

# DISTRICT RURAL DEVELOPMENT AGENCY: DEOGARH

Notice No. 2654 Date : 30.7.2018

## Quotation Call Notice

Sealed quotation are invited by **Speed post/Registered post** only from interested reputed Travel Agencies/Tour Operators or private individuals for providing **three** Diesel driven vehicles having sitting capacity not more than **Seven** including driver, (Bolero/ Marshal/ Tata Sumo or any other higher Model) which shall conform to the Terms and conditions (Annexure-II) for official use (two vehicles for DRDA and one vehicle for Tileibani Block) on monthly rent basis. If the **Quotationer** willing to apply both for DRDA & Tileibani Block, she/he should submit separate quotation for each. The terms and condition are as follows:

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 5000/-** shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the Project Director, DRDA, Deogarh payable at Deogarh those intending to apply for DRDA, Deogarh & separate Account Payee Bank draft drawn in favour of BDO, Tileibani payable at Tileibani those intending to apply for Tileibani block submitted along with the quotation as security deposit. After completion of quotation process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The Vehicle must achieve a fuel efficiency of 10 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III)
8. The Quotation completed in all respect should reach the undersigned on or before **14.08.2018** by **3.00PM** and shall be opened on the same day at **4.00PM** in presence of the bidders or their authorized representatives.

9. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. can be downloaded from Deogarh District Website [www.deogarh.nic.in](http://www.deogarh.nic.in) from **Dt. 31.07.2018 to Dt.14.08.2018** and the applicant shall furnish a Demand Draft for an amount **Rs. 100/-** (Rupees One Hundred) only in favour of Project Director, DRDA, Deogarh payable at Deogarh , towards the cost of application along with the application .
10. The eligible bidder shall commence the services from the date of place of the order and shall continue to provide the services upto 31<sup>st</sup> March, 2019 and it may further be extended after fulfillment of certain conditions.

  
Project Director  
DRDA, Deogarh

Memo No. 2655 dt. 30 /07/2018.

Copy to Collectorate, Deogarh / DIPRO, Deogarh/All BDOs, of Deogarh District to affix the quotation call notice in their notice board .

  
Project Director  
DRDA, Deogarh

Memo No. 2656 dt. 30 /07/2018.

Copy to DIO, NIC, Deogarh for information and requested to web hoist the quotation call notice in the District website.

  
Project Director  
DRDA, Deogarh

Memo No. 2657 dt. 30 /07/2018.

Copy submitted to the Deputy Secretary to Government, (Rural Housing ) Panchayati Raj Department, Government of Odisha for information .

  
Project Director  
DRDA, Deogarh

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid are final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursements towards cost of diesel and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider to the concerned office, and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. In case the Government withdraws the provision of vehicle arrangement, the vehicle will be terminated with immediate effect without any prior notice.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including drafts as per the terms & conditions.

  
Project Director  
DRDA, Deogarh

Annexure - III

GENERAL INFORMATION FOR HIRING VEHICLES

1. Applying for DRDA/Tileibani Block:
2. Registration No. of Vehicle :
3. Type of Vehicle (AC/Non-AC) :
4. Year of Manufacture :
5. Model :
6. Date of registration :
7. Name & complete address of the :  
Owner of vehicle
8. Fitness Certificate validity :
9. Permit validity :
10. Insurance validity :
11. Name / Address of the Driver :
12. D.L. No. & Validity of the D.L. of the :  
Driver
13. Proposed hire Charge of the vehicle per month excluding fuel cost:
14. Rate of fuel consumption / Mileage per litre:
15. Contact Number of the Service Provider( Tenderer/Quatationer)  
Mobile.....Telephone.....

**FORMAT FOR PRICE BID**

Model of the vehicle	Minimum Average Mileage in KMs Per litre ( 10)	Hire Charges per month ( Maximum Rs. 20,000/-)

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Seal & Signature of the  
Quotationer/Tenderer**