

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: DEOGARH

No. 64 /G&M dated 12-12-2021

QUOTATION / TENDER CALL NOTICE

Sealed Quotation/Tender in plain paper(s) superscripting 'PRINTING OF ELECTORAL ROLL' are invited from the intending local Printing Press (es) /D.T.P. Firm(s) for printing of ward-wise Electoral Rolls of Deogarh Municipality for General Elections to Urban Local Bodies - 2022 in conformity with following terms & conditions. Quotation/ Tender Paper complete in all respect should reach the Collectorate, Deogarh on or before 11.00 AM of 20.12.2021_through Speed Post/Registered Post or Hand Delivery during office hour on working day(s) and shall be opened on the same day at 11.30 AM in Office Chamber of Collector & District Magistrate, Deogarh by the Undersigned or any Officer authorized for the purpose in the presence of Tenderers/ Quotationers or their respective authorized representatives. The Quotation/Tender received after stipulated date and time will be summarily be rejected.

1. The Tenderer/ Quotationer is required to deposit a sum of Rs. 500.00 (Rupees Five hundred) only towards Earnest Money in Cash on proper receipt from Nizarat Officer, Deogarh, which will be attached to Tender/Quotation Paper. The money so deposited will be taken into count towards 1% of total value as Security Deposit for printing of Electoral Rolls so required at the time of execution of agreement with selected Printing Press/ D.T.P. Firm and the deposits of all other participants in the tender/quotation process will be refunded in due course.
2. The Proprietor of intending Printing Press /D.T.P. firms should also attach self-attested Xerox copies of Sale Tax and Income Tax Clearance Certificate to the Quotation/ Tender Paper.
3. The Electoral Roll shall be printed in Odia Language in A-4 size with 50 entries on the 1st Page with heading on the top and qualifying date, date of publication of Electoral Roll at the bottom. In the subsequent Pages there shall be 62 entries with short heading at the top and qualifying date of Voter, date of publication of Electoral Roll at the bottom.
4. It will be binding on the part of the selected Printing Press (es)/D.T.P. firm(s) to print the name of Printing Press/ D.T.P.Firm, 'Signature & seal of Election Officer' at the bottom of each page of the Electoral Roll. Besides, printing of the Foot Note in Odia language and a certificate in English as to publication by Election Officer at the end of the Final Electoral Roll of each Ward is mandatory as per the guidelines of ECI communicated vide Letter No. 4525/SEC dated 07.12.2021 of State Election Commission.
5. A final copy of Electoral Rolls in Manuscript will be made available to the selected Printing Press/DTP firm to undertake printing work at the instruction of the State Election Commission. The selected Printing Press/DTP Firm shall be made responsible for cent percent accuracy of printing and asked to make its own arrangement for proof-reading. The selected

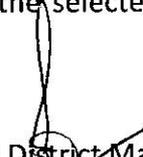
Printing Press/DTP firm is required to follow instructions from time to time in the matter of printing & submission of Electoral Rolls within the stipulated time limit as per the direction of the State Election Commission. The selected Press/DTP firm is required to supply 4(four) copies of Preliminary, Draft, Final Electoral Roll, one Soft Copy, One Master Copy and 30 Xerox copies of Electoral Roll to Collectorate, Deogarh.

6. The approved rate of the State Election Commission or rate fixed through Tender/quotation which is lower will be accepted. The approved rate (as in Annexure IV) of the Commission for printing of Electoral Roll with supply of one Soft Copy, One Master Copy through laser printer and 30 (thirty) other spare Xerox copies is reproduced below.

1	Full Page	Including four copies of preliminary, Draft, Final Electoral Roll and one printed master copy and 30 (thirty) other Xerox copies	Rs. 50.00
2	Half Page	-do-	Rs. 32.00
3	Index Page	-do-	Rs. 32.00
4	Cover Page	-do-	Rs. 30.00
5	Binding Charge	Per copy	Rs. 06.00

7. Before awarding of the Printing Order, the selected Printing Press / D.T.P. Firm has to execute an agreement in the prescribed Form (Annexure –III) with the Collector & District Magistrate, Deogarh or any other Officer duly authorized and abide by relevant Acts & Rules of Sale Tax & Income Tax.

8. The Undersigned reserves the right to accept or cancel any tender/ quotation without assigning any reason thereof and to cancel the contract at any point of time with additional recovery of cost in case of any deviation of terms and conditions by the selected Printing Press/ DTP Firm.


Collector & District Magistrate,
Deogarh

Memo No. 70 /G&M, Dated 13.12.2021
Copy to Office Notice Board of Collectorate, Deogarh/ Executive Officer,
Deogarh Municipality, Deogarh/ DIPRO, Deogarh for wide publication.


Addl. District Magistrate,
Deogarh

Memo No. 71 /G&M, Dated 13.12.2021
Copy forwarded to all Printing Presses/ D.T.P. firms of Deogarh District with
instruction to visit the web portal www.deogarh.nic.in or www.odisha.gov.in for necessary
action.


Addl. District Magistrate,
Deogarh

Memo No. 72 / G&M, Dated 13.12.2021

Copy forwarded to Project Director, DRDA, Deogarh/ Sub-Collector, Deogarh & All Block Development Officers / All Tahasildars for information with a request to publish it in the Notice Board of Office(s) concerned for wide publication.

Addl. District Magistrate,
Deogarh

Memo No. 73 / G&M, Dated 13.12.21

Copy to DIO, NIC, Deogarh for kind information with a request to display the Tender/Quotation Call Notice in website www.deogarh.nic.in or www.odisha.gov.in for wide publicity.

Addl. District Magistrate,
Deogarh

Memo No. 74 / G&M, Dated 13.12.2021

Copy forwarded to Secretary, State Election Commission, Odisha, Bhubaneswar for information with reference to Commission's Letter No. 4525/SEC dated 07.12.2021.

Addl. District Magistrate,
Deogarh