

INTEGRATED TRIBAL DEVELOPMENT AGENCY, TILEIBANI

At- Mahuldhupa Sahi, Ward No. 11, Deogarh Municipality, Deogarh

E-Mail:- itda.tileibani@gmail.com

No.....123.....

Date.....05.03.2020.....

Quotation Call Notice

Sealed Quotations are invited from intending Authorized Dealers/ Suppliers/ Manufactures/ Firms/ Fabrication units having valid GST for supplying utensils to different Hostels of Ashram Schools as well as Hostels managed by SSD Deptt. in Deogarh District. The quotation documents, specification, terms & conditions, etc are available in District website <http://deogarh.nic.in>. It will be received till 19.03.2020 by 03.00 P.M through Regd. Post/ Speed Post accompanied with Bank Draft/ Bankers Cheque for an amount of Rs. 6,000/-towards EMD (Refundable) and Rs 2,000/- (Non-refundable) towards cost of documents duly pledged in favour of Project Administrator, ITDA, Tileibani, payable at Main Branch, SBI, Deogarh and the same will be opened on 20.03.2020 at 11.00 PM. in presence of the bidders/ their authorized agents. The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.


Project Administrator,
ITDA, Tileibani.

Memo No. 124 / Date 05.03.2020

Copy to the Director Schedule Castes Welfare, ST & SC Development Department, Odisha, Bhubaneswar for favour of kind information.


Project Administrator,
ITDA, Tileibani.

Memo No. 125 / Date 05.03.2020

Copy to P.D., DRDA, Deogarh/ Sub-Collector, Deogarh/ All BDOs/ DWO, Deogarh for information with a request to display the tender notice in their respective office Notice Board for wide publicity.

Copy to the D.I.P.R.O, Deogarh for information and necessary action

Copy to DIO, NIC, Deogarh for information and necessary action with a request to hoist the quotation call notice through District web site for wide publicity.

Copy to Office Notice Board.


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1. Specification for supply of Utensils.

Sl. No.	Item	Description	Approximate no of Item	Place of Delivery
1	2	3	4	5
1	Aluminum Deck with cover	Big	14	At the Hostel Point
2	Aluminum Bucket		42	-do-
3	Iron Kadhei	Big	7	-do-
4	Iron Jali Chatu		14	-do-
5	Iron Patia		14	-do-
6	Iron Danki		14	-do-
7	Aluminum Spoon		35	-do-
8	Tray		840	-do-
9	Steel Glass		840	-do-
10	Suspense		21	-do-
11	Dustbin		21	-do-

1. Bid Price

- The rate quoted should be inclusive of all Taxes & Transportation charges at different points mentioned within Deogarh District.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The rates quoted by the quotationers shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The rate quoted should be both **in figures and words**. In case of any difference in rates quoted in figures and in words, the rate in words will be considered.

2. Validity of Quotation

Quotation shall remain valid for a period not less than **90 days** after deadline date specified for submission.

3. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- Are properly signed and
- Confirm to the terms and conditions, and specifications.

4. Award of Contract

- The Purchase committee will award the contract to the bidder based on quality, cost and warranty period. The lowest quotation price may not necessarily be selected. One sample of quoted items will be submitted mandatorily for reference at time of opening of tender. Sample of bidders not selected will be returned on same day.
 - The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
 - Payment shall be made after delivery of the goods through Treasury/ A/C Payee Cheque/ NEFT/ RTGS after submissions of bills and voucher.
 - The bill will be made in favour of PA, ITDA, Tileibani.
5. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
6. Any legal dispute arising out of this is subject to concerned district jurisdiction only.

7. Notwithstanding the above, undersigned reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
8. The 1st Lower Bidder cannot be claiming to supply the items, as the items will be purchased as per the specification and quality. The undersigned is not bound to place order to the lowest Quotationer. While considering the Quotationer of any item, other conditions such as suitability of the items, financial standard of the Quotationer, past business experience/brand, reliability of the guarantee etc. will also be considered.
9. The Quotationer along with evaluation forms and quotation format will deposit the Earnest Money (refundable) as mentioned in shape of Bank Draft to be pledged in favour of P.A., ITDA, Tileibani failing which the quotation will summarily be rejected. After completion of quotation process, the amount will be refunded to unsuccessful bidders.
10. The Quotationer has to bear the responsibility for proper and timely delivery of goods.
11. The final quantity to be purchased will be decided by the Purchase Committee taking the budget into consideration.
12. All disputes are subject to Deogarh jurisdiction only
13. Local MSEs who require to be exempted to submit documents in favour of exemption.
14. The Bidder should be mentioned "Supply of Utensils" on the cover of the envelope. (Wherein the **Technical Bid & Financial Bid** should be separately with close cover mentioning Technical Bid and Financial Bid)


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EVALUATION FORM

1.	Name of the Supplier	
2.	Full Address of Supplier's shop/ showroom : Telephone No. Fax No. E-Mail Address:	
3.	Are you a dealer/ reseller	
4.	Trade Tax / Sales Tax Registration No. with Place (Copy to be attached)	
5.	TIN/PAN No. (with copy of certificate)	
6.	Up to date VAT/GST Clearance Certificate for three years (Copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal:

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and condition etc. of the tender documents for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature:

Date:

Name:

Address:

Designation:

FORMAT FOR QUOTATION

Sl. No.	Name of Items	Specifications	Rates Offered
1	2	3	4
1			

Gross Total Cost Rs. _____ Total Bid

Price (including Taxes and Other) in Rs. _____ (in figure)

_____ (In words)

Signature of the Bidder

Name of the Firm/ Agencies

Address

Date

Place

Seal