector-cum-Chairman, District Council of Culture, Deogarh.
2	Fancy Items		2. The bidder is request to submit of Rs.2,000/- (Rupees Two Thousand) only in shape of DD for Document Cost.
3	Correspondence & Contact for any Queries- Susanta Kumar Naik, Nizarat Officer, Collectorate, Deogarh, Mob No. 9853046221/ 7077318522		

The EOI document along with detail specification and eligible criteria of the above works will be available from 8th December to 19th December, 2022 in the district website www.deogarh.nic.in under the link advertisement. The sealed envelope will be received in the specified office by **5.00 PM of 19th December, 2022**. The bid will be open in the office of Collector-cum-Chairman, DCC, Deogarh on **dt.20.12.2022 4.00PM** in presence of bidders or authorized representatives.

The undersigned has reserved the right to accept or reject any/ all the EOI without assigning any reason thereof .Similarly, the authority has also reserved the right to amend /add further details in the EOI.

— sd —
**Collector-cum-Chairman
DCC, Deogarh**

Memo No. 7268 /DCC/dt.07.12.2022

Copy to the DIO, NIC, Deogarh for information and necessary action.
He is requested to hoist the EOI document in district website for wider publicity.

— sd —
**Additional District Magistrate,
Deogarh**

Expression of Interest (EOI)
For
Organizing Meena Bazaar-2023
Bada Bagicha, Near Pradhanpat, Deogarh

(For 5 days from 20th to 24th January, 2023)

Organized by-
Collector- cum- Chairman
District Council of Culture, Deogarh
Odisha, Pin-768108

January-2023

DETAILS OF EXPRESSION OF INTEREST (EOI) FOR BIDDER

A. Cost of EOI Document :

Rs.2000/- (Rupees Two Thousand) only in shape of DD in favour of Collector-cum-Chairman, District Council of Culture Deogarh. Payable At-SBI, Deogarh

B. EMD (Refundable)-

Rs.50,000/- (Rupees Fifty Thousand) only in shape of DD in favour of Collector-cum-Chairman, District Council of Culture, Deogarh. Payable At-SBI, Deogarh

C. Critical date-

1. Available EOI Document- www.deogarh.nic.in (08.12.2022 at 2.00PM – 19.12.2022 at 1.00 PM)
2. Last date of EOI document submission-(19.12.2022 at 5. 00 PM)
3. Date of opening of Bid-(20.12.2022 at 4.00 PM)
4. Declaration of successful Bidder -(20.12.2022 at 6.00 PM)

D. Bid Submission Check List-

Seal in one Envelope	
Documents	DD
1. PAN Card, GST, Registration Certificate,	1. Rs.2,000/- (Document charges)
2. Experience Certificate or Work orders.	2. Rs.50,000/- (EMD)
3. Self- Declaration	
4. Financial Bid Form.	
5. Any other	

E. Address for Submission-

Collector-cum-Chairman, District Council of Culture, Deogarh, Odisha, Pin-768108

TERMS AND CONDITIONS OF EOI :

A. General Instructions for all Bidders

1. Sealed cover EOI are invited from experience firms/Agency/ Persons for Organizing of Meena Bazaar.
2. The bidder has to pay of Rs. 2000/- (two thousand only) towards cost of EOI document which is available at district website of www.deogarh.nic.in.
3. The bidders have own PAN Card, the Registration Certificate of Firm/ Agency and GST Registration.
4. Bidders shall submit copy of work orders/ Experience Certificate for similar nature of works in Odisha.
5. The bidder shall quote their price without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
6. The bidder or the authorized representative of the bidder should attend the opening day of bidding with all original documents/ papers for verification, if required.
7. The tender will be submitted at the office of Collector-cum-Chairman, Deogarh on or before **(last date for submission of EOI document is 19.12.2022, 5.00 PM)**.
8. The undersigned reserves the right to reject any or all bid without assigning any reasons thereof.
9. The bidder is to submit self-attested photocopies of the required documents with duly filled in EOI document.

B. Instruction for Successful Bidder

1. After finalization of the successful bidder, the required documents to be submitted within 2 Days unflinching.
 - A. Permission letter from IIC, Deogarh for Law & Order situation
 - B. Fire Certificate from Asst Fire Officer, Deogarh.
 - C. Electricity Inspection Certificate from Electrical Inspector (TPWODL, Deogarh)
 - D. Work Shop Engineer Certificate from E.E (R & B), Deogarh.
 - E. Mike Permission from the Competent Authority.
 - F. Labour Registration Certificate
2. The bidder shall prepare the aforesaid Meena Bazaar field development work with their own cost.
3. Bidder should be taken for coverage of insurance of the particular event.
4. The Meena Bazaar will open between 10.00 AM to 11.00 PM every day. After that the event shall be closed. The sound system should not be disturbing the Pallishree Mela management.
5. The Bidder should obey the Rules & Regulations of National Level Pallishree Mela.
6. The Bidder should not allow to erecting any type stall except Meena Bazar Activities. In case of any additional requirement, the bidder has to take the prior written permission from the Pallishree Mela-in-charge, ORMAS, Deogarh
7. The duration of the exhibition will be for 5 days. All the desired works should be completed at least two days before the scheduled inauguration date and time of the exhibition and should handed over all the works as per required specification, to the in-charge of exhibition.(Meena Bazar Sub-Committee of DCC, Deogarh).

Specification of Work:

- 2 Gates (Main Entrance & Exit Gate)
 - Ground Electrification with Generator
 - Ground Maintenance for avoiding dust
 - Staff/ Control room
 - Barricade
 - Dustbin
 - Proper Green Matting of the ground
 - Any other as per requirement(Fancy Stalls,Temporary Toilet with water facility etc)
8. The bidder along with manpower and the Meena Bazaar Sub-Committee should do a proper assessment and the actual work done during the mela period.
 9. Permission for electricity connection / fire services for the exhibition period shall be opted from statutory bodies/Competent Authority. The bidder has to supply the fire protection equipment like extinguisher as per the requirement of mela duly certified by the Asst. Fire Officer, Deogarh and adhere to the fire safety norms.
 10. In regards to electrical fitting the bidders shall engaged qualified licensed electrician to erect, handle and maintained supply line and up keep of maintenance.
 10. On completion of the Meena Bazaar, the bidder shall have to take away all the materials within 26th January-2023 & vacate the place with the same condition while occupying the ground.
 11. The bidder has primary responsibility to clear the electricity bill to TPWODL, Deogarh in due time and obtained NOC for same prior to vacant the ground.
 12. The Transportation and fooding cost to be borne by the Bidder.
 13. No part of the contract will be **sub-let** without the prior permission of Meena Bazaar Sub-Committee, DCC,Deogarh.
 14. In case of any lapse from Bidder which affect the performance of the job or the quality of the work like found substandard or the service or response is found poor, proportionate value shall be deducted from EMD as to be proper by the Competent Authority.

SELF -DECLARATION

I/We hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. I/We understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ We are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/We are willing to abide by the terms and conditions laid by DCC under EOI .In case of any lapse on my/our part, which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my EMD as to be proper by the Competent Authority.

**Full signature & address
with seal of bidder**

**FINANCIAL BIDDING FORMAT FOR CONDUCTING MEENA BAZAR FROM
20TH JANUARY 2023 TO 24TH JANUARY-2023 AT PRADHANPAT, DEOGARH**

Sl. No	Name of the Firm/Agency/ Person/ Organization	Total Quoted Amount

The Evaluation will be done on the basis of the highest quoted amount offered.

Total Quoted Amount (Rs.) _____

In Words _____

Undertaking:- If I am a **Highest Quoted Bidder**, I hereby undertake that the amount quoted above will be deposited in favour of District Council of Culture (DCC), Deogarh payable at SBI Deogarh Branch to the **account No.30129093816 (IFSC Code-SBIN0004854)** on or before 22.12.2022. If I failed to deposit, I have no rights to claim for organizing Meena Bazaar and I will have no objection if EMD deposited by me is forfeited.

Place:
Date:

**Full signature
with seal of bidder**

COMMON FORMAT FOR SUBMISSIONS OF EOI BY BIDDER

To

The Collector-cum-Chairman,
District Council of Culture,
Deogarh, Odisha, PIN 768108

Sir,

I/We hereby submit the EOI for organizing Meena Bazaar from **20th January to 24th January, 2023** at Badabagicha, Pradhanpat, Deogarh.

SL No	Description	Remarks	No. of Documents Attached
1	Name of the Agency/ Firm/ Organisation		
2	Full address of the Agency/ Firm/ Organisation		
3	PAN No.		
4	GST Registration No.		
5	Registration Certificate of Firm		
6	Experience Certificate / Work Orders		
7	Self-Declaration		
8	Financial Bid Form		
9	DD of Rs.2,000/- (Document Charges)		
10	EMD of Rs.50,000/- (In shape of DD)		

Place:

Date:

**Full signature
with seal of bidder**