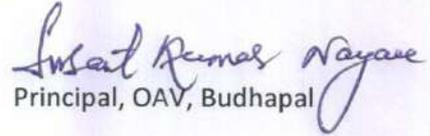


**ODISHA ADARSHA VIDYALAYA, BUDHAPAL, DEOGARH**

**TENDER CALL NOTICE**

Sealed Tenders are invited from the GST registered firms / wholeseller /retailers for supply of the **1.Furnitures and Assets, 2.Single Bed Cot, 3.Computer Destop and Printers, 4.kitchen Utensils, 5.Bedding Items 6. Electronic & Musical items** to the Odisha Adarsha Vidyalaya, Budhupal, Dist-Deogarh for the year 2021-22. Interested parties/firms can purchase the tender forms from office of the Principal, OAV, Budhupal w.e.f. **dt.03.09.2021** to **dt.08.09.2021** in all working day from 10:00 a.m. to 4p.m. on payment of Rs.200/-(two hundred) only non refundable in cash or Bank draft payable on **Principal Odisha Adarsha Vidyalaya, Budhupal** at SBI Budhupal. The tenders completed in all respect along with requisite documents and EMD in shape of Bank draft in favour of **Principal Odisha Adarsha Vidyalaya, Budhupal** at SBI Budhupal. The Tender forms along with other particulars, the list of the items and details instruction can also be downloaded from the district website [www.deogarh.nic.in](http://www.deogarh.nic.in). Tender forms should be submitted through Speed/Registered post along with Bank draft Rs.200/- towards cost of tender document (non-refundable)if downloaded from the website. Tenders submitted without EMD will be summarily rejected. Last date of receipt of tender form is **upto 4:00 PM of dated.08.09.2021**.The purchase committee meeting will be held on **dt.13.09.2021 at 11:00 AM**. The Procurement committee reserves the right to accept or reject the tender in whole or in part without assigning any reason thereof.

  
Principal, OAV, Budhupal

**ODISHA ADARSHA VIDYALAYA, BUDHAPAL**

To

M/s. \_\_\_\_\_

Sub: **Tender for the supply of .....**

1. Sealed tender for supply of the articles shown in the attached statement are invited by the undersigned on behalf of Odisha Adarsha Vidyalaya, BUDHAPAL, Deogarh up to **4PM dated.08.09.2021**. The tender should be sent under sealed cover marked as " TENDER FOR THE SUPPLY of .....and not by name. The sealed tenders will be opened in the office of PRINCIPAL, OAV, BUDHAPAL on **dated.13.09.2021, at, 11.00 a.m.**
2. The tender should be submitted according to the terms and conditions specified in paragraph 3 to 25 unless specified in otherwise in the tender. It shall be construed that terms and conditions stipulated here have been agreed to.
3. The rate quoted should be F.O.R. Vidyalaya and should include GST and any other taxes or imposition whatever liable in respect of the suppliers. The Odisha Adarsha Vidyalaya, Budhapal, Deogarh shall not pay freight etc. The articles/items should be supplied at the Vidyalaya point/store.
4. There should not be any overwriting, corrections in the quotation. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
5. The undersigned does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or in part i.e with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he/ she may decide.
6. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the quotation and provision of G.F.R.
7. The tenderer should submit his / her tender form along with Earnest money amounting as fixed and published in the tender notification in the form of Bank Draft Payable to the **Principal Odisha Adarsha Vidyalaya, Budhapal on SBI Budhapal**, which will be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with the contract. In the event of the tender being accepted the earnest money will be adjusted towards security deposit which shall be payable at the rate of 10% should be specified and the undersigned reserves the right to accept or reject the request.
8. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance / supply order issued by the undersigned, the undersigned shall be at , liberty to purchase the articles from the market or get the rest of the contract completed by any other person/firm and the difference of price, if any, shall be deducted from the earnest money / security deposited incase any amount in excess of security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
9. The amount of security deposit shall be retained by the OAV for a period of supply of materials from the date of completion of suppliers as a safeguard against any defect appearing in the articles supplied within the period.
10. Tender which do not comply with the conditions are liable to be rejected.
11. Payment will be made only after thorough verification of the supplied articles by the procurement committee / undersigned and entry in the stock register and security of bills after full supply as per the order placed with party.
12. It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called and supply order will be placed as per actual requirement.
13. No interest will be paid by the undersigned for the security deposit kept in this OAV.

*Susant Kumar Nayak*

**INSTRUCTION TO THE TENDERER**

1. Tenders is to be submitted in the prescribed Tenders forms consists of Technical bid and financial bid only along with terms and conditions in the office of OAV,BUDHAPAL Dist-Deogarh.

2. The tendered shall submit the Technical bid and the financial bid in two separately sealed envelopes. In both of the envelopes the same of the bid (Technical & financial) items tendered must and the name of the bidder must be mentioned and the same should be duly sealed and put in a third envelope, which too should also be duly sealed.

3. A) The tender in sealed envelope shall be accepted up to **4pm on dt.08.09.2021** and Technical bid shall be opened first by the duly constituted Procurement committee on **11.00am on dt.13.09.2021** in the office of the Principal, OAV, Budhupal.

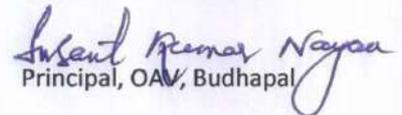
B) Decision of the procurement committee constituted as District level & approved by the Collector Cum-Chairman, OAV,Budhupal, Deogarh to declare any of the tenderer to have or not qualified in technical bidding shall be final and bidding on the tenderer. Intimation of decision of the competent authority shall be conveyed to the tenderer.

4. A) Financial bids of any those tenderers who qualify in the technical bid, shall be opened by the duly constituted committee on the same date.

B) There should not be any cutting / over writing in the tender form. No amendment or addition in the term and conditions indicated on a separate paper or attachment will be accepted.

5. The tenderer must sign the terms and conditions and must along with the Technical bid otherwise the tender is liable to be rejected.

6. The tenderer should submit the tender form along with Earnest Money Deposit in shape of Bank Draft drawn in favour of "Principal Adarsha Vidyalaya Budhupal" payable at SBI Budhupal. The tender paper (bid documents) either purchased from the office of the Principal OAV, Budhupal on payment of cash Rs.200/- (Rupees two hundred only) or downloaded from the website [www.deogarh.nic.in](http://www.deogarh.nic.in) . In case of download bank draft of Rs.200/- (Rupees two hundred only) drawn in favour of Principal Adarsha Vidyalaya Budhupal, payable at SBI, Budhupal must be submitted along with bid document and in case of procurement committee original money receipt of Rs.200/- from the Principal, OAV, Budhupal must be submitted along with bid document. Tender cost must not be included in the draft of EMD.

  
Principal, OAV, Budhupal

**UNDER TAKING BY THE SUPPLIER**

I/We M/S \_\_\_\_\_ agree fully that within the terms and conditions specified in Paragraph 3 to 25 and enclose the rate of items as per list given by the Principal, OAV, Budhapal in printed letters head or forms of the firm.

Signature \_\_\_\_\_

Name of the proprietor \_\_\_\_\_

Seal of the Firm \_\_\_\_\_

Witness ( Signature, Name & Address)

1. \_\_\_\_\_

2. \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

*Insant Kumar Nayak*

**EMD MONEY TO BE DEPOSITED**

Sl.No	Name of the Item	EMD Amount
1	Furnitures and Assets	Rs.3,000/-
2	Single Bed Cot	Rs.5,000/-
3	Computer Destop and Printers	Rs.1,500/-
4	kitchen Utensils	Rs.1,500/-
5	Bedding Items	Rs.2,000/-
6	Electronics & Musical items	Rs.3,000/-

*Susant Kumar Nayak*

**CHECKLIST OF DOCUMENTS STATEMENTS FOR FINALIZATION OF TENDER**

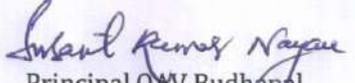
Name of the Bidder \_\_\_\_\_

Sl. No.	Name of the documents required	Remarks
1	Xerox copy of PAN card	
2	Xerox copy of Aadhar card	
3	Xerox copy of GST registration certificate	
4	Mobile No.	
5	Tender Paper cost DD/ MR	
6	EMD DD	
7	Technical bid and financial bid with seal and signature	
8	Undertaking as given page no-5	

*Susant Kumar Nayak*

14. Payment will be made by A/c Payee cheque only in favour of the firm/agency.
15. In case of the time and opening of tenders is changed, the same will be displayed on the notice board of the Vidyalaya.
16. Only one rate should be quoted for each item. More than one rate for each item shall be rejected.
17. The sealed tenders should be invariably contained- a.  
Up-to-date GST clearance certificate issued by the competent authority for all GST applicable items must be submitted in respect of each category of items.
24. If one party want to quote more than one category so tender paper cost Rs.200/- should be give separately for each category which is non-refundable.
25. If one party want to quote more than one category so EMD cost(mention page No-6) should be give separately for each category which is refundable.
26. As per the procurement committee of district level Single bed cot must be procured from EPM contract holder only as per the list published by the Directorate of Export Promotion & Marketing, Odisha vide letter no-VIEMM-28/2018/3532/EPM dated-13/07/2021.

Place: Budhapal

  
Principal OAV Budhapal

**CHECKLIST OF DOCUMENTS STATEMENTS FOR FINALIZATION OF TENDER**

Name of the Bidder \_\_\_\_\_

Sl. No.	Name of the documents required	Remarks
1	Xerox copy of PAN card	
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3	Xerox copy of GST registration certificate	
4	Mobile No.	
5	Tender Paper cost DD/ MR	
6	EMD DD	
7	Technical bid and financial bid with seal and signature	
8	Undertaking as given page no-5	

*Subal Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH

Quotation for 'Furnitures and Assets'

Technical Bid (Part-A) to be filled by Tenderer

1. Name of firm/proprietor/Retailer :-
2. Details Address :-
3. Mobile No. :-
4. PAN No.(attested photo copy enclosed) :-
5. Aadhar No.(attested photo copy enclosed) :-
6. GST No. (attested photo copy enclosed) :-
7. EMD (DD No. Date,amount,Drawee bank) :
8. Tender Paper Cost (DD No/MR No, amount, Drawee bank) :-

Seal & signature of the owner/proprietor of the firm

Date:-

*Susant Kumar Nayak*

**ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH****Quotation for 'Furnitures and Assets'**

1. Name & Address of the party/ firm \_\_\_\_\_
2. GST Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt \_\_\_\_\_
4. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website), date \_\_\_\_\_ for purchase of tender paper cost

I/we submit financial bid for the supply of **Furnitures and Assets** as per the term & condition of the tender call notice. Rate quoted are inclusive GST if applicable from the point of dispatch, insurance freight from the dispatching point to specified destination) for delivery at mentioned destination.

**Part "B" to be filled by Tenderer.****Financial bid**

Sl No	Name of the Articles with specification	Quantity/ Unit of Measurement	Rate Quoted including all taxes and transportation
1	Dari	Per Pcs.	
2	Small Table	Per Pcs.	
3	Chair	Per Pcs.	
4	Almirah	Per Pcs.	
5	Gas Light	Per Pcs.	
6	Wall Clock	Per Pcs.	
7	Big Table	Per Pcs.	
8	Wall Mirror	Per Pcs.	
9	Floor Mat	Per Pcs.	
10	Torch(3cell)	Per Pcs.	
11	Lock & Key	Per Pcs.	
12	Hostel Bell	Per Pcs.	
13	Lock (for the gate)	Per Pcs.	
14	Dias	Per Pcs.	

SIGNATURE OF SUPPLIER

ADDRESS:

*Susant Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH

Quotation for 'Single Bed Cot

Technical Bid (Part-A) to be filled by Tenderer

1. Name of firm/proprietor/Retailer :-
2. Details Address :-
3. Mobile No. :-
4. PAN No.(attested photo copy enclosed) :-
5. Aadhar No.(attested photo copy enclosed) :-
6. GST No. (attested photo copy enclosed) :-
7. EMD (DD No. Date, amount, Drawee bank) :
8. Tender Paper Cost (DD No/MR No, amount, Drawee bank) :-

Seal & signature of the owner/proprietor of the firm

Date:-

*Subant Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARHQuotation for 'Single Bed Cot

5. Name & Address of the party/ firm \_\_\_\_\_
6. GST Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
7. Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt \_\_\_\_\_
8. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website), date \_\_\_\_\_ for purchase of tender paper cost

I/we submit financial bid for the supply of 'Single Bed Cot' as per the term & condition of the tender call notice.

Rate quoted are inclusive GST if applicable from the point of dispatch, insurance freight from the dispatching point to specified destination) for delivery at mentioned destination.

**Part "B" to be filled by Tenderer.****Financial bid**

Sl No	Name of the Articles with specification	Specification	Rate Quoted including all taxes and transportation
1	Single Bed Cot	As per EPM	

SIGNATURE OF SUPPLIER

ADDRESS:

*Insant Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH

Quotation for 'Computer Destop and Printers'

Technical Bid (Part-A) to be filled by Tenderer

1. Name of firm/proprietor/Retailer :-
2. Details Address :-
3. Mobile No. :-
4. PAN No.(attested photo copy enclosed) :-
5. Aadhar No.(attested photo copy enclosed) :-
6. GST No. (attested photo copy enclosed) :-
7. EMD (DD No. Date,amount,Drawee bank) :
8. Tender Paper Cost (DD No/MR No, amount, Drawee bank) :-

Seal & signature of the owner/proprietor of the firm

Date:-

*Insant Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARHQuotation for 'Computer Destop and Printers

9. Name & Address of the party/ firm \_\_\_\_\_
10. GST Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
11. Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt \_\_\_\_\_
12. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website), date \_\_\_\_\_ for purchase of tender paper cost

I/we submit financial bid for the supply of **Computer Destop and Printers** as per the term & condition of the tender call notice.

Rate quoted are inclusive GST if applicable from the point of dispatch, insurance freight from the dispatching point to specified destination) for delivery at mentioned destination.

**Part "B" to be filled by Tenderer.****Financial bid**

SI No	Name of the Articles with specification	Quantity	Rate Quoted including all taxes and transportation
1	Computer Destop and Printers	1 set	

SIGNATURE OF SUPPLIER

ADDRESS:

*Surbant Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH

Quotation for 'Electronics and Musical Items'

Technical Bid (Part-A) to be filled by Tenderer

1. Name of firm/proprietor/Retailer :-
2. Details Address :-
3. Mobile No. :-
4. PAN No.(attested photo copy enclosed) :-
5. Aadhar No.(attested photo copy enclosed) :-
6. GST No. (attested photo copy enclosed) :-
7. EMD (DD No. Date, amount, Drawee bank) :
8. Tender Paper Cost (DD No/MR No, amount, Drawee bank) :-

Seal & signature of the owner/proprietor of the firm

Date:-

*Imant Kumar Nayak*

**ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH****Quotation for 'Electronics and Musical Items'**

21. Name & Address of the party/ firm \_\_\_\_\_
22. GST Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
23. Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt \_\_\_\_\_
24. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website), date \_\_\_\_\_ for purchase of tender paper cost

I/we submit financial bid for the supply of **Electronics and Musical Items'** as per the term & condition of the tender call notice.

Rate quoted are inclusive GST if applicable from the point of dispatch, insurance freight from the dispatching point to specified destination) for delivery at mentioned destination.

**Part "B" to be filled by Tenderer.****Financial bid**

Sl No	Name of the Articles with specification	Quantity/ Unit of Measurement	Rate Quoted including all taxes and transportation
1	Microphone Set	Per Pcs.	
2	Generator Set	Per Pcs.	
3	Colour Television	Per Pcs.	
4	Grinder	Per Pcs.	
5	Aquaguard (Water Cooler)	Per Pcs.	
6	Harmonium	Per Pcs.	
7	Dholki/Tabla	Per Pcs.	
8	Drum	Per Pcs.	

SIGNATURE OF SUPPLIER

ADDRESS:

*Santosh Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH

Quotation for 'kitchen Utensils

Technical Bid (Part-A) to be filled by Tenderer

1. Name of firm/proprietor/Retailer :-
2. Details Address :-
3. Mobile No. :-
4. PAN No.(attested photo copy enclosed) :-
5. Aadhar No.(attested photo copy enclosed) :-
6. GST No. (attested photo copy enclosed) :-
7. EMD (DD No. Date,amount,Drawee bank) :
8. Tender Paper Cost (DD No/MR No, amount, Drawee bank) :-

Seal & signature of the owner/proprietor of the firm

Date:-

*Instant Kumar Nayak*

**ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH****Quotation for 'kitchen Utensils**

13. Name & Address of the party/ firm \_\_\_\_\_
14. GST Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
15. Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt \_\_\_\_\_
16. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website), date \_\_\_\_\_ for purchase of tender paper cost

I/we submit financial bid for the supply of **kitchen Utensils'** as per the term & condition of the tender call notice.

Rate quoted are inclusive GST if applicable from the point of dispatch, insurance freight from the dispatching point to specified destination) for delivery at mentioned destination.

**Part "B" to be filled by Tenderer.****Financial bid**

Sl No	Name of the Articles with specification	Quantity/ Unit of Measurement	Rate Quoted including all taxes and transportation
1	Bucket(silver)	Per Pcs.	
2	Mug (silver)	Per Pcs.	
3	Dekchi and Dhankuni	Per Pcs.	
4	12 ltr. Pressure Cooker	Per Pcs.	
5	Kadhai and Dhankuni	Per Pcs.	
6	Tasala and Dhankuni	Per Pcs.	
7	Tawa	Per Pcs.	
8	Drum and Dhankuni for storage of water	Per Pcs.	
9	Belana Pata	Per Pcs.	
10	Roti Seka	Per Pcs.	
11	Thalia for Making Roti	Per Pcs.	
12	Pitha Khadika	Per Pcs.	
13	Dal Chatu	Per Pcs.	
14	Knife	Per Pcs.	
15	Steel Tray	Per Pcs.	
16	Steel Glass	Per Pcs.	
17	Sila and Silapua	Per Pcs.	
18	Hemadasta	Per Pcs.	
19	Gas Stove	Per Pcs.	
20	Spoon	Per Pcs.	
21	Tea pot	Per Pcs.	
22	Bucket for washing vegetables	Per Pcs.	
23	Mug (Silver)( Big)	Per Pcs.	

Signature of the Supplier

Address

*Subant Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARH

Quotation for 'Bedding Items

Technical Bid (Part-A) to be filled by Tenderer

1. Name of firm/proprietor/Retailer :-
2. Details Address :-
3. Mobile No. :-
4. PAN No.(attested photo copy enclosed) :-
5. Aadhar No.(attested photo copy enclosed) :-
6. GST No. (attested photo copy enclosed) :-
7. EMD (DD No. Date, amount, Drawee bank) :
8. Tender Paper Cost (DD No/MR No, amount, Drawee bank) :-

Seal & signature of the owner/proprietor of the firm

Date:-

*Imant Kumar Nayak*

ODISHA ADARSHA VIDYALAYA, BUDHAPAL, Block-REAMAL, DEOGARHQuotation for 'Bedding Items,'

17. Name & Address of the party/ firm \_\_\_\_\_
18. GST Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
19. Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt \_\_\_\_\_
20. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website), date \_\_\_\_\_ for purchase of tender paper cost

I/we submit financial bid for the supply of **Bedding Items** as per the term & condition of the tender call notice. Rate quoted are inclusive GST if applicable from the point of dispatch, insurance freight from the dispatching point to specified destination) for delivery at mentioned destination.

**Part "B" to be filled by Tenderer.****Financial bid**

Sl No	Name of the Articles with specification	Quantity/ Unit of Measurement	Rate Quoted including all taxes and transportation
1	Masari (Mosquito net)	Per Pcs.	
2	Blanket	Per Pcs.	
3	Bedsheets	Per Pcs.	
4	Dunlop and Cover (Gadi and Kholo)	Per Pcs.	
5	Pillow with cover	Per Pcs.	

SIGNATURE OF SUPPLIER

ADDRESS:

*Suman Kumar Nayak*