



DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHYA
At/PO- Purunagarh, Dist- Deogarh,
Email-dpcdeogarhssa.osepa@nic.in, phone no: 06641-226093

No. 511 /Date. 23/03/2021

TENDER NOTICE

Sealed tender of rate in the prescribed format are invited from registered firms having having GST & IT clearance certificate from ID card suppliers for printing & supply of Elementary Teachers ID cards. The quotation format and terms and conditions with detail specification may be collected from District website www.deogarh.nic.in & www.osepa.in . The last date of receipt of the quotation is on 05.04.2021 at 3 PM and will be opened on the same day at 4 PM PM in the presence of quotationers or their authorized representatives. The undersigned reserves all the right to accept or reject any application without assigning any reason thereof.

By the order of Collector-cum-Chairperson
Samagra Shikshya, Deogarh

Suresh 23-3-21

DEO- cum- DPC
Samagra Shikshya, Deogarh

Memo.no. 512 /DT. 23/03/2021

Copy to P.A to Collector, Deogarh for information with requested to hosted the notification in the notice board of Collectrate for wide publicity of general public.

Suresh 23.3.21

DEO- cum -DPC
Samagra Shikshya, Deogarh

DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHYA, DEOGARH

**BID DOCUMENTS FOR PRINTING AND
SUPPLY OF IDENTITY CARDS FOR
GOVT.ELEMENTARY TEACHERS FOR
DEOGARH DISTRICT**



DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHYA
At/PO- Purunagarh, Dist- Deogarh,
Email-dpcdeogarhssa.opepa@nic.in, phone no: 06641-226093

TERMS AND CONDITIONS

1. Quotation Papers should be submitted in sealed cover addressed to District Project Coordinator, Samagra Shikshya, Deogarh by **speed post, / registered post** only duly super scribed as "Quotation for preparation of Teacher I-Card ". Submission of quotation by other means shall not be accepted
2. The date and time schedule relating to "Quotation for preparation of Teacher I-Card 2019-20 are cited as under.

Sl.No	Activity	Date and Time
1	Last Date for Submission of Quotation Papers	<u>05.4.21</u> by <u>3 PM</u>
2	Opening of Tender	<u>5.4.21</u> by <u>4 PM</u> at DPO,SS Deogarh

3. Quotations must be accompanied with the following documents failing which the bids shall be out rightly rejected
 - Tender paper Cost of Rs.500/- in shape of DD drawn on any nationalized bank in favour of the DPC,SSA, Deogarh payable at DEOGARH (Non-Refundable)
 - GST Registration certificate
 - PAN/TAN certificate
 - Copy of IT return filed for the last financial year i.e; for the year 2018-19
 - Sample I-CARD with due seal and signature of the bidder

- **EMD of Rs.3000/-**(Rupees Three thousand only) (**refundable without interest**) in shape of DD drawn on any nationalized bank in favor of District Project Coordinator, SSA, Deogarh payable at Deogarh.
 - Experience certificate if any as regards to similar type of work.
4. Exemption Certificate in respect of E.M.D and security deposit will not be accepted.
 5. All entries in the Quotation form should be legible and filled clearly. No overwriting or cutting is permitted in the financial bid form.
 6. Conditional Quotation shall not be considered.
 7. Only one type of sample I-card with single quotation will be entertained. If anybody or firm deviates from this terms & conditions his/ her / its quotation papers will be rejected without assigning any reason thereof.
 8. Order for supply will be placed in bulk as per requirement, which is approximately as follows.

<u>Teacher I-Card</u>	
No. of I Cards(Tentative)	1360 (Approximately)

The quantity may increase or decrease as per actual Elementary Teacher Position.

9. The successful bidder has to submit bill in duplicate after successful completion of the work order along with acknowledgement of receipt from block point.
10. Payment will be made to the party on submission of bill in duplicate after obtaining clearance from the blocks point.
11. The successful bidder has to deliver the I-cards at Block point within 15days of receipt of Work order.
12. If the successful bidder fails to execute the order of supply properly in the schedule date and time, the EMD and security money will be forfeited and if necessary possible steps for penalty under rules will be initiated along with legal action

13. The bidder should quote the rate of Teacher I-Card/item inclusive of all cost and taxes if any.

14. Specifications recommended for printing of I- card as follows.

Size : **I-Card**

Quality : **300GSM Digital paper in multicolour and thick lamination**

Specification : **Wide 3.370 inches & hight 2.125 inches having I.D card holder and neck tape with printing.**

15. No transportation cost to be charged.

16. The bidders have to submit their technical bid and financial bid as per the format enclosed at annexure-‘A’ and ‘B’ in separate envelope and both the bid should be submitted in a sealed covers through Regd. Post/ Speed Post only on or before 05.04.21 at 3 PM. The envelope containing the quotation should be superscripted as “QUOTATION FOR Preparation of Teacher I-Card”. If anybody or firm deviates from this terms & conditions his/ her quotation papers will be rejected without assigning any reason thereof. The Quotation is to be submitted to the following postal address.

**District Project Coordinator, Samagra sikhya , Deogarh, At/PO-
Purunagarh, Dist- Deogarh, Pin-768108**

The Collector-Cum-Chairman, SS, Deogarh reserves the right to accept or reject any or all Quotation without assigning any reason thereof.

By the order of Collector-cum-Chairperson
Samagra Shikshya, Deogarh

July 23-7-21
DEO- Cum- DPC
Samagra Shikshya, Deogarh

Annexure-A

Application for Technical Bid

(To be submitted in separately sealed envelope)

Name of the firm and Address:

Documents Enclosed:

1. Photocopy of GST Registration Certificate : (Yes/No) ✓
2. Photocopy of PAN/TAN. (Yes/No)
3. IT return acknowledgement: (Yes/No)
4. Sample of I -Card : (Yes/ No)
5. PAN No.
6. GST Regn. No.
7. EMD Details : Amount :
D.D No / Date: Bank /Branch:
8. Tender Paper cost details: Amount:
D.D No / Date: Bank /Branch:
9. Affidavit by the bidder as regards to black listing/default: (Yes/ No)
10. Experience certificate if any as regards to similar type of work: (Yes/No.)

Date:

Seal & Signature of the Bidder

Annexure-B

Application for Financial Bid

(To be submitted in separately sealed envelope)

Name of the firm and Address:

SI No	Type of Printing Material	Quality & Specification	Cost of printing per I-card (In Rs.)	Total rate quoted for printing of 1360nos. of Teacher I-Card (Tentative)
1.	Teachers I-Card	300GSM Digital paper in multicolour and thick lamination And Wide 3.370 inches & hight 2.125 inches having I.D card holder and neck tape with printing.		

N.B: Rate should be quoted inclusive of all cost, taxes and duties if any.

Date:

Seal and Signature of the Bidder