



**ZILLA SWASTHYA SAMITI, DEOGARH**  
**Department of Health & Family Welfare, Govt. of Odisha**

**SHORT TENDER CALL NOTICE**

Advt. No:- **1755**

Dt.- **28.08.19**

Sealed tenders are invited from travel agencies/transporter/individuals/private organizations situated within Deogarh district for hiring of vehicle/s having seating capacity not less than 9 (SCORPIO, BOLERO, XYLO etc) with AC facility to be engaged for DPMU, NHM, Deogarh, Odisha at district level on monthly hiring basis. The tender papers shall be submitted in one envelope consists of two separate envelopes, one for technical bid & second for financial bid through speed post/register post/courier only on or before 10.09.2019 by 2 P.M. to the Office of CDM & PHO, DHH, Deogarh. The tenders will open at 3.30 P.M. on the same day. The tender paper along with terms and conditions will be available in the website [www.deogarh.nic.in](http://www.deogarh.nic.in). The authority reserves the right to accept or reject any or all the tender without assigning any reason thereof. The envelope containing the tender must be clearly super scribed as "Tender for Hiring of vehicle for DPMU.NHM, Deogarh"

Sd/-

**CDM & PHO-cum- District Mission Director, Deogarh**

  
**Chief District Medical &  
Public Health Officer  
DEOGARH**

### TERMS & CONDITIONS FOR HIRING OF VEHICLE

1. The contract of engagement must be entered into with the travel agency/transporter/individuals/private organization & the CDM & PHO, Deogarh.
2. EMD of Rs 5,000/- (Refundable) and tender paper cost of Rs. 500/- (Non-refundable) in shape of two separate DD in favor of "ZSS Non-NRHM" Payable at Deogarh should be submitted along with the bid.
3. The vehicle must not be more than 2 years old at the time of tender opening for engagement of vehicle for official use of DPMU, NHM, Deogarh and having seating capacity not less than 9 including driver with A/C facility. However in case of non-availability of vehicle within two years old the vehicle having more than two years old shall be considered. The committee shall verify & certify the physical condition of the vehicle.
4. Minor fabrication of the vehicle and branding of the vehicle may also be required.
5. The vehicle should have valid – commercial registration, Commercial permit, Insurance coverage, Fitness certificate, Pollution certificate and Road tax clearance.
6. The vehicle must be in a good condition and should be a multi utility vehicle.
7. The vehicle to be engaged should not belong to any employee of NHM or health department or their relatives.
8. The contract period should not exceed 12 months at a time.
9. In case of travel agencies/transporter/private organizations there must have its office/ at the district head quarter, Deogarh.
10. The driver with the vehicle will report at 8 AM in the morning and will be available till 8 PM in the evening to drive the vehicle.
11. In case the driver is called at night no extra charge will be paid and there will be no night halt charges for using the vehicle at night.
12. Maintenance including cost of driver and all the taxes of the vehicle will be borne by the owner.
13. Bidders or his/her authorized representative must be present with their vehicle at the time of tender opening for verification.
14. The vehicle will remain with concerned office on all working days & on holidays as desired by the concerned authority.
15. Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.
16. The vehicle should not be spared for private use of any officials of concerned office.
17. The record of vehicle usage & log book will be maintained by the second party & countersigned by the concerned authority on a daily basis.

  
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18. No advance payment will be made by the authority to the party. The billing will be done on a monthly basis and it should be submitted by the party within the first week of the following month.
19. The payment will be made only on production of photocopy of log book which have been duly signed by the authority or any authorized officer. It will be the responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
20. If during the course of engagement of the vehicle any accidents etc. occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
21. In case of the service executed is not to the satisfaction then the authority shall issue show cause notice to the party to comply the conditions as mentioned in the agreement. In case of non-compliance, the authority may terminate the agreement and also can forfeit any amount due to party.
22. Any dispute arising out of this contract will be subjected to jurisdiction of the court in the Deogarh district only.
23. Before engagement the valid driving license of driver with police station clearance certificate should be submitted for office record purpose
24. The vehicle owner and driver must strictly adhere to the latest motor vehicle act and rules, failure of which contract will be cancelled.
25. The application in the prescribed format should reach the "Chief District Medical & Public Health Officer, Deogarh, At/Po./Dist- Deogarh pin-768108" through Speed post/Registered Post/ Courier only.
26. The envelope must be super scribed with "Tender for Hiring of vehicle for DPMU, NHM, Deogarh" should reach the above address within 10.09.2019. The authority will not be held responsible for any postal delay. The incomplete application in any form is liable for rejection.

  
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## TECHNICAL BID DOCUMENT FOR HIRING OF VEHICLE

Sl. No.	Particulars	Descriptions
1	Name of the Bidder	
2	Status of the Bidder (Travel Agent / Private Organization /Individual)	
3	Detail Address with Phone no. of bidder	
4	Registration Certificate in case of (Travel Agent / Private Organization) (Proof to be attached)	
5	Income Tax Return copy for the financial year 2017-18	
6	Vehicle Name & Model No.	
6	GST Registration No. (Proof to be attached)	
7	PAN Detail (Proof to be attached)	
8	No. of Vehicle available other than bid vehicle	
9	No. of drivers employed by the organization. (Proof of Driving License to be attached)	
10	Up to date tax payment, insurance, Fitness, pollution, Commercial license certificate to be attached	

I/We hereby declare that above information given by me/us are true complete and correct to the best of my/our knowledge and belief. In the event of any information found false or incorrect before or after selection my candidature will be cancelled and appropriate action can be taken by the authority. I/We am/are also declare that, I/We am/are not involved in any major litigation that may have an impact affect or compromise the delivery of services as required under this tender and I/We are not black listed by any Central/State government/Public Sector Undertaking in India.

Date:

Signature of the bidder

Place:

Name \_\_\_\_\_  
Degn. & seal

  
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## Financial BID for Hiring of vehicle

SI No.	Make & Model of Vehicle	AC / Non-AC	Monthly Basis	
			Monthly Hiring Charges (Rs.) including all charges of the Driver (Exclusive of Fuel Cost & Taxes)	Mileage per 1 Ltr of Diesel
1		AC		
		Non-AC		
2		AC		
		Non-AC		
3		AC		
		Non-AC		
4		AC		
		Non-AC		

Date:

Signature of the bidder

Place:

Name \_\_\_\_\_  
Degn. & seal

  
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 Public Health Officer