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OFFICE OF THE COLLECTOR &amp; DISTRICT MAGISTRATE, DEOGARH

District Child Protection Unit

No: 255 /18 , Date: 12/7/18Quotation /Tender Call Notice[Hiring of Vehicle for Official Purpose on Monthly Hire Basis]

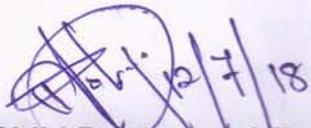
Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 1 number of diesel driven commercial four wheeler vehicle preferably Bolero/Tata Sumo which shall conform to the Terms and conditions (Annexure-II) for official use in District Child Protection Unit , Deogarh on monthly hire basis.

The application form of the Quotation containing General Bid Information & terms and condition for Hiring of vehicle etc. will be available in the Office of District Child Protection Officer [DCPO] , Near PNB , Deogarh on payment of Rs. 200/- from 17th July to 26<sup>th</sup> July 2018 or it can be downloaded from [www.deogarh.nic.in](http://www.deogarh.nic.in). The Quotation completed in all respect should reach to the District Child Protection Unit , Deogarh on or before 26<sup>th</sup> July 2018 by 1 PM.

Sd/  
Collector & Chairperson  
Deogarh

Memo No: 255(a)/18/DCPU/DGH , Date: 12/7/18

Copy to Dy. Collector , Nizarat , Collectorate , Deogarh / PD , DRDA , Deogarh / Sub Collector with a request to affix the tender call notice in their notice board / Copy to the (a) Advertisement Manager , The SAMAJ & (b) Advertisement Manager, The SAMBAD with a request to take necessary action to publish the advertisement in 2 leading News paper with minimum cost for information of general public ~~NDIO~~ , NIC , Deogarh for information with a request to web host the tender call notice in the District Website.

  
District Child Protection Officer

**DISTRICT CHILD PROTECTION UNIT, DEOGARH**  
Dept. of Women & Child Development & Mission Sakhti , Govt. of Odisha



Annexure-I

**Standard Bidding Document**  
District Child Protection Unit, Deogarh  
Women & Child Development, Govt. of Odisha

**Quotation /Tender Call Notice**

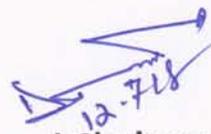
[Hiring of Vehicle for Official Purpose on Monthly Rent Basis]

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 1 number of Non AC / AC Diesel driven Bolero having sitting capacity not more than six excluding driver , which shall conform to the Terms and conditions (Annexure-II) for official use in District Child Protection Unit , Deogarh on monthly rent basis:

- 1) The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Contact Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient on nature.
- 4) After completion of the tender process , the successful bidder have to deposit a sum of Rs. 5000/- in shape of Account Payee Bank Draft drawn in favour of the District Child Protection Unit , Deogarh as security deposit.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The vehicle must achieve a fuel efficiency of 10 Kms per litre [as minimum average mileage].
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).

8) The Quotation completed in all respect should reach the undersigned on or before 26<sup>th</sup> July 2018 by 1 PM and shall be opened on the same day at 4 PM in the Collectorate , Deogarh in presence of the bidders or their authorized representatives.

9) The application form of the Quotation containing General Bid Information & terms and condition for Hiring of vehicle etc. will be available in the Office of District Child Protection Officer [DCPO] , Near PNB , Deogarh on payment of Rs. 200/- from 17th July to 26<sup>th</sup> July 2018 or can be downloaded from website www.deogarh.nic.in . In case the application form is downloaded from website, the applicant shall furnish a Demand Draft for an amount of Rs. 200/- (Rupees Two Hundred) only towards the cost of application along with the application.

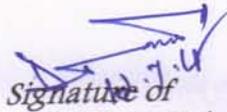
  
Collector and Chairperson  
District Child Protection Unit  
Deogarh

Annexure-II

TERMS & CONDITION FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tiers & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. Further during visit to out of district or during overnight stay, the expenses related to fooding & accommodation of the driver shall be borne by the bidder .
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the services provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms contract, Government shall forfeit the entire amount of security deposit.

  
Signature of  
Quotation Calling Authority  
COLLECTOR  
DEOGARH



Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLES



- 1) Registration No. of Vehicle :-
  - 2) Type of Vehicle (AC/Non-AC) :-
  - 3) Year of Manufacture :-
  - 4) Model :-
  - 5) Date of registration :-
  - 6) Name & Complete address Of the owner of vehicle:-
  - 7) Fitness Certificate validity:-
  - 8) Permit validity:-
  - 9) Insurance validity:-
  - 10) Name / Address of the Driver:-
  - 11) D.L. No. & Validity of the D.L. of the Driver:-
  - 12) Proposed hire Charge of the vehicle per month excluding fuel cost:-
  - 13) Rate of fuel consumption / Mileage per litre:-
  - 14) Contact Number of the Service provider (Tenderer/Quotationer)
- Mobile..... Telephone .....

FORMAT FOR PRICE BID

SL No	District	Hire Charges [Including Driver's Salary & excluding Fuel] in INR	Fuel [Km per Liter]	Remarks if any

**"Certified that the information submitted above is true to the best of my knowledge and belief."**

The Xerox Copy of Demand Draft of Rs.200/- bearing No \_\_\_\_\_, Dt. \_\_\_\_\_ is attached with the application.

**Seal & Signature of the  
Quotationer**